

SAN ANSELMO TOWN COUNCIL  
MINUTES OF THE MEETING OF JUNE 14, 1988

Mayor Sharp convened the meeting at 8:00 p.m, following a closed session beginning at 7:30 p.m. regarding a personnel matter, with Councilmembers Colteaux, Walsh and Zaharoff present and Chignell excused.

2. OPEN TIME FOR PUBLIC EXPRESSION

Sarah Nome, 77 Alder Avenue, said the Council's action on the setting of the Town Administrator's salary following the election vote on the referendum regarding this issue implied that a person's vote in San Anselmo is meaningless.

William Jelinek, 53 Florence Avenue, said that the Buck Center for Aging wants to locate on the Marin Town and Country Club property in Fairfax, which would greatly impact San Anselmo.

3. DISCUSSION OF ACCESS TO PINE STREET DURING THE ART AND WINE FESTIVAL.

Sharp reported that Terry Pimsleur, contractor with the Chamber of Commerce for the Art & Wine Festival, informed him that the contracts have been let with the artists for the location of the booths in this year's festival, which necessitates the agreed upon location of the festival and the closure of Pine Street at the intersection with San Anselmo Avenue.

Town Administrator Dickens reported that the Traffic Safety Committee took another look at this issue and could not think of a better solution than the one they had proposed, namely to have barricades at each end of Pine Street, and to have a security person posted at the Cedar Street end of Pine Street to prevent illegal parking on Cedar Street and any use of Pine Street except by residents.

Gary Howell, Chamber of Commerce Administrator, noted that the Council has already given the approval for Pine Street to be closed this year and it would be virtually impossible to relocate the festival.

Mary Olive, Pine Street resident, said permission was granted after a petition opposing the blocking of Pine Street was submitted last summer. She was concerned about emergency vehicles being able to have access to Pine Street, noting that there were many older residents on that street. During prior festivals both ends of the street have been blocked by vehicles illegally parked.

George Johansen, Maintenance Supervisor, said there have been no barricades placed at the Cedar Street end of Pine Street.

Howell said that the Chamber and Pimsleur are considering asking to have the festival at the other end of San Anselmo Avenue, winding into Creek Park, next year, but that this year the Pine Street parking lot is the main entertainment center and it is too late in the year to move the festival. Pimsleur will have a private security person at Cedar and Pine to allow residents only down Pine Street during the festival.

Mary Glass, 25 Foss, suggested that arrangements be made to provide parking for the festival in unused parking lots in town.

Jack Olive, Pine Street, questioned whether San Anselmo needs events like the Art & Wine Festival. He commented that an event that attracts 15,000 people to San Anselmo is bound to cause police and fire problems, adding that it brings in only \$3,000 for the Chamber. The festival keeps regular customers away from some shops and he doubted there was as much benefit as there was loss. He questioned whether being known as the town with the carnival was a good image.

Walsh commented that the Town gains in public relations from the festival and asked whether placing a security person at the end of Pine Street will be a remedy. Mary Olive responded that it was an attempted remedy, but that the thousands of people coming to Town will park somewhere, the neighboring streets of Woodland and Magnolia are also narrow, and that she wanted to see a report back after the festival on how the security person worked.

Colteaux stated that the Town should consider whether the festival is appropriate, and also look into potential revenues for the Town generated by the festival, such as in sales tax or business license fees.

Zaharoff commented that if the contract is already established to prohibit the Town from changing the location, then the question for this year is moot and moving the festival would prompt other problems. Having a private security person on Pine Street is the best solution at this point, and at a time when there are no time pressures as there are now they can have a more fruitful discussion.

Sharp said he did not see that anything could be done at this point to move the festival, but he would like to see the Police Department be aggressive about parking regulations in that area and he would like to see an agenda item on this issue soon after this year's festival.

Ray Forrest, San Anselmo Garbage Disposal, noted that there were five Chamber directors present and assured the Council that this issue would be brought to the Chamber's attention.

4. DISCUSSION REGARDING TOWN COOPERATION WITH THE DOWNTOWN BUSINESS ASSOCIATION.

This item was continued to the next regular meeting at the request of Councilmember Chignell.

5. REQUEST FOR AUTHORIZATION TO SEND REPRESENTATIVES TO DOWNTOWN REVITALIZATION CONFERENCE.

Walsh requested a report back to the Council on the conference.

M/S, Zaharoff/Walsh, to approve the expenditure of the fee for the attendance at the League of California Cities Downtown Revitalization Conference of Councilmember Colteaux and Marilyn Ormond, President of the Downtown Business Association. Motion passed unanimously.

6. DISCUSSION ON REDWOOD TREES AT ROBSON-HARRINGTON PARK.

The Council direction at its meeting of January 26, 1988 was to remove at least three trees and referred to the Parks and Recreation Commission the issue of the use of the park and whether more trees should be removed. The Commission's position was that no trees should be removed. Public Works and Planning Director Kottage reported that there are no problems with the trees as they exist.

William Jelinek, 53 Florence Avenue, said that there is a written report from Sohner Tree Service, and oral report from Mr. Trees, and a report from a botanist that the trees are fine.

Sarah Nome, 77 Alder Avenue, said the Commission had voted to rescind its previous recommendation to remove the trees because they felt they had not had the proper knowledge to make the previous decision.

M/S, Sharp/Walsh, to rescind the motion of January 26, 1988 to remove at least three redwood trees in Robson-Harrington Park. Motion passed unanimously.

7. PROPOSAL ON REORGANIZATION OF THE PARKS DEPARTMENT.

After careful review, the Town Administrator, Director of Public Works and Planning and the Recreation Director recommended that the responsibility for parks maintenance, including responsibility for administering the Isabel Cook Complex budget, be shifted from the Director fo Public Works and Planning to the Recreation Director effective July 1, 1988. The primary purposes of the recommendation were to achieve a more equitable division of responsibility and workload between the affected department heads, and to place the responsibility for parks maintenance under the department head more closely involved with the actual use of the parks. No changes in salaries or number of positions were being proposed.

Public Works and Planning Director Kottage noted that he and Maintenance Supervisor Johansen were proud of what they have accomplished with the parks but realize it makes sense to shift the responsibility.

Town Administrator Dickens noted that because the Recreation Department office is in the Isabel Cook complex, the Recreation Director can give more attention to the Community Center on a day to day basis.

M/S, Colteaux/Walsh, to approve the reorganization as suggested by staff in the memorandum dated June 8, 1988. Motion passed unanimously.

8. APPOINTMENTS:

(a) Announcement of vacancy on Volunteer Program Advisory Board: This vacancy was created by the resignation of Daisy Najarian. The unexpired term runs until September, 1990. It was the consensus of the Council to advertise the vacancy.

(b) Library Funding Committee: Staff reported on the status of the applications received for this new committee. Colteaux raised concerns about the purpose and composition of the committee.

Page Conrad, applicant, said she lives in Ross but has been a fervent user fo the library, has been involved in fundraising and wanted to be considered for appointment even though she was not a San Anselmo resident.

Walsh said she did not want to see the committee delayed and felt that a large and diverse committee membership was needed.

M/S, Colteaux/Zaharoff, to reopen discussion of the committee membership and charge on the next agenda. Motion passed by the following vote:

AYES: Colteaux, Sharp, Zaharoff

NOES: Walsh

433

(c) Nominations for Planning Commission: M/S, Zaharoff/Walsh, to place the names of Jeff Kroot, Kenneth Cereghino, David Israel and Bob Chapman into nomination. Motion passed unanimously.

(d) Announcement of expiration of term on Parks and Recreation Commission: The four-year term of Linda Weill will expire in July. It was the consensus of the Council to proceed with announcing and advertising the vacancy.

9. CONSENT AGENDA.

- (a) Approve Warrants: Nos. 2382-2425 and 5425-5624 in the amount of \$476,087.21.
- (b) Approve Minutes: May 24, 1988.
- (c) Waive reading and adopt Ordinance No. 899 amending Title 7, Chapter 8, Underground Utility Facilities, of the Town Code.
- (d) Continue discussion on fencing at the Quarry Mountain project site to June 28, 1988.
- (e) Approve fee schedule for police report copies, verifications, fingerprints.
- (f) Authorize transfer from 1987-88 contingency budget to department budgets to reflect employee salary and benefit agreements.
- (g) Authorize contract for planning services during fiscal years 1987-88 and 1988-89 to replace Town Planner on pregnancy leave.
- (h) Authorize award of contract for Recreation Center Reroofing Project.
- (i) Authorize advertisement for bids for the Memorial Park Tennis Reconstruction Project.
- (j) Approve letter urging continuation of fire flow program by Marin Municipal Water District.
- (k) Approve Resolution No. 3059 supporting County construction of a public golf course.

Colteaux made a change to the minutes of May 24 as follows: On page 2, add the discussion between Colteaux and Fire Chief Mollenkopf explaining that the Sleepy Hollow Fire Protection District's contribution is based on labor costs only.

10. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, COMMENTS AND DIRECTION TO STAFF; STAFF MISCELLANEOUS ITEMS.

Homeless - Walsh asked that Marin County Supervisor Stockwell's letter regarding a shelter for the homeless be placed on an agenda.

Buck Center for Aging at Marin Town & Country Club - A community meeting will be conducted June 27, 8 p.m., at the Fairfax Pavilion as a fact-finding session by the Buck Center on their idea to locate on this property. Sharp will report back on this meeting on the next agenda. Dickens noted that Fairfax and San Anselmo had an agreement to insure that each town is involved in large development issues such as this, and that Fairfax had contacted San Anselmo on the Buck proposal. In addition, the prior practice of meetings between the Mayors and Town Administrators of Fairfax, San Anselmo and Ross is proposed to be re-established. Councilmembers expressed concern that San Anselmo be included in any meetings of this nature and being informed of activity in neighboring jurisdictions. Zaharoff offered to be an alternate for any such meetings.

Trees - Colteaux asked that discussion on formation of a citizens committee to advise the Council about trees be placed on a future agenda.

School facilities fee - Dickens reported that the Ross Valley School District has implemented a school facilities fee of \$1.50 for every square foot of new residential construction. In the period between June 13 and July 15, 1988, Town staff has agreed to certify the square footage on building permits for the school district, at a cost of \$30 for each certification; after July 15, the Town will no longer provide the certification service.

11. ADJOURNMENT.

On motion duly made and seconded, the meeting was adjourned at 9:50 p.m.

Beth Calamar