

TOWN OF SAN ANSELMO
MINUTES OF THE TOWN COUNCIL MEETING OF JULY 18, 1990
ON THE PROPOSED 1990-91 BUDGET

Mayor Chignell convened the fourth and final session of Public Hearings on the 90-91 Budget at 7:00 p.m. following a closed session regarding personnel matters beginning at 6:30 p.m. with Councilmembers Colteaux, Kanis, Walsh and Zaharoff present.

Jean Camuglia, Town Administrator, presented a brief outline of each budget item for review and the outcome is as follows:

BUDGET 411 TOWN COUNCIL Council agreed to appropriate \$17,900.

BUDGET 412 ADMINISTRATION AND FINANCE Council agreed to appropriate \$271,472 but to refer decision about the Assistant Administrator position to a special meeting within 8 weeks. Walsh asked for further information concerning Object 20's \$5,000 partial allocation to office space/records management design.

BUDGET 414 SAN ANSELMO VOLUNTEER EFFORT Council agreed to appropriate \$43,231.

BUDGET 416 LEGAL Council agreed to appropriate \$73,700 with the stipulation that a subcommittee and staff meet and prepare alternatives the existing legal services prior to October 1, 1990. Colteaux/Walsh opposed increasing Town Attorney's hourly rate to \$110.

BUDGET 418 PLANNING Council agreed to appropriate \$129,487 but wished to refer discussion of the goals, priorities and function of this department to a special meeting within 8 weeks. A sum of \$5,000 was added for the services of a summer intern.

BUDGET 421 NON-DEPARTMENTAL Council agreed to appropriate \$313,050. \$2,000 for Commissioner's training was allocated with Walsh objecting. \$5,000 for a Multi-hazard plan was approved with Walsh objecting. Colteaux suggested the Town contact John Barrows regarding disaster planning due to his experience in the County, thereby defraying some of the costs involved. \$500 was allocated to Marin Mediation Services, \$1,500 to Marin Community Clinic and \$4,106 to Rebates for Marin Renters. Council directed Administrator to determine what Marin Housing's future plans are and whether this program can be continued independently by the Town. Council decided to withdraw membership from ABAG, and delete \$1,642 from the proposed budget expenditure as a result of this action.

BUDGET 430 POLICE SERVICES Council agreed to appropriate \$1,377,136.

BUDGET 432 FIRE PROTECTION Council agreed to appropriate \$1,455,895. This amount includes salary and benefit changes adopted 6/14/90 by the Ross Valley Fire Service Board of Directors.

BUDGET 441 ENGINEERING & INSPECTION Council agreed to appropriate \$289,266 but desired to refer discussion of the goals, priorities and function of this department to a special meeting within 8 weeks. Council authorized the expenditure of Assistant Director of Public Works salary to continue present operations.

BUDGET 442 STREET MAINTENANCE Council agreed to appropriate \$455,809.

BUDGET 471 LIBRARY Council agreed to appropriate \$242,789 and approved the new Town Librarian configuration for a one-year period. Council directed Administrator have an evaluation made of bracing the shelves in the Library. Costs for this bracing, if approved, would come from the Contingency Budget.

BUDGET 481 PARKS Council agreed to appropriate \$183,391.

BUDGET 482/483 RECREATION Council agreed to appropriate \$349,558 with the stipulation the staff resolve management organization structure and management compensation recommendations by September 15, 1990.

BUDGET 485 ISABEL COOK COMPLEX Council agreed to appropriate \$75,300. The conversion of contract services to a full-time permanent position for maintenance was approved with Chignell/Walsh in opposition, but requesting that the decision be deferred until financial figures are submitted by Administrator.

BUDGET 497 EQUIPMENT REPLACEMENT Council referred the development of program goals with further detail to a special meeting within 8 weeks and agreed to appropriate \$50,000 with no authority to spend without prior approval. Walsh objected to having a separate budget for equipment. George Buckle, 44 Indian Rock Court, felt that these items should be listed in the separate departments to which they belong and suggested placing these items in an appendix for the purpose of simplifying the budget. He felt that the Police Department should replace only one police vehicle per year. Colteaux is willing to have Budget 497 in place for a one-year trial period. Chignell suggested preparing a five-year financing plan for all equipment.

Capital Reconstruction is still under development.

It will be unlikely that General Fund Revenue projections will change. The Contingency Fund will be affected by salary negotiations and the Appropriations Summary will be affected by Proposition 111. Along with having a Contingency Fund, the Administrator recommends establishment of an Emergency Fund and would like to discuss this further as a matter of financial policy.

Other changes to the proposed budget are an estimated \$57,000 in additional gas tax due to Proposition 111; a reduction of \$70,881 across all departments of PERS accounts; an adjustment in Proposition 4 Appropriations Limit; an estimated reduction in Animal Services cost from \$70,000 to \$40,000; and, salary and benefit changes for POA, SEIU and Management to be appropriated from the Contingency fund.

Final adoption of the Proposed Budget will be at the next regular meeting of July 24th, 1990. Meeting was adjourned at 8:45.

Rose Wager