

TOWN OF SAN ANSELMO
Minutes of the Town Council Meeting of August 20, 1991

6:15 p.m.

Closed session regarding labor negotiations and personnel matters.

7:00 p.m.

1. CALL TO ORDER.

Mayor Zaharoff convened the special meeting, with Councilmembers Chignell, Colteaux, Kanis, and Walsh present.

2. DISCUSSION OF PROPOSALS TO FURTHER REDUCE EXPENDITURES IN THE 1991-92 PROPOSED BUDGET.

Camuglia submitted responses to the proposals by Colteaux to reduce the budget, and the documents for adoption of the budget.

Colteaux asked for the actual figures for the 1990-91 budget.

Camuglia said the audited figures would not be available until October. The preliminary figures showed that revenues were about \$50,000 to \$60,000 over budget, while expenditures were about \$200,000 less than budgeted.

Colteaux said he was not proposing reducing expenditures, but reallocating among projects and services.

The Councilmembers expressed dismay at not having year-end figures. Camuglia commented that most agencies adopt a budget before the end of June, and therefore before year-end figures are available. It was the consensus of the Councilmembers that they get unaudited actual-to-date figures next year within two weeks of June 30.

Zaharoff, Chignell, and Kanis said they could adopt the budget this evening. Walsh and Colteaux wanted actual 1990-91 figures before adopting a budget.

Administration/Finance, and Volunteer Effort

No changes were made.

Legal services

M/S, Kanis/Chignell, to reverse the previous Town Council decision, and support the increase in the Town Attorney hourly salary. Motion passed by the following vote:

AYES: Chignell, Kanis, Zaharoff

NOES: Colteaux, Walsh

Planning

It was the consensus of the majority of the Councilmembers to reduce the legal advertising budget.

Councilmembers expressed concern about expenditures for consulting. It was the consensus to leave the outside services budget at \$15,000, with \$8,000 to be spent on the housing element.

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Non-Departmental

The majority of the Councilmembers asked that a less costly volunteer recognition program be explored.

Police

M/Kanis, to put \$1,800 back into the training budget, and reduce \$800 from the office supply budget. Motion died for lack of a second.

M/S, Kanis/Chignell, to reject Colteaux's proposed cuts in line item 21, and accept the cuts in line items 23 and 30, to approve line item 23 at \$8,200, and line item 30 at \$3,200. Motion passed unanimously.

M.G. Sheldon, Town Treasurer, said \$900,000, not \$925,000 should be enough for salaries.

Walter Firestone, Oak Springs Drive, said high technology should be eliminated.

Regarding training for the explorers, Police Chief Del Santo said his goal would be to send the entire group to the jamboree. Colteaux commented that it should be noted that ten explorers is the number being trained in this budget, so that the Council knows next year whether it is reducing or expanding the program.

Engineering & Inspection

Camuglia said a 2/3 Public Works Director was budgeted, to account for the position starting in November.

Street Maintenance

Staff reported that the storage sheds were needed for safety reasons for hazardous and flammable materials.

Council asked that Supervisor Brown be asked if he can obtain storage sheds for the Town.

Public Employees Retirement System

Camuglia reported that the surplus can be held for another year, and that last year the Council discussed spending it over a two-year period. The PERS surplus is earning 2 to 2.25 percent above the rate on the Town's investments.

It was the consensus of the majority of the Councilmembers to use the \$50,000 surplus for capital projects, and to leave it in PERS until a project is selected.

3. ADOPTION OF 1991-92 BUDGET.

It was the consensus of the Council to continue adoption of the budget to August 27, 1992.

4. ADJOURNMENT.

The meeting was adjourned at 9:10 p.m.

Beth Pollard