

TOWN OF SAN ANSELMO

Minutes of the Town Council Meeting of February 25, 1992

7:30 p.m.

Interviews with applicants to the Board of Review.

8:00 p.m.

1. CALL TO ORDER.
2. OPEN TIME FOR PUBLIC EXPRESSION.

There was no public comment.

3. CONSENT AGENDA.
  - (a) Approve minutes: January 28, 1992.
  - (b) Accept road easement, Avenue Del Norte.
  - (c) Authorize request for legislative grant funding to renovate Robson-Harrington Park and Playground.
  - (d) Nominate applicants to the Volunteer Program Advisory Board, Historical Commission, and Solid Waste and Recycling Advisory Committee.
  - (e) Acknowledge and file report on Parks truck.

Item (d) was pulled.

M/S, Kanis/Walsh, to approve the consent agenda, with the exception of item (d). Motion passed unanimously.

- (d) Nominate applicants to the Volunteer Program Advisory Board, Historical Commission, and Solid Waste and Recycling Advisory Committee.

Chignell asked if any other applications had been received.

M/S, Chignell/Walsh, to approve item (d). Motion passed unanimously.

4. APPOINTMENTS: BOARD OF REVIEW. (3 SEATS)

M/S, Chignell/Walsh, to appoint Jo Julin, the employee organizations' nominee, to a term to expire December, 1996; Barbara Verkozen to a term to expire December, 1998; and Dan Goltz to a term to expire December, 1997. Motion passed unanimously.

5. PRESENTATION OF CERTIFICATES OF MERIT:
  - (a) Mark Piombo, Marin County Explorer Scout of the Year.
  - (b) Alan Creighton, Historical Commissioner.
  - (c) Treecycling Program participants: Leadership Class and Student body of Sir Francis Drake High School, Swift Tree Care, Guastucci's Tree Service, San Anselmo Garbage, Solid Waste and Recycling Advisory Committee and Town Street Maintenance and Parks employees.

6. REQUEST FOR FUNDS FOR DRAKE HIGH SCHOOL SAFE AND SOBER GRADUATION NIGHT.

Dave Souten and his daughter, a student at Drake High School, said that the Drake students would like to help in a civic activity to give something back to the community in return for the contribution.

M/S, Chignell/Colteaux, to appropriate \$500 for Safe and Sober Graduation Night. Motion passed unanimously.

7. AWARD OF CONTRACTS FOR ENGINEERING AND DESIGN WORK:

(a) San Anselmo Library.

The staff recommendation was to award a contract for engineering and design services for the renovation of the library to Engle & Engle, Structural Engineers.

Town Administrator Bonander reported that concerns had been raised by local architects Dan Goltz and Bill Ollinger that long-term plans and design guidelines for the library building be considered in the design services for seismic renovation of the library building. In response, the Town Librarians and Public Works Director have prepared a list of library seismic retrofit concerns to provide direction to the consultant who prepares the plans.

Bill Ollinger, 60 Olive Avenue, said his main concern was the process; that the request for proposal was not broad enough to provide the type of library renovation discussed over the last couple of years. The engineering bid was to do work within a limited scope. The Town ought to have a guide about what kind of library it wants as it takes on this work. He questioned whether seismic and flood work needed to be separated. There is no promise or commitment that the engineers will address the other concerns raised by the Librarians. The Town could end up with steel band-aids that in the future will make the Council wish it had been broader in its approach.

Dan Goltz, 107 Holstein Road, said that flooding was as big a problem as seismic safety, and solutions to the problems have to go together. The current proposal did not address avoiding flooding, only stopping water seepage. He thought the Town ought to call for a new request for proposal, where engineers, architects and soils engineers work together; if the issues are put out to imaginative minds, the Town would get other solutions which could make more of the building usable. Engle & Engle are fine engineers, but they should be part of a team, rather than the team.

Heather Lamb, Town Librarian, said that the basement area is currently being used for office space, and for the processing of new books, book storage, and for the Friends of the Library book sales. The staff did not see that area being used for the public. She noted that the Town does not have the resources to staff additional public space. She questioned using the space for a meeting room, when the Council Chambers are close by. Perhaps the back addition could be expanded so that any additional library services would be on the same level.

Edith Stump, Chairman of the Library Advisory Board, said the Board members are very concerned about the safety of persons who work in and use the Library. She said they would like to have more space, but it was their understanding that the Town has only a limited amount of funds available.

Colteaux said that the conclusion he had made was to save the building, that after Engle and Engle submit a proposed design, they would know what they had in mind and have something with which to work.

Walsh said she wanted to see the Town of Ross come in with some funding, the Friends of the Library coming in with a proposal for major fundraising, and did not want to see the lion's share of the capital reconstruction funds to go into the library. She said streets and roads would win out over the library repairs among residents in terms of appropriation of limited capital reconstruction funds. She did not want to see the project delayed for eight weeks, and

adding space could always be done as an addendum. In the meantime, it was a safety issue with the building.

Kanis said this was also an opportunity for making library services better, and he would feel much better if the community wanted to look at library services in general. He would rather make a \$23,000 mistake now than a multiple thousand dollar mistake in the future.

Chignell said he would support awarding the bid because staff and the Library Board were recommending it. The agreement with Ross was important, and the most important consideration with Ross should be funds used for the renovation of the library. He was dismayed about comments about terminating library services during construction because he believed the community wants continued library services.

Zaharoff said her consultation with persons with experience in law, engineering and architecture revealed that the best approach for this type of project was a team effort that included both architects and engineers. She was interested in other proposals that might arise if architects are included in addition to engineers. Although she did not want to lose time, she would prefer to redo the request for proposal, and that when the proposals come back, there would be a conceptual plan and the Town could start immediately on a seismic retrofit. Although there would be a delay, given the long-term commitment at stake, maybe there is too much haste approaching it without taking the overall design issues into consideration.

M/S, Kanis/Chignell,, to ask staff to prepare a new request for proposal embracing the considerations described here, that it include a study for security the building for safety reasons, and ways to more efficiently utilize the existing space, and correct flooding, and that it be done expeditiously. Motion passed by the following vote:

AYES: Chignell, Kanis, Zaharoff

NOES: Colteaux, Walsh

Staff will submit a draft proposal to the Council for its review.

(b) San Anselmo Creek Bridge on Bridge Avenue.

M/S, Walsh/Colteaux, to award a contract for the preparation of plans and specifications, and for bid development assistance and intermittent construction reviews to Copple & Roger, Inc., for an amount not to exceed \$13,600, with the funding for this activity in the Capital Reconstruction Fund. Motion passed by the following vote:

AYES: Colteaux, Walsh, Zaharoff

NOES: Chignell, Kanis

8. GENERAL PLAN AMENDMENT, ZONING ORDINANCE AMENDMENT, ANNEXATION, AND PRE-ZONE APPLICATIONS (GPA-920, Z-9201, A-9201 AND PRE-ZONE 9202), TO ALLOW FOUR UNITS ON 3.68 ACRES (RATHER THAN ONE UNIT PER ACRE) BASED ON AN EXISTING PARCEL WITHIN THE COUNTY: ASSESSOR'S PARCEL 177-133-13, BY JAMES HELFRICH.

Planning Consultant Jayni Barker presented the staff report.

M/S, Kanis/Walsh, to approve the Resolution amending the General Plan Map to include within the Town limits the two parcels (APN 177-220-54 and 177-133-13) annexed into the Town under the "Very Low Density" designation, GPA-9201, and

the Resolution of application by the Town of San Anselmo requesting the Local Agency Formation Commission to take proceedings for the annexation of two County parcels into the Town of San Anselmo. Motion passed unanimously.

M/S, Kanis/Walsh, to introduce Ordinance No. 926 to pre-zone two County parcels to be annexed into the Town, APN's 177-220-54 and 177-133-13 into the R-1-H - "Very Low Density Residential District." Motion passed unanimously.

M/S, Kanis/Walsh, to introduce Ordinance No. 927 amending Table 4-D - Table of R-1-H (Hillside Density District) parcels (Ordinance No. 890) to include APN's 177-220-54 and 177-133-13 and to establish the maximum allowable number of units for the five parcels that make up the proposed Alameda subdivision.

9. REQUEST TO CROSS A ONE FOOT, NON-ACCESS STRIP AT THE END OF MIWOK DRIVE.

This item was withdrawn at the request of the applicant.

10. RECOMMENDATION TO DECREASE RATES FOR GARBAGE COLLECTION AND RECYCLING SERVICES, REPRESENTING A REDUCTION IN PASS-THROUGH COSTS AS MANDATED BY THE STATE GOVERNMENT.

Bonander reported that seven days after the garbage rates in San Anselmo went into effect earlier this year, the landfill announced it was decreasing its tipping fees. Information thus far from other cities is that most other franchise holders are holding the garbage rates. San Anselmo Garbage has agreed voluntarily to roll back the rates. Bonander calculated a new rate scheduled, based on a 28% decrease of the 22% increase previously approved by Council. The rate decrease was recommended to apply to the one, two and three can rates; since the lifeline and small can rates were subsidized by the other can rates, those rates were not proposed to be decreased. She explained that those rates were subsidized by the other can rates in that the lifeline rate was not increased this year, and the small can rate was lowered to below the cost for its volume of garbage.

Chignell asked why the contract prepared by the garbage company for residents using the small can did not go to the Solid Waste and Recycling Advisory Committee. He said that the rate issue also should have been sent to the committee. Bonander said that part of the reason was expediency in getting the new can program in place, and part of the reason was that the garbage company prepared the contract based on the staff report submitted to Council, and upon her review of the contract, it did not vary from the staff report except for placing the number on the can.

Barbara Thornton, member of the Solid Waste and Recycling Advisory Committee, said there have not been many articles on what other garbage companies will do, but that the Tam Valley District will take the decrease into consideration. She said the committee members received the staff report Saturday, and felt that any type of work between the Town and the garbage company should go to the Committee.

It was the consensus of the Council to place clarification about the Committee's role and range of activities on an agenda.

M/S, Colteaux/Kanis, to approve decreases in the garbage collection and recycling services rates, effective March 1, 1992 and July 1, 1992, representing a reduction in pass-through costs as mandated by the State government, as recommended in the staff report dated February 19, 1992.

Zahaorff said it would be appropriate to have the committee review the small can contract and rates, and realized that time was of the essence in getting the small can program in place and rates decreased.

Chignell objected to the rates not being lowered for seniors and small cans, and Walsh said she would rather see it put over to allow the committee review.

Motion passed by the following vote:

AYES: Colteaux, Kanis, Zaharoff

NOES: Chignell, Walsh

11. MID-YEAR BUDGET REVIEW.

Bonander projected revenues to come in at 99% of budget, and expenditures at 96% of budget.

The general consensus of the majority of the Councilmembers was to look at accomplishing additional capital projects, noting the lean economic times would make projects less expensive.

12. RECOMMENDATION TO COMPENSATE THE STREET MAINTENANCE SUPERVISOR AND PARKS SUPERINTENDENT FOR EMERGENCY CALL-BACK WORK.

M/S, Chignell/Colteaux, to approve Resolution No. 3176 allowing compensation for emergency call-back work performed by the Parks Superintendent and Street Maintenance Supervisor. Motion passed by the following vote:

AYES: Chignell, Colteaux, Zaharoff

NOES: Kanis, Walsh

13. ADOPTION OF AN ORDINANCE REGULATING TOWING OF VEHICLES.

M/S, Kanis/Walsh, to adopt Ordinance No. 925 amending chapter 5 of Title 3, Traffic, adding Article 19 entitled "Tow Car Business and Operators." Motion passed unanimously.

14. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, COMMENTS AND DIRECTIONS TO STAFF; STAFF MISCELLANEOUS ITEMS.

Tree ordinance - Colteaux asked about its status. Bonander said the committee would get together in approximately the next month.

CLASS - Colteaux asked if water lines would be run to the medians on Sir Francis Drake Boulevard as part of the median project, even if they are stubbed off.

CALTRANS \$: Colteaux said that George Girvin had some information on Caltrans funding. Staff will contact him.

Workplan: Chignell inquired about the status of the workplan. Bonander said it will be submitted to Council at the next meeting.

Daffodils: Zaharoff commended SAVE on the daffodils sprouting from their bulb planting.

15. ADJOURNMENT.

The meeting was adjourned at 10:55 p.m.

Beth Pollard