

**TOWN OF SAN ANSELMO**  
**Minutes of the Town Council Meeting of January 24, 1995**

Present: Breen, Chignell, Hodgens, Yarish  
Absent: Kroot (present for Items 8 through 15)

1. CALL TO ORDER.
2. FLAG CEREMONY AND PLEDGE OF ALLEGIANCE, LED BY BOY SCOUT TROOP 15.

Mayor Yarish presented Troop 15 with a proclamation honoring the troop's seventy year presence in Marin County.

3. OPEN TIME FOR PUBLIC EXPRESSION: THE PUBLIC IS WELCOME TO ADDRESS THE COUNCIL AT THIS TIME ON MATTERS NOT ON THE AGENDA. PLEASE BE ADVISED THAT PURSUANT TO GOVERNMENT CODE SECTION 54954.2, THE COUNCIL IS NOT PERMITTED TO DISCUSS OR TAKE ACTION ON ANY MATTER NOT ON THE AGENDA UNLESS IT DETERMINES THAT AN EMERGENCY EXISTS, OR THAT THERE IS A NEED TO TAKE IMMEDIATE ACTION WHICH AROSE FOLLOWING POSTING OF THE AGENDA.

Barbara Schmidt, 59 Austin, said that kids go exploring in those open storm drains. She attended a barking dog ordinance meeting at the County. She said the Public Health Department is looking up diseases transmitted by dogs, and apparently there is not much information on this. She asked that the Humane Society be kept out of San Anselmo's dog plans.

Glenn Smith, San Anselmo, said that at 371 Oak work on a foundation and a steel frame was begun, and now the owner has to take it down. He asked why the Building Inspector didn't catch this.

4. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, COMMENTS AND DIRECTIONS TO STAFF; STAFF MISCELLANEOUS ITEMS.

Breen extended the Council's thanks to Town staff and the Fire Department for their hard work during the recent flood emergency.

Chignell said he appreciated Town Administrator Pollard's memo updating Council on the list of issues brought up at the last meeting. He asked what the next step would be regarding the disabled access at Angela and Butterfield. Pollard said staff does not have a recommendation on this tonight. Regarding the burned out house on Sir Francis Drake Blvd., a building permit has been taken out, although work has not commenced. Staff will monitor the situation.

Hodgens said she attended a county-wide child care meeting. The Board of Supervisors will be asking the Town to do a report on the availability of child care in San Anselmo. She would be interested in working on this project.

Yarish asked about a timeline for the Ad Hoc Art Committee. Town Administrator Pollard said two more applicants will be interviewed at the next meeting, and then appointments can be made. She would expect the Ad Hoc Committee to report back in about 3 months, allowing for Art Commission appointments by next summer.

Yarish expressed his gratitude to the Public Works Department for all the storm work they've done in the past several weeks and for being on-call 7 days a week, 24 hours a day.

5. CONSENT AGENDA: ITEMS ON THE CONSENT AGENDA MAY BE REMOVED AND DISCUSSED SEPARATELY. OTHERWISE, ALL THE ITEMS MAY BE APPROVED WITH ONE ACTION.

- (a) Approve minutes: January 10, 1995.
- (b) Acknowledge and file financial reports through December 31, 1994.
- (c) Approve Resolution No. 3289 confirming the existence of a local emergency caused by rain and wind storms commencing January 8, 1995.
- (d) Approve the closure of San Anselmo Avenue from Tamalpais Avenue to Pine Street, Sunday, May 14, 1995 for the Antique Dealers Faire.
- (e) Approve proclamation celebrating the seventieth anniversary of Boy Scout Troop 15.

M/s, Chignell/Hodgens, to approve the consent agenda. Ayes: All. Absent: Kroot.

6. REDWOOD HILLS SUBDIVISION NEAR 390 REDWOOD ROAD  
(APPLICANT: PETER AND PAMELA FRASER): REQUEST FOR REVISIONS TO  
RESOLUTION #3263 RELATED TO DESIGN GUIDELINES AND CONDITION ON  
TREE PRUNING.

Town Administrator Pollard said the applicant has asked that this matter be continue to the next regular meeting. Breen asked if the Council could meet with Mr. Fraser to recap the timeline and upcoming issues on this project. Pollard said she will schedule an afternoon or early evening meeting with Mr. Fraser. Action on the Design Guidelines would be taken at a regular Council meeting.

M/s, Chignell/Hodgens, to continue this matter to the meeting of February 14, 1995.  
Ayes: All. Absent: Kroot.

7. RESPONSE TO 1994 MARIN COUNTY CIVIL GRAND JURY REPORTS ON  
THE MAJOR CRIMES TASK FORCE AND POLICE COMMUNICATIONS  
FACILITIES.

Town Administrator Pollard said that the 1994 Grand Jury issued several reports, two of which require responses from the Town. These are in regard to the Major Crimes Task Force and consolidation of police dispatch services.

Regarding the Major Crimes Task Force, the Grand Jury had three recommendations: 1) Continue the Major Crimes Task Force, 2) Amend the Joint Powers Agreement to include two citizen members to the Oversight Committee, and 3) Limit the Oversight Committee appointments to one year terms, and members may be reappointed. In addition, the Chair should serve no longer than two consecutive terms. Town Administrator Pollard said staff recommends concurrence with items one and three, but does not recommend concurrence with item two.

Regarding consolidation of police dispatch services, Pollard said that San Anselmo already provides dispatch services to the Town of Ross and the Marin Community College District. This agreement could serve as a basis for further consolidation. Staff recommends concurrence with the Grand Jury recommendation that we appoint a representative to look into consolidation. After city and town representatives after studied the matter, Town Managers will meet and see what would be feasible. Pollard said the appointment of a representative could be made at the staff level, with Council input if desired.

Chignell noted that San Anselmo has already moved toward consolidation of dispatch services. The downside of consolidation is the closing of police stations. Particularly in San Anselmo there is a good deal of traffic in and out of the police station during off-peak hours.

Chignell said that the Oversight Committee, of which he is a member, embraced all the recommendations of the 1994 Grand Jury. The only controversy was the citizen appointment to the committee. Some members felt it was unusual to put a citizen on a

group that disperses public funds. However, he feels it would be a good public relations move and give a fresh view to the committee. He would urge his colleagues to reject the staff recommendation and get citizens on the committee. The citizens would be appointed by the towns and cities.

Barbara Schmidt, 59 Austin, asked if the Town will be getting money back from the task force. Chignell said the question referred to the sexual harassment suit settlement. The task force would receive less money in asset forfeiture to make up the amount, but the town wouldn't get any money back. The issue of the supplanting of funds is still being resolved and they are trying to negotiate so they won't have to go back to cities asking for more money.

It was the consensus of Council they would be willing to support citizen appointment to the Oversight Committee, as long as accountability and liability issues are addressed by the County Counsel.

M/s, Chignell/Breen, to report to the Superior Court Judge that the Council supports the Grand Jury recommendations regarding continuation of the Major Crimes Task Force and the term limits of committee members. Council also support the recommendation to have two citizen members on the committee, with the caveat that the Council is concerned with liability and accountability issues, and would like to see them addressed by County Counsel. Ayes: All. Absent: Kroot.

M/s, Hodgens/Breen, to adopt the recommendation of the Grand Jury regarding consolidation of police dispatch services, and to appoint a Town representative to discuss options. Ayes: All. Absent: Kroot.

8. APPROVE A RESOLUTION DETERMINING THAT THE PUBLIC INTEREST AND NECESSITY DEMAND THE ACQUISITION, CONSTRUCTION, AND COMPLETION OF MUNICIPAL IMPROVEMENTS AND THEIR FINANCING THROUGH THE ISSUANCE OF GENERAL OBLIGATION BONDS. *PASSAGE OF THE RESOLUTION IS THE INITIATING STEP TO INTRODUCTION OF AN ORDINANCE ORDERING THE SUBMISSION OF A PROPOSITION OF INCURRING BONDED DEBT TO THE VOTERS; THE PROPOSED PURPOSE IS \$10 MILLION IMPROVEMENTS TO STREETS, STORM DRAINS, AND THE LIBRARY BUILDING.*

Council Member Kroot joined the meeting.

Town Administrator Pollard reported that Council directed staff to prepare a resolution initiating the proceedings for placement of a general obligation bond measure on the ballot for \$10 million in improvements to streets, storm drains and the library building. Staff recommends general obligation bonds because they allow for a comprehensive coordinated approach to the improvements. Recent storms have deteriorated the streets and storm drains even more. The alternatives to the general obligation bonds have been discussed at previous meetings.

Pollard said that Ed Schilling of Stone & Youngberg, the Town's financial advisor, and David Fama of Nossaman, Guthner, Knox & Elliott, the Town's bond counsel, have materials for Council and can do a presentation this evening or at a later date.

Pollard said that to qualify for the June ballot, the ballot wording must be to the County Elections Office on March 10. Prior to that, three steps have to be completed: 1) passage of the resolution, 2) introduction and first reading of the ordinance, and 3) adoption of the ordinance. This requires a minimum of two meetings and can be handled with regular or regular adjourned meetings. The last chance to take action would be March 7 for adoption of the ordinance, which means the resolution could be passed and the ordinance introduced at the February 28 meeting. Staff doesn't recommend waiting to the last minute, however, as this action requires a 4/5 vote and schedules can vary. It is possible

to schedule a special meeting on February 7, with the resolution and ordinance scheduled for February 14.

Chignell asked about the costs of a June election. Pollard said it would be between \$12,5000 and \$25,500, depending on what's on the ballot. A November election would cost less, as the Council election is already on the ballot. A second measure would add approximately \$5,000.

It was the consensus of Council that the public interest would best be served by scheduling a special meeting on February 7, at 7:30, the purpose of which is to have Bond Counsel and the Financial Advisors make a comprehensive presentation of the options available to the Town for making the required improvements to the streets, storm drains, and library.

Ed Schilling, Stone & Youngberg, said they were involved in four elections in November, and only one succeeded. Generally the second time around in close elections is more successful. This is because community awareness is increased, and the campaigners know they're close. He handed out review materials with comparisons of the various options and their advantages and disadvantages. He said it would be most helpful if the Council could send them their questions before the February 7, so they would have the opportunity to prepare graphics that would present the answers clearly.

Robert Gladys, San Anselmo, asked if 15 year bonds are available? Schilling responded affirmatively. Gladys asked why not get less money in a shorter period. What happens after 25 years when the money is gone and more improvements need to be made?

Chignell asked Town Administrator Pollard what the Town would do to structure the budget differently to deal with this. He felt this is something to explore.

9. APPROVE A RESOLUTION ADOPTING THE MULTI-JURISDICTIONAL, NON-DISPOSAL FACILITY ELEMENT FOR MARIN COUNTY AND ITS CITIES.

Town Administrator Pollard said the state requires we conduct a public hearing on this item.

The public hearing was opened.

M/s, Chignell/Breen, to close the public hearing. Ayes: All.

M/s, Chignell/Kroot, to approve Resolution No. 3290 adopting the multi-jurisdictional, non-disposal facility element for Marin County and its cities.

10. SECOND READING AND ADOPTION OF ORDINANCE NO. 963 AMENDING CHAPTER 1 OF TITLE 6 OF THE MUNICIPAL CODE, BUSINESS LICENSING, TO REVISE THE FEE SCHEDULE FOR CONTRACTORS AND FILM COMPANIES, AND TO AUTHORIZE THE TOWN ADMINISTRATOR TO WAIVE PENALTY OR COMPROMISE CLAIMS FOR EXTRAORDINARY CIRCUMSTANCES.

M/s, Breen/Hodgens, to adopt Ordinance No. 963 amending Chapter 1 of Title 6 of the Municipal Code, Business Licensing, to revise the fee schedule for contractors and film companies, and to authorize the Town Administrator to waive penalty or compromise claims for extraordinary circumstances. Ayes: All. Abstain: Yarish.

11. COUNCIL MEMBER APPOINTMENTS TO REGIONAL AND LOCAL BOARDS, COMMISSIONS, AND COMMITTEES.

M/s, Hodgens/Chignell, to nominate Breen and Yarish to the Marin Town & Country Club Planning Committee. Ayes: All.

M/s, Kroot/Breen, to nominate Judith Hodgns to the San Anselmo Open Space Endowment Fund. Ayes: All.

M/s, Chignell/Breen, to nominate Kroot to the San Anselmo zoning subcommittee. Ayes: All.

M/s, Kroot/Breen, to nominate Chignell and Hodgens to the Ad-hoc management compensation subcommittee. Ayes: All.

M/s, Chignell/Kroot to nominate Breen as alternate to the Cable Television/County Joint Powers Authority (JPA). Ayes: All.

Breen said the Homeless Commission, of which he is San Anselmo's current representative, has not met. He suggested this be deleted from the list.

12. APPOINTMENT TO BOARD OF REVIEW (1 SEAT).

M/s, Chignell/Kroot, to nominate Hal Matteucci to the Board of Review. Ayes: All.

13. REQUEST FOR PLACEMENT OF MEMORIAL IN TOWN FOR THE LATE JAMES GUELFF, A SAN ANSELMO RESIDENT AND SAN FRANCISCO POLICE OFFICER SLAIN IN THE LINE OF DUTY. (Council Member Chignell)

Chignell said that a number of citizens have asked that there be a memorial to Officer Guelff. A bench at Robson Park has been suggested.

Maria Cunningham, San Anselmo, said she is coordinating the memorial effort. A good friend of Officer Guelff will make the bench. They would like a prominent place to put it.

Town Administrator Pollard said Volunteer Director Therese Stawowy is working on a policy statement for such memorials.

It was the consensus of Council that staff look into possible choices for locations for the bench and bring back to the Council for final approval, allowing the donors to make the final choice.

14. ORAL REPORT ON STATUS OF DOWNTOWN REVITALIZATION. (Vice Mayor Breen, Council Member Kroot)

Breen said the last meeting of the committee was most productive. The group is working well together and moving forward. This is truly a community program.

Kroot said the committee members are very enthusiastic and working well.

15. ORAL REPORT ON MODIFICATIONS IN FORMAT, TOWN ATTORNEY INVOICES. (Vice Mayor Breen)

Breen reported that he raised the question of accountability with the legal billing process at the last meeting. Since then he has met with Town Attorney Roth and Town Administrator Pollard, and a reorganized billing package has been formulated that will allow staff to determine how much money has been spent on a particular project. Breen will continue to work with Roth on organization issues; he is not evaluating the quality of service.

16. ADJOURN.

The meeting was adjourned at 10:45.

Debbie Stutsman