

TOWN OF SAN ANSELMO
Minutes of the Town Council Meeting of March 26, 1996

Present: Chignell, Hodgens, Kroot, Yarish
Absent: Breen

6:30 p.m.

Closed session regarding pending litigation, pursuant to Government Code Section 54956.9(a), Susan Nelson v. San Anselmo, et al, Marin Superior Court #166887, and pursuant to Government Code Section 54956.9(c).

7:20 p.m.

Interview applicants to the Robson-Harrington House Association Board of Directors and Open Space Committee.

8:00 p.m.

1. CALL TO ORDER

Vice-Mayor Kroot announced that no action was taken in closed session.

2. PLEDGE OF ALLEGIANCE.

The pledge of allegiance was led by students from Sunny Hills School.

3. OPEN TIME FOR PUBLIC EXPRESSION.

Kroot announced that Items 9 and 11 have been continued.

Sarah Nome, 77 Alder, asked about a flyer she received for a volunteer dinner costing \$25. Interim Volunteer Coordinator Stutsman said the flyer was for SAVE's annual fundraiser, not the Volunteer Appreciation Brunch.

4. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, QUESTIONS AND COMMENTS TO STAFF; STAFF MISCELLANEOUS ITEMS.

Hodgens said the Finance Committee for Downtown Revitalization met to discuss the procedures for forming a community fund. Steve Jackson will be putting together information on this.

Hodgens said the subcommittee on the school district land use met and discussed general uses. They will be meeting again soon.

Yarish said the Hazardous Waste JPA is working toward closure, and a new JPA is being formed. With the new JPA, the Town will be in charge of its own education programs. He will meet with the Solid Waste and Recycling Committee regarding recycling education.

Chignell asked the status of the traffic safety matter at Morningside and Meadowcroft. Residents have indicated they want a stop sign at this corner.

Kroot said he received an invitation to attend the boy's baseball opening day on March 31 at 10 a.m. from President Anthony Koblenz.

5. RECOGNIZE ABE FROMAN, OWNERS OF BRAVERMAN'S, FOR HIS CONTRIBUTIONS TO THE COMMUNITY.

Vice-Mayor Kroot presented Mr. Froman with a certificate honoring his thirty years of service to San Anselmo at Braverman's.

5. CONSENT AGENDA: ITEMS ON THE CONSENT AGENDA MAY BE REMOVED AND DISCUSSED SEPARATELY. OTHERWISE, ALL THE ITEMS MAY BE APPROVED WITH ONE ACTION.

(a) Approve minutes: March 12, 1996

- (b) Acknowledge and file financial report through February 29, 1996.
- (c) Award contract for design of downtown revitalization plan to George Girvin and Associates.
- (d) Acknowledge and file report on improvements to permit plan check process.
- (e) Approve Joint Powers Agreement with Bay Cities Liability Insurance Authority.
- (f) Approve proclamation honoring Robin Sweeney for her 28 years of service on the Sausalito City Council.
- (g) Proclaim April 22, 1996 as Earth Day.
- (h) Appropriate \$13,500 from Measure G funds for emergency storm drain improvements on Longview Avenue.
- (i) Authorize advertisement for bids for Phase II of the Library Renovation Project.
- (j) Acknowledge and file Recreation Fund financial report.
- (k) Extend the trial period for Saturday parking enforcement for three months.
- (l) Appropriate \$4,000 from 1995-96 Contingency for further development of the San Anselmo Community Exchange on the Internet.
- (m) Authorize execution of contract with Deloitte & Touche for performance of a garbage and recycling rate review.
- (n) Acknowledge and file annual report from the TaxEquity Board.
- (o) Endorse state legislation seeking to restore property tax funds to local governments.
- (p) Approve sponsorship of Land Use/Transportation Conference and appropriate \$100 from Contingency.
- (q) CONTINUE TO APRIL 9, 1996: Public hearing on a resolution authorizing the Police Department to enforce the State Vehicle Code on the Town unmaintained portion of Oak Avenue.
- (r) CONTINUE TO APRIL 23, 1996: 1108 Sir Francis Drake Boulevard, A/P 6-031-09, Appeal of the Planning Commission's denial of an amendment of the General Plan Map, rezoning of the property from R-1 to R-2, and a variance to permit a substandard size lot to be developed as R-2.

Items (c), (d), (e), (h), (j), and (l) were removed for discussion.

M/s, Chignell/Yarish, to approve consent agenda items (a), (b), (f), (g), (i), (k), (m), (n), (o), (p), (q), and (r). Ayes: All. Absent: Breen.

Regarding item (c), Planning Director Chaney said this is authorization for staff to enter into a contract with Girvin & Associates for a streetscape design plan for downtown and to have a survey prepared of San Anselmo Avenue in the downtown area. Several firms were interviewed for the streetscape design, but Girvin's familiarity with the Town and the thought he had given to the project were impressive.

Sarah Nome, 77 Alder Avenue, said drawings exist at the County done by Jack Oglesby that show where underground utilities are located. In addition, she noted that the floor in the lobby area outside the Council Chambers is disintegrating.

Chignell asked about Studio Green's qualifications and why the larger firms didn't respond to our request for proposal. Chaney said this is a small project; it seems the large firms weren't interested. Studio Green is a good firm, but Girvin was selected unanimously.

M/s, Chignell/Yarish, to approve consent agenda item (c). Ayes: All.

Regarding item (d), Yarish acknowledged the work that went into the report for the permit plan check process.

It was the consensus of Council to continue item (e).

On item (h), Sarah Nome, 77 Alder, asked if the Town has a map of storm drain repair priorities. Public Works Director Bush said a draft plan is circulating, but in April the Capital Improvement Plan will come to the Council. Priorities will be spelled out at that time.

It was the consensus of Council to continue item (j).

Regarding item (l), Sarah Nome, 77 Alder, asked why the internet is needed and what additional expenses will be incurred. San Anselmo has a low tax base and this is a lot of money

Jo Julin, Scenic, clarified that the total amount requested, \$5,800, is proposed to come out of the budget for this fiscal year, and will cover up front costs for the community exchange.

It was the consensus of Council that this is an economical proposal, a good communication tool, an effort in the community that is volunteer driven and is the wave of the future.

Pollard confirmed that this is a cost effective proposal. The Town will gain efficiency. The businesses involved are experiencing increasing sales, which is bringing in sales tax revenue. The work will be done primarily in this fiscal year.

M/s, Yarish/Hodgens, to continue consent agenda items (e) and (j), and to approve consent agenda items (d), (h), and (l), modifying (l) to note that the \$5,800 will be from the 1995-96 budget. Ayes: All. Absent: Breen.

7. REQUEST FOR WAIVER OF BANNER FEES:

- (a) San Anselmo Solid Waste & Recycling Committee Yard Sale.
- (b) Boy Scouts.

Town Administrator Pollard said that the Solid Waste & Recycling Committee and Boy Scouts have requested that banner fees be waived for their respective events.

Hodgens noted that the requests do not specifically address the criteria for fee waiving set out in Resolution No. 3334. Pollard said she feels an application should be developed to identify how the applicant meets the Town's criteria.

Kroot said that in a request for fee waiver the answer to the question "How does this event benefit the Town" should be included.

Hodgens asked about the policy of keeping the Tunstead banner area just for Town events. Pollard said the idea is to keep the number of requests for this location down.

M/s, Chignell/Yarish, to approve requests for waiver of banner fees for the Solid Waste and Recycling Committee and Boy Scouts. Ayes: All. Absent: Breen.

8. REPORT FROM AD-HOC COUNCIL SUBCOMMITTEE REGARDING DISCUSSIONS ON DRAINAGE WITH PROPERTY OWNERS ON AND ADJACENT TO FERN LANE.

Chignell said there is litigation involved in this matter, and no resolution is in sight. Residents are interested in attending the April meeting where the Capital Improvement Plan (CIP) will be discussed. No cooperative effort is in sight, however.

9. 115 SAN FRANCISCO BOULEVARD: APPEAL OF POLICE DEPARTMENT'S DENIAL OF AN OVERNIGHT PARKING PERMIT.

This item was continued.

10. REPORT FROM COUNCILMEMBERS CHIGNELL AND KROOT ON TOWN OPERATION OF THE SNACK SHACK AT MEMORIAL PARK.

Kroot said he and Chignell have been working to help the parties involved reach agreement on the operation of the snack shack. A share of the profits will be used for Memorial Park improvements and perhaps equipment. A committee will be set up amongst the various groups to work on fund division. The boy's baseball group has donated their supplies to the snack shack, as well as the labor they put into it.

Chignell said they have tried to facilitate the transfer of the snack shack operation to the Town. Some issues still need to be worked out, but all parties have agreed that the shack will come under the Town. How the money will be spent is still at question, but appears to be concluding successfully.

Town Administrator Pollard said staff has taken steps to get the shack up and running for next weekend's opening days to ensure a smooth transition.

Hodgens said she was not aware that implementation would take place before this issue came back to Council. In this case a decision was made before the issue came back to Council. She wasn't aware of this decision until last weekend. She is concerned about that and the fact that a volunteer effort is being taken over by the Town. She would have liked to have discussions with the full Council on this.

Chignell said it is still at the implementation stage, but because of time concerns with opening day, action had to be taken. They still have work to do to ensure fair disbursement of the money and an implementation policy. The process was rather shortchanged due to time constraints.

Kroot said this is still essentially a volunteer project manned by parent volunteers.

Hodgens noted that it will, however, cost the Town money.

Recreation Director Schweiger said everything is in place for this weekend; they have met with the parent volunteers in charge of the shack management and the schedules are out for parent staffing.

Richard Fernandez, Park & Recreation Commission, said the sub-committee will continue to oversee the operation for at least a year.

Sarah Nome, 77 Alder, said it is too bad to pay someone for this.

11. INTRODUCTION OF ORDINANCE MODIFYING THE MAXIMUM DWELLING UNIT SIZE REGULATIONS.

This item was continued. *to the next regular meeting.*

12. ADJOURN.

The meeting was adjourned at 8:55 p.m.

Debbie Stutsman