

This being the first meeting of the Planning Commission of the newly appointed members, Mr. Sharp acted as temporary chairman until the new officers could be elected. The Chairman asked for nominations for Chairman and on recommendation by Mr. Works, acted on by Carl Mak, Mr. M. V. Webster was unanimously elected Chairman for the fiscal year.

Nominations were opened for Secretary. Mr. Works nominated Carl Mak, seconded by Mr. Thomas, and unanimously carried.

The Chairman appointed the following working committees:

Adjustment Committee, Mr. Sharp working with Mr. ^{Courtright} Courtwright, Town Building Inspector. Street, Highway, Transportation and Transit Committees - Carl Mak, Chairman, Mr. Thomas.

Conservation of Land; Use and Recreation Committee. Chairman Mr. Works, - Thomas and Sharp.

Public Buildings, Community Design and Housing - Chairman Webster -- Sharp, Mak.

Due to the fact that the majority of the old Board could not, for various reasons, act on the Commission during the interim of the new appointments, Mr. Sharp as the only incumbent, acted in behalf of the Commission and made the following decisions:

- W. A. Warner, Box 271, San Anselmo, Mr. J. W. Sampson, Box 284, San Anselmo
- Victor A. Neilsen, 144 Greenfield Ave., San Anselmo

Copies of letters have been filed with the Secretary.

There being no official business, a discussion was held as to the duties and functions of the Commission for the benefit of the new members.

It was recommended that copies of the minutes be given to each of the members, and also to the City Clerk which would make it possible to keep the council informed as to proceedings.

The following members were in attendance:

<i>M.B.</i> W. Webster, Chairman	30 Broadmore Avenue, San Anselmo	<i>Chairman</i>	Phone 2341	<i>4/18/45</i>
Craigie Sharp	56 Hillcrest Avenue, San Anselmo	<i>Pres.</i>	" 4911-J	<i>4/18/44</i>
Russell W. Thomas	116 Saunders Avenue, San Anselmo	<i>Sec.</i>	" 2022-W	<i>4/18/46</i>
{ D. H. Works,	777 Butterfield Road, San Anselmo	<i>Chairman</i>	" 3517-M	<i>4/8/47</i>
	Carl C. Mak	12 Laurel Avenue, San Anselmo	" 2173	

Absent:

Victor Cole	67 Ylanda Court, San Anselmo	<i>Absent</i>	" 3289	<i>4/18/44</i>
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There being no further business, the meeting was adjourned to convene again at the call of the chair.

Carl C. Mak,
Secretary.

Approved:

✓ Check

Dec. 1, 1941

Mr. W. A. Warner,
Box 217,
San Anselmo, Cal.

Dear Sir:

Referring to Baptist parsonage which you propose building on Lots #1 and #2, Carrigan Tract, San Anselmo. *Sir Francis Drake Blvd.*

It is our understanding that you have allotted a space 50'x100' to this parsonage and that you propose to move the building now thereon to the rear as a temporary measure and to erect in its place the parsonage for which you wish an adjustment of the 15' set back requirement as provided under Ordinance #254 of the City of San Anselmo.

The undersigned have recommended to the City Planning Commission that an adjustment be allowed permitting the erection of this parsonage with the understanding that the corner nearest Bain Ave be not closer than 10' to the street side, property line; the garage not nearer than 4' to the side property line and the side of the parsonage next to the church (east side) not closer than 3'6" .

Trusting this meets your wishes, we are,

ADJUSTMENT COMMITTEE

George J. Smith
City Planning Commissioner
Chas. A. Cartwright
Building & Electrical Inspector.

CCS

San Anselmo, Cal.,
Dec. 1, 1941

Mr. J. W. Sampson,
P.O. Box 204,
San Anselmo, Cal.

Dear Sir:

Confirming our conversation with you relative to tearing down and rebuilding old garage now located on portion of Lot No. 245, Short Ranch #1, corner of San Diego and El Corito Streets, San Anselmo.

31 San Francisco Blvd.
The front of this garage facing San Diego St. is practically on the property line and in rebuilding it you ask permission to have an adjustment of the 15' set back requirement as provided under Ordinance No. 254.

After inspecting the site and building it is the opinion of this committee that an adjustment, allowing this garage to be placed so the front of it facing San Diego St. is 10' back from San Diego St. property line and the side next to El Corito St. is not closer than at present to that property line, would be to the best interest of all concerned. A 10' set back would give a much softer corner view than at present and a rebuilt garage a more sightly building. It is understood the garage will be rebuilt with a cable roof and in a workmanlike manner.

With this understanding this committee is recommending to the City Planning Commission the above adjustment.

Sincerely yours

ADJUSTMENT COMMITTEE

George L. Sharp
City Planning Commission

Charles Cartwright
Building and Electrical Inspector

San Anselmo, Cal.,
Dec. 1, 1941

Mr. Victor A. Nielson,
144 Greenfield Ave.,
San Anselmo, Cal.

Dear Sir:

Confirming conversation with you recently relative to erecting a temporary shed approximately 30' x 20' to be used for the purpose of storing wood this winter to keep it dry, said shed to be covered with a galvanized iron roof, rafters to be suitably spaced and substantial redwood tree posts used for uprights so as to provide safety factor against weight and wind damage. Satisfactory roof gutters to be installed to prevent water from roof draining on to adjoining property.

The property on which you propose to erect this temporary shed is located at 144 Greenfield Ave. and is the --- Main portion of lots 83, 85 and 89 and all of lot 86, Map San Rafael Heights, Subdivision No. 1.

As this property is located in Fire Zone #2 of the Town of San Anselmo it is understood that any permission granted you to erect such shed is only for a temporary period to carry you through this winter rainy season and under no circumstances for a period longer than six months from Dec. 1, 1941.

With this understanding this committee is recommending to the City Planning Commission an adjustment be made allowing the erection of such temporary wood storage shed.

Yours truly

ADJUSTMENT COMMITTEE

Orange Sharp
City Planning Commission

Charles H. Carls
Building and Electrical Inspector.