

## **AGENDA ITEM 1(b)**

### **TOWN OF SAN ANSELMO STAFF REPORT April 8, 2003**

#### **For the meeting of April 8, 2003**

**TO:** Town Council

**FROM:** Sara Loyster, Town Librarian

**RE:** National Library Week/ Budget Woes

#### ***Recommendation***

That Council proclaim April 6-12 National Library Week and help educate the public about possible State budget cuts that will affect the library.

#### ***Background***

For several years the Public Library Fund has not been fully funded by the State of California. Each year the amount we receive has been reduced. This year we only received \$11,167 out of a possible \$28,384 (100% funding.) Next year, the Governor threatens to reduce it even more.

In addition, this year for the first time, the Governor has proposed eliminating the Transaction Based Reimbursement program that subsidizes our library's interlibrary loan program. Currently, every time we loan an item, we are reimbursed by the State at a rate of \$4.49 per item. This money helps pay for the expensive computer systems that allow our library to connect in a seamless fashion. It helps fund not only in-house equipment and a high-speed connection, but memberships in MARINet and the North Bay Cooperative Library System, and provides us on-line access to all the materials in Marin County and the entire North Bay region, as well of daily delivery of these items to our doorstep. The Transaction Based Reimbursement (**TBR**) program has been reduced this year from 90% to 65% of full funding, but next year the Governor proposes to do away with it all together. He proposes instead to charge our library patrons \$1.00 per checked-out item every time they walk into a library outside of San Anselmo and \$5.00 per item for anything we have brought in from a library outside of San Anselmo.

#### **Fiscal Impact**

We stand to lose about \$20,000 a year in TBR funding and perhaps another \$5000 from the Public Library Fund. Though this does not seem a huge amount, the money has been used to cover our North Bay Cooperative expenses, which include delivery and Supersearch (the on-line catalog used for searching holdings and requesting materials from all the member libraries), as well as in-house hardware and software upgrades.

Without it we would have to further reduce the book budget and no one is eager to do that.

The absolute necessity of resource sharing for a small, stand-alone library like San Anselmo cannot be over-emphasized. Without the ability to borrow from other libraries free of charge, we would not be able to satisfy the educational, recreational and informational needs of our citizens. Our space is too small and our budget too limited to buy everything the people of San Anselmo need. Interlibrary loan conducted by way of consortial borrowing agreements with other libraries is the only way to provide good service. Without it, we could function on the level of a good, used book store with well-informed staff, but not as a full-service library.

#### Conclusion

The San Anselmo Library Advisory Board and the Friends of the San Anselmo Library have embarked on a letter writing campaign to try to persuade State Legislators to lessen the blow to libraries and save the Public Library Fund and TBR, or at the very least, to make the cuts less drastic. Sample letters are available, as well as information about these library funds. We encourage the Council to become better informed about library funding issues and to offer their support to this campaign.

This year, National Library Week becomes a time to celebrate the successes of the San Anselmo Library, as well as a time to work to preserve the funding that will allow the Library to go forward with equal success next year and in years to come.

### **PROCLAMATION OF THE TOWN OF SAN ANSELMO DECLARING APRIL 6 - 12 NATIONAL LIBRARY WEEK 2003**

**Whereas**, our nation's libraries build communities by providing resources that inform, entertain and enrich the lives of all people;

**Whereas**, librarians help children and adults read, learn and connect to information resources around the world and support them in their pursuit of knowledge;

**Whereas**, libraries are centers of culture, literacy and lifelong learning;

**Whereas**, libraries are essential for the growth and development of children;

**Whereas**, libraries are the number one point of Internet access for people without computers at home, school or work, thus connecting them to our information society.

**Now, therefore, be it resolved** that the San Anselmo Town Council proclaim April 6 - 12, 2003, National Library Week and encourage all San Anselmo residents to visit the San Anselmo Library.

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Peter Kilkus, Mayor

**AGENDA ITEM 1(c)**

TOWN OF SAN ANSELMO  
STAFF REPORT  
March 25, 2003

*For the Meeting of April 8, 2003*

TO: Town Council  
FROM: Kay Coleman, Community Resources Director  
SUBJECT: National Volunteer Week

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RECOMMENDATION

That Council proclaim April 27 – May 3, 2003 as San Anselmo Volunteer Week.

BACKGROUND

During the week of April 27 through May 3, volunteers will be celebrated nationally for their generous service to their communities. In this spirit, it is appropriate to honor our many volunteers in San Anselmo

Respectfully submitted,

Kay Coleman

Community Resources Director

**PROCLAMATION OF THE TOWN OF SAN ANSELMO  
DECLARING APRIL 27 – May 3, 2003  
VOLUNTEER WEEK**

**WHEREAS**, volunteering of one's time and resources has traditionally been, and continues to be, an elemental part of the essence and tradition of our country and is essential to its spirit and vitality; and

**WHEREAS**, we are a nation of people who thrive on helping others as well as ourselves to a better life; and

**WHEREAS**, our nation is experiencing a time of diminishing natural and technological resources and a time when our people have reached a realization that government, federal, state or local – neither can nor should provide every service necessary to build a better environment; and

**WHEREAS**, volunteerism is increasingly recognized as an important partner in government and industry in doing the work of the nation; and

**WHEREAS**, it is important for all of us to recognize our responsibilities and to follow the example of these volunteers by also giving of ourselves for the betterment of all; and

**WHEREAS**, it is fitting to set aside a special week in tribute to these dedicated men, women and young people who make our community a better place in which to live, work and learn.

**NOW, THEREFORE**, the Town Council of the Town of San Anselmo does hereby proclaim April 27<sup>th</sup> through May 3<sup>rd</sup>, as Volunteer Week in San Anselmo and urges all Town residents to recognize valuable work done by volunteers, to participate in appropriate observances and to assume their duty as citizens by becoming involved in their community as volunteers.

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Peter Kilkus, Mayor

## **AGENDA ITEM 1(d)**

March 31, 2003

To: San Anselmo Town Council Members

From: Steve Fisher, Fire Marshal

Re: Public Assembly Building Inspections

### Recommendation:

The objective of the Ross Valley Fire Department will be to visit all public assembly buildings in the Town of San Anselmo. The purpose will be to ensure compliance with applicable fire and life safety codes.

### Background:

In the past several months, almost 120 people have died in nightclub disasters in Illinois and Rhode Island. Twenty-one people died in a panicked stampede of an overcrowded second floor Chicago nightclub set off when a security guard reportedly used pepper spray to halt a fight. Also, in February, a fire engulfed a West Warwick, Rhode Island nightclub after a band set off pyrotechnics. The Chicago club's front doors proved deadly choke point in that incident. And while flammable stage materials are thought to have played a primary part in the Rhode Island disaster, witnesses also reported people being crushed as they raced for the exits.

### Discussion:

Such tragedies are rare, but not improbable, even in our community. It's not enough to just have exits; they have to be clearly identified. In addition, all safety measures must be enforced in places where crowds assemble.

In addition to annual inspections, I have already begun several unannounced night inspections to the Festival Theatre (Playhouse). I also requested that they announce the location of all exits prior to any performance.

My night inspections have also included Ted's Bar and Grill, Matteucci's, and Insalta's Restaurant. I have spoken with the owner/managers to advise them of the purpose/intent of my evening inspection. They have all been very cooperative and understanding.

Besides the inspections, I have asked our Police Department to contact the fire department whenever they encounter over crowding in any of our assembly buildings.

Conclusion:

This is an excellent opportunity to help reduce the risk of a similar tragedy happening in our community.

The Ross Valley Fire Department will be notifying all businesses and schools that have assembly rooms to ensure that safety practices must be adhered to, particularly during public events.

The unannounced inspections will continue through the rest of the year.

If I can answer any other questions, or concerns, please contact me at 258-4688.

**AGENDA ITEM 1(e)**

Town of San Anselmo  
Staff Report  
April 3, 2003

***For the meeting of April 8, 2003***

TO: Mayor Peter Kilkus and Members of the Town Council

FROM: Kay Coleman, Community Resources Director

SUBJECT: Benefit movie performance for the Marin Bicycle Coalition in  
Creek Park

RECOMMENDATION:

That the Town Council approve the use of Creek Park for a special film night benefit for the Marin County Bicycle Coalition, on Friday, May 16, from 6 to 11 p.m.

BACKGROUND:

The Marin County Bicycle Coalition has combined forces with Tom Boss, who organizes Film Night in the Park, and are seeking to show a movie in the park on the evening of Friday, May 16, as a culmination and celebration of Bike to Work Week 2003.

ISSUES:

Residents and non -residents will be invited to come and hear music from 6-8pm with a picnic, and then stay for the movie which will begin at dark, around 8:00pm.

People will be encouraged to dine or purchase their picnics from local merchants so as not to compete with the merchants' hours of business in a negative way.

ANALYSIS:

Because they are working with "Film Night in the Park" staff anticipates that several issues will be addressed prior to the event. Applicant is being advised to keep the pathways clear for emergency egress, and to request that the Police make sure to keep Town Hall restrooms open that night. Further, the Bicycle Coalition is advocating that everyone bike or walk to the event to address the parking issue.

Donations will be collected at the door but applicant is being advised that there can be no commercial selling of food and drink in the park; it should benefit the Coalition or Film Night.

In addition the Coalition is being asked to set-up in a manner that will have the least impact on the facilities and to clean up the park after the event.

FISCAL IMPACT:

There is no direct cost to the Town for the event. Sponsors will be solicited to pay the costs of the event and volunteers will clean the park after its use.

Respectfully Submitted,

Kay Coleman  
Community Resources Director

cc: Debra Stutsman, Town Administrator

**AGENDA ITEM 2**

**TOWN OF SAN ANSELMO  
STAFF REPORT  
March 31, 2003**

For the Meeting of April 8, 2003

TO: Town Council

FROM: Debra Stutsman, Town Administrator

SUBJECT: Appointments to Boards/Commissions

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**RECOMMENDATION**

That Council appoint a member to the Robson Harrington House Association (1 seat) and the Measure G Monitoring Committee (1 seat).

**BACKGROUND**

*Robson Harrington House Association:*

The Robson Board has a membership of seven seats, four of which are appointed by the Town. The remaining three seats are appointed by the Association. The Board presently has one Town-appointed vacancy, to terms expiring in February 2004.

Council is scheduled to interview incumbent Adrienne Hale this evening. Council previously interviewed Richard Childers for the Board. Both applications are attached.

*Measure G Monitoring Committee:*

There are presently three (3) seats available on the Measure G Committee. At the last meeting Council interviewed Bess Niemcewicz for a seat. Her application is attached.

Respectfully submitted,

Debra Stutsman  
Town Administrator

Attachments

**AGENDA ITEM 3**

**TOWN OF SAN ANSELMO  
STAFF REPORT**

**April 1, 2003**

For the Meeting of April 8, 2003

TO: Town Council

FROM: Lisa Wight, Senior Planner

SUBJECT: Appeal of Planning Commission's approval of a use permit to demolish a dwelling; and flatland design review of a 1,883 square foot second story on a new dwelling at 126 Laurel Avenue, APN 7-115-10

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RECOMMENDATION

That the Town Council uphold the Planning Commission's approval and deny the appeal.

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**APPLICANT** David Barsochini, 126 Laurel Avenue

**APPELLANTS** Lisa Orłowski, 130 Laurel Avenue, and Jack Sonnabaum,  
134 Laurel Avenue, etal

**BACKGROUND** **April 1, 2003:** **Town Councilmembers Breen and Chignell met with applicant Barsochini and neighbors Ferroggiaro (120 Laurel Avenue) and Orłowski (130 Laurel Avenue), and they have come to an agreement.**

**REQUIRED FINDINGS OF APPROVAL AND CONDITIONS OF APPROVAL**

**Findings:**

1. *The existing dwelling is located within 2' of the north side property line and has no historic, cultural or aesthetic value, so a demolition use permit should be granted.*
2. The second story conforms to the Code setback minimums and due to the location of the lot, it should not unreasonably impair access to light and air on neighboring structures.
3. Although the windows will face the neighboring properties and provide views into those neighbors' yards, such is the case with the neighboring homes as well. Due to the lot configurations and their small sizes, it is not otherwise possible to construct second stories in this neighborhood, and this project will not unreasonably affect the privacy of neighboring properties.
4. The new dwelling should be an aesthetic improvement to the neighborhood and will not materially affect adversely the health or safety of persons residing or working in the neighborhood of the property of the applicant and will not be materially detrimental to the public welfare or injurious to property or improvements in such neighborhood.

**Conditions of Approval:**

1. An Agreement between David Barsochini and Lisa Orłowski is currently being prepared by the Town Attorney and will be available at the April 8<sup>th</sup> meeting. The language will include that David Barsochini agrees to provide labor only for the installation of five (5) windows on the west side of the appealing neighbor's home, Lisa Orłowski, at 130 Laurel Avenue. This agreement will remain in force for 24 months after the Certificate of Occupancy is issued on 126 Laurel Avenue. Lisa Orłowski will determine when in the 24-month period the windows are to be installed, and if she does not act in the 24-month period, the issue is moot.
2. Approval is based on the plans date stamped received on December 10, 2002;
3. Prior to building permit issuance, the applicant shall prepare and file with the Public Works Director, a construction management plan, which includes a videotape of the roadway conditions on San Anselmo Avenue prior to construction. The applicant shall also post a road improvement bond or provide other assurance to the Town that damage to San Anselmo Avenue or other public street resulting from construction vehicles will be corrected. The plan should include: 1) all construction equipment shall be adequately muffled and maintained; and 2) hours of construction; and
4. Should construction not begin within one year from the date of this approval, the approval shall be considered null and void. A one-time-only, one-year extension can be requested in writing to the Planning Director prior to the expiration date.

Attachments: Town Council minutes of March 25, 2003  
Plans

c: David Barsochini, applicant  
Edward Hardin, architect  
Lisa Orłowski, appellant  
Jack Sonnabaum, appellant  
Margorie Ferroggiaro, neighbor

Additional names on attachment to appeal:  
Gayle and Bill Permar  
Don and Cindie Gillaspie  
Diana Davis and Dave Bolm  
Bob Schuz and Linda Insen  
Euswarth Lorey

## **AGENDA ITEM 4**

**TOWN OF SAN ANSELMO  
STAFF REPORT  
March 31, 2003**

For the Meeting of April 8, 2003

TO: Town Council  
FROM: Debra Stutsman, Town Administrator  
SUBJECT: Quality of Life Commission

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## **RECOMMENDATION**

That Council approve the resolution defining the framework for the Quality of Life Commission; authorize staff to begin recruitment for new members; reappoint current members who wish to continue on the Commission.

## **BACKGROUND**

The Quality of Life Commission was established in 2000 for a two-year period. At the conclusion of the two years, Council met with Quality of Life members to discuss the future of the Commission. It was decided that the Commission would continue, but that a new resolution would be crafted to better define the scope, purpose and goals of the Commission.

## **DISCUSSION**

The attached resolution charges the Commission with promoting sustainability in San Anselmo, which is defined as ensuring that resources are not consumed faster than they can be renewed nor that wastes are produced faster than they can be absorbed. The main goals of the Commission are to:

- Develop and implement a sustainability element for the Town's General Plan
- Facilitate Town involvement in efforts to achieve tangible improvements in global environmental and sustainable development through local action, such as the International Council for Local Environmental Issues and Cities for Climate Protection.

The number of members has been reduced from eleven (11) to a more workable group of seven (7).

Once a resolution has been approved, staff can begin recruitment for new members. Three members of the original commission have submitted applications for reappointment, Rebecca Herrero, Jo Ann Fawcett and Lisa Summers. Council may wish to go ahead and make the initial appointments at this time to ensure a core group going forward. All three applications are attached.

Respectfully submitted,

Debra Stutsman  
Town Administrator

Attachments

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN  
ANSELMO DEFINING THE FRAMEWORK FOR THE QUALITY OF LIFE  
COMMISSION**

WHEREAS, the residents of San Anselmo are concerned with securing a high quality of life, while ensuring fairness and equity to all persons, to other species and to future generations; and

WHEREAS, the world's economy, society and environment are interrelated, and we cannot consume resources faster than they can be renewed nor produce wastes faster than they can be absorbed; and

WHEREAS, San Anselmo has a rich history of citizen involvement and volunteerism, working successfully to enhance its quality of life; and

WHEREAS, the Town Council established the Quality of Life Commission as a two-year commission in Resolution No. 3512 on June 13, 2000; and

WHEREAS, the Quality of Life Commission has been in existence for over two years, and Council has directed that the charge, purpose and goals of the Commission be more precisely defined in light of the experience of the last two years.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council establishes a Quality of Life Commission, as follows:

1. Charge: The charge of the Commission is to promote sustainability by defining and enhancing opportunities for sustainable practices in San Anselmo thereby moving toward ensuring that resources are not consumed faster than they can be renewed nor that wastes are produced faster than they can be absorbed.
2. Purpose: To secure a high quality of life for San Anselmo residents within the means of nature by simultaneously meeting environmental, economic and community needs.

3. Goals: While the specific scope of the Commission's work will be established annually, the overall goals are:
  - a) Develop, integrate and support the implementation of a sustainability element for the Town's General Plan.
  - b) Facilitate Town involvement in efforts to achieve tangible improvements in global environmental and sustainable development conditions through local action.
  
4. Organization: Seven (7) members recruited from the broad range of talent, interests, and ages in the San Anselmo community. The Commission may include one Councilmember and a designated Town staff liaison.

I hereby certify that the foregoing Resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council on the \_\_\_\_\_, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Debra Stutsman, Town Clerk

**AGENDA ITEM 5**

For the Meeting of April 8, 2003

To: Town Council  
From: Charles L. Maynard, Chief of Police  
Subject: Police Vehicle Lease Program  
Date: April 2, 2003

**RECOMMENDATION**

That Council authorize the Police Department and the Department of Public Works to enter into a 3-year lease agreement with the Ford Motor Company to lease four police

vehicles, 3 marked patrol vehicles, 1 unmarked administrative vehicle and a public works truck. The lease will be entered into immediately due to the inoperable status of a detective vehicle, however the first lease payment will not be due until after July 1, 2003.

These leased vehicles will replace existing vehicles that have either reached or are soon to reach the end of their service life. At the conclusion of the three-year lease term, these vehicles will be purchased for the sum of \$1.00 each.

### ***BACKGROUND***

The Police Department maintains a fleet of ten first line vehicles, both marked and unmarked. In addition to those vehicles, 2 motorcycles, a parking control vehicle and a Volunteer in Policing Vehicle are also in use.

In fiscal year 2000-01 the Police Department and the Department of Public Works received approval from Council to change the way the fleet of police vehicles was purchased. At that time the Town entered into a lease agreement with the Ford Motor Company, leasing six vehicles, 2 marked patrol cars, 3 unmarked police administrative vehicles and a public works truck.

The theory behind the lease program was that by expanding the marked fleet of police vehicles by 1, the department would effectively reduce the mileage put on individual vehicles by 20%. This mileage reduction had a number of effects, namely a reduction in maintenance costs, and extending the service life of the vehicles from 2-3 years to a maximum of 6 years due to reduced mileage. Administrative and Detective vehicles also have a service life of 6 years.

### ***DISCUSSION***

In order to continue replacing patrol vehicles and related emergency equipment on a regular schedule and at the same time improve the method of replacing our unmarked vehicles, the Department entered into this lease program. During the last 3 years, maintenance costs on the leased vehicles have been reduced due to the extended warranty purchased at the time of the lease. In fact no non-warranty repairs other than normal wear items such as tires, brakes and fluid changes have been required on any of the leased vehicles. The older vehicles in our inventory without extended warranties are now at the point where they are no longer cost effective to maintain. One such vehicle has required major mechanical repairs and is no longer in service due to a blown engine. It is not cost effective to repair this unit and the loss of this car means one of our detectives is now without fulltime transportation. The need to replace the Detective vehicle is immediate.

The Watch Commander's vehicle which operates around the clock has high mileage and has required the following repairs this year in addition to the routine service it receives on a monthly basis; new rear axle; fuel injection system repair; steering and suspension repair; cooling and charging system repairs. To retain this car would mean even higher repair costs in the upcoming fiscal year.

To illustrate the reduction in vehicle maintenance costs a comparison was made using vehicle maintenance expenditures from the base year of FY1999-00 (the year prior to the first lease agreement), and the years since leasing police vehicles. A reduction in costs is clearly demonstrated.

FY1999-00	FY2000-01	FY2001-02	FY2002-03
\$19,140	\$16,334	\$13,219	\$7,670 ***

\*\*\* Fiscal year 2002-03 figures used are as of the end of February. Anticipated expenditures are \$13,148.

As you know, Police Department no longer maintains a “ghost fleet” of vehicles. All retired vehicles which had previously been stored at the Town Corporation yard are now sent to auction as soon as possible after being taken out of service. Funds generated by the auction of these vehicles go directly to the Town General Fund. Presently we are exploring other sales options for these vehicles such as companies that specialize in the sales of previously used police vehicles.

### **FISCAL IMPACT**

The total cost of the proposed lease program including a heavy duty truck for the Department of Public Works and four (4) police vehicles, with new emergency equipment, over the three-year period beginning July 1, 2003 is \$159,102.48. The annual payment will be \$55,396. This annual payment includes \$7,905, which represents the cost of the Public Works vehicle. It should be understood that the department had intended to request 5 police vehicles but due to the State budget crisis and the uncertainty that crisis brings we are only requesting 4. At the conclusion of this lease it will be our intention to “get back on track” by picking up the vehicle not ordered this year if the financial condition of the State has improved.

At the conclusion of the lease period the Department will evaluate, based on mileage and service records, the need for additional vehicles. It is envisioned that the same number of vehicles will be requested, however the make-up of those vehicles may change with future leases. By obtaining vehicles in this manner the serviceable life of the marked fleet has been extended, which has allowed us to replace the unmarked vehicles on a more regular schedule.

### **CONCLUSION**

By entering into this lease agreement with the Ford Motor Company the Police Department will be able to continue maintaining an adequate fleet of vehicles including unmarked vehicles and replace emergency equipment on a more regular basis keeping up with current technology.

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Charles L. Maynard, Chief of Police

## **AGENDA ITEM 6**

### **TOWN OF SAN ANSELMO STAFF REPORT March 31, 2003**

For the Meeting of April 8, 2003

TO: Town Council

FROM: Debra Stutsman, Town Administrator

**SUBJECT:** Status of Implementation of Joint Services Committee Recommendations

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### ***RECOMMENDATION***

Receive status report on the implementation of the 2000 final report of the Joint Services Committee on countywide joint powers agencies, and direct staff as to any action to be taken.

### ***BACKGROUND***

In 1998, MCCMC and the Board of Supervisors implemented an effort to review the operation of the many joint powers agencies operating in Marin County. A Joint Services Committee was formed and in November 2000 issued the attached final report. That report was adopted by MCCMC, the Board of Supervisors and each city and town in Marin. One of the report's recommendations was the operation of a "Joint Services Authority Oversight Committee comprised of elected officials from the County and each city/town. Our representative is Vice-Mayor Chignell.

### **DISCUSSION**

The Committee has been working since October on implementing the first recommendation of the Joint Services Committee report – restructuring of the Marin Streetlight Acquisition Joint Powers Authority into a new “General Services JPA.”

Currently, the Joint Services Authority Oversight Committee is considering the following, components of a new General Services JPA:

1. The addition of the Hazardous and Solid Waste Management JPA and the Hazardous Materials Spills JPA to the functions of the General Services Agency, as a compromise to forming a separate “environmental management” JPA.
2. The Joint Services Authority Committee would be the Board of Directors for the General Services JPA as well as continuing in its other duties to oversee the implementation of the 2000 Joint Services Committee’s report and monitor JPA activity.
3. The Board of Directors for the new General Services Agency JPA must be elected officials. The initial direction of the Joint Services Committee was to give each member the choice of appointed or elected representation.

## ISSUES

The Committee has been advised by their staff that this new JPA, with the duties and functions being discussed, will result in an estimated \$41,000 in new annual costs:

1) Executive Director	\$79,500
2) New Operating Costs	<u>4,500</u>
	\$84,000
3) Offsetting Savings*	<u>(42,800)</u>
	\$41,200

\*Elimination of Streetlight JPA and County Administration of Animal Control Contact

In light of current budget difficulties and uncertainty of pending state budget actions, there is some feeling that it may be prudent to defer reorganizations, even meritorious ones, that present new costs. All Marin cities/towns are being asked to consider:

- Staying further participation in the work of the Joint Services Authority Oversight Committee until after July 1, 2004.
- Directing the Marin Streetlight Acquisition Joint Powers Authority to restructure itself into a General Services Agency with the legal ability to assume new duties if warranted.
- Asking MCCMC and the County to appoint an ad hoc committee to meet once a year to consider the work of the various JPA’s, with each agency determining for itself if they are to be represented on this committee by elected or appointed personnel.

Respectfully submitted,

Debra Stutsman  
Town Administrator

Attachment