



SAN ANSELMO POLICE DEPARTMENT

525 SAN ANSELMO AVENUE, SAN ANSELMO, CA 94960 (415) 258-4610

**COMMERCIAL SOLICITATION PERMIT
APPLICATION**

Date: ___ / ___ / ___

BUSINESS INFORMATION

Business/Corporation Name: _____

Business/Corporation Address: _____

APPLICANT INFORMATION

Name: (print or type) _____

 Last First Middle

List all other names you have used or been known as: _____

Permanent residence address _____

(P.O. Boxes are not acceptable):

Street (Include Apt. #)

City

State

Zip Code

Home and business telephone number(s) and hours when you can be contacted:

Home Telephone () _____ Cellular Telephone () _____

Work Telephone () _____

Birth Date: Month ___ / Day ___ / Year _____ Social Security #: ___ - ___ - _____

Driver's license # _____ State _____

For the purpose of identification, please provide the following:

Height

Weight

Hair Color

Eye Color

List any other distinguishing marks (scars, tattoos, etc.): _____

List any and all criminal arrests or convictions; infractions or misdemeanor citations received, including municipal or county code violations, pleas of no contest, and any criminal or civil cases pending in any court. You must include any cases dismissed or expunged pursuant to Penal Code Section 1203.4. **DO NOT** list traffic infraction violations. (Attach additional sheet(s) if more space is needed)

Approx. Date	Police Agency (City and State)	Circumstances
_____	_____	_____
_____	_____	_____

Have you ever been placed on court probation as an adult? Yes No
If "Yes", please give details (When, Where, Why): _____



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Have you ever been arrested, charged with, convicted of, or currently under investigation for any crimes related to solicitation or other criminal offense including, but not limited to, violent crimes, sexual assault, possession of controlled substances, theft, fraud or burglary? Yes No If "yes" please give details:

Approx. Date Police Agency (City and State) Circumstances

List names and addresses of all affiliated persons, who will be working on behalf of or with the applicant. This shall include any corporation, individual, firm, partnership, joint venture, association, social club, league, fraternal organization, joint stock company, estate, trust, business trust, receiver, trustee, syndicate or any other group acting as a unit.

1. _____
Name Address (street) City State Zip Code
2. _____
Name Address (street) City State Zip Code
3. _____
Name Address (street) City State Zip Code
4. _____
Name Address (street) City State Zip Code

Insurance Company's Name: _____ Certificate or Policy# _____

San Anselmo Business License application submitted to Town Hall? Yes No

(Approval of Business License for Solicitation is dependant on approval of Commercial Solicitation Permit)

Provide a brief description of business or activity to be conducted: _____

Requested dates and times you intend to solicit within the Town:

Dates:

___/___/___ to ___/___/___
___/___/___ to ___/___/___

Times:

___:___ to ___:___
___:___ to ___:___

Vehicle Information: List all vehicles to be used

1. Year _____ Make _____ Model _____ Color _____ License plate _____
2. Year _____ Make _____ Model _____ Color _____ License plate _____

I certify, under penalty of perjury, the information contained in this application is true, accurate and complete. I understand that failure to provide all information requested or failure to provide, true and complete information is cause to revoke or deny approval of a solicitation permit, and forfeiture of fees paid to the Town of San Anselmo.

I hereby authorize the San Anselmo Police Department to investigate and confirm the information listed above.

_____/_____/_____
Signature Date

Official Use Only	
Date Received: ___/___/___	Fee Paid: _____
Approved By: _____	

TOWN OF SAN ANSELMO, 525 SAN ANSELMO AVENUE
SAN ANSELMO, CA 94960-2682
(415) 258-4600

2012 BUSINESS LICENSE TAX- PEDDLER/SOLICITOR CLASSIFICATION
SAMC 6-1.14(j)

San Anselmo Municipal Code, Section 6-1.01(6) defines a peddler as any hawker, vendor or other person who goes from house to house or from place to place or in or along the streets within the Town selling and making immediate delivery or offering for sale and immediate delivery any goods, wares, merchandise or anything of value in his/her possession to persons other than manufacturers, wholesalers, jobbers or retailers in such commodities. Solicitor is any person engaged in soliciting, canvassing, or taking orders from house to house or from place to place or by telephone or by any other means of communication for any goods ware, merchandise, or any article to be delivered in the future or for services to be performed in the future or making, manufacturing, or repairing any article whatsoever for future delivery or for subscriptions to periodicals or tickets of admission to entertainment or memberships in any clubs.

Every peddler or solicitor engaged in business in San Anselmo shall pay a license fee as follows:

\$25 for one day of business:	\$ _____	indicate day:	_____
\$150 for one quarter of business:	\$ _____	indicate quarter:	_____
\$500 for one year of business:	\$ _____	indicate year:	_____

Total Due: \$ _____

Business Name: _____ Bus. Phone: () _____

Legal Status: Sole Proprietorship _____ Partnership _____ Corporation _____

Business Location Address: _____

Mailing Address (if different): _____

Type of Business: _____

Tax Identification (provide only those that apply to you - kept confidential):

# _____	# _____	# _____	# _____
Federal Tax ID	State Employer Tax ID	Sales Tax ID	Social Security

Personal Owner(s)/Corporation Officer(s) Information (list three, maximum):

Name	Residential Address	Phone #

Signature: _____

Date: _____



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COMMERCIAL SOLICITATION PERMIT PROCESS

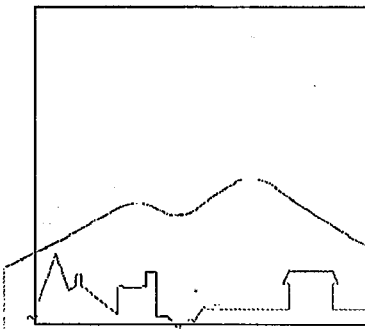
The Town of San Anselmo wishes to protect residents from fraud and crime while promoting the safety and privacy of residents by reasonably limiting the hours of solicitation and requiring permits in a content neutral manner. As a result, solicitors within the Town of San Anselmo are required to obtain a permit as well as a business license as per San Anselmo Municipal Code, Section 6-1.02 and Section 4-17.04.

Section 4-17.02 SAMC defines a peddler as any hawker, vendor or other person who goes from house to house or from place to place or in or along the streets within the Town selling and making immediate delivery or offering for sale and immediate delivery any goods, wares, merchandise, or anything of value in his or her possession to persons other than manufacturers, wholesalers, jobbers or retailers in such commodities. Solicitor is any person engaged in soliciting, canvassing, or taking orders from house to house or from place to place or by telephone or by any other means of communication for any goods, ware, merchandise, or any article to be delivered in the future or for services to be performed in the future or making, manufacturing, or repairing any article whatsoever for future delivery or for subscriptions to periodicals or tickets of admission to entertainment or memberships in any clubs.

Permit Application Process

1. Complete Commercial Solicitation Permit application and return to the San Anselmo Police Department.
2. Attach (2) 2" X 2" head and shoulders, (color photograph, passport size) of applicant and any persons who will be soliciting, taken within sixty days prior to submitting application.
3. Attach proof of possession of any license or permit which under Federal, State, or local laws or regulations the applicant is required to have in order to conduct the proposed business, or which, under any such law or regulation, would exempt the applicant from the licensing requirements.
4. The Chief of Police or his/her designee will review the application and notify the applicant of approval or denial within 5 business days after receipt of the application. The Administration Office is closed on Fridays.
5. Obtain Town of San Anselmo Business License from Town Hall, located on the second floor, 525 San Anselmo Ave., San Anselmo, CA 94960. See attached "Business License for Solicitors" sheet for fees.

SOLICITOR PERMIT



THE TOWN OF
SAN ANSELMO

Name: _____

Company: _____

Permit Valid from ____/____/____ to ____/____/____

PERMIT # _____

This permit does not constitute an endorsement of the commercial solicitation by the Town, or any of its departments, officers or employees.

