

**TOWN OF SAN ANSELMO
STAFF REPORT
July 16, 2008**

For the Meeting of July 22, 2008

TO: Town Council

FROM: Janet Pendoley, Finance & Admin Services Director

SUBJECT: Report of Warrants Issued, June 2008

RECOMMENDATION

That Council acknowledge and file warrant numbers 60988 to 61246 issued during the month of June 2008 in the amount of \$1,470,983.92. The following warrant was voided or cancelled during this period: 61136 .

BACKGROUND

This report is an itemization of payments made to vendors during the month just ended. It also includes warrants written to Bank of America for the month's two regular payrolls as well as reimbursements to employees for work-related approved expenditures.

Respectfully submitted,



Janet Pendoley
Finance and Admin Services Director

Attachment 1: Warrant Registers, June 2008

ACS FINANCIAL SYSTEM
06/05/2008 13:37:48

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JUNES COMMENT... JUNE 5 CHECKS

DATA-JE-ID DATA COMMENT

D-06052008-823

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

ATTACHMENT #1

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
6/05/2008	60988	AARON DAMM	15.00	COMMUTER LUNCH
6/05/2008	60989	ACS	903.42	SOFTWARE MAINTENANCE
6/05/2008	60990	ALL AUTOS INC.	1,098.66	VEHICLE MAINTENANCE
6/05/2008	60991	AMERICAN DRAFTSOURCE	70.79	BLUEPRINTS
6/05/2008	60992	ASSOC.OF BAY AREA GOVERNMENTS	2,666.00	08-09 DUES
6/05/2008	60993	AT & T MOBILITY	173.51	CELLULAR
6/05/2008	60994	AT & T-MCI	736.32	PHONE
6/05/2008	60995	AVILA PROJECT MANAGEMENT	562.50	SFD BRIDGE
6/05/2008	60996	BAY AREA COMPUTER TRAINING	390.00	COMPUTER TRAINING
6/05/2008	60997	BAY CITIES J.P.I.A.	4,953.53	APRIL WORKERS COMP
			7,008.25	APRIL LIABILITY
TOTAL **	60997		11,961.78	
6/05/2008	60998	BLACKBURN MFG. CO.	254.32	SIGNS AND BARRICADES
6/05/2008	60999	BRAD NEWMAN	315.00	FIELD LINING
6/05/2008	61000	BRANDON TIRE SUPPLY	293.59	TIRES
6/05/2008	61001	CALPERS LONG TERM CARE PROG.	248.39	LONG TERM CARE
6/05/2008	61002	CARRIER CORPORATION	383.80	HVAC MAINTENANCE
6/05/2008	61003	CASSIDY MARTINEZ	15.00	COMMUTER LUNCH
6/05/2008	61004	CAVENAUGH ASSOCIATES	499.00	DUI COURSE JULY 14-18
			499.00	DUI COURSE AUG 11-15
TOTAL **	61004		998.00	
6/05/2008	61005	CHEVRON	591.05	GASOLINE
6/05/2008	61006	CHLOE CAVINESS	1,768.98	INSTRUCTOR: SPANISH
6/05/2008	61007	COATING & SUNDRIES INC	6,206.83	TRAFFIC PAINT
6/05/2008	61008	COMCAST	46.18	CABLE INTERNET
6/05/2008	61009	CONOCO PHILLIPS	3,750.54	GASOLINE
6/05/2008	61010	COUNTY OF MARIN	458.00	MAY TOURISM BID
6/05/2008	61011	COUNTY OF MARIN - DPW	55.78	STREET SIGNS
6/05/2008	61012	DICKSON COMPANY	6,000.00	REPLACE BOILER
6/05/2008	61013	EBSCO SUBSCRIPTION SERVICES	1,518.30	SUBSCRIPTIONS
6/05/2008	61014	ELIZABETH N HUNERBERG	496.80	INSTRUCTOR: GLITTER
			79.70	REIMB: MATERIALS
TOTAL **	61014		576.50	
6/05/2008	61015	FAIRFAX LUMBER	175.24	HARDWARE AND SUPPLIES
6/05/2008	61016	FEDERAL EXPRESS	54.54	MAILINGS
6/05/2008	61017	FIRE SAFETY SUPPLY	38.04	EXTINGUISHER SERVICE
6/05/2008	61018	FLASH PHOTO	300.62	HISTORICAL PHOTOS
6/05/2008	61019	GRADY JOSEPH	45.00	COMMUTER LUNCH
6/05/2008	61020	HANNIBAL'S INC	496.93	INSTALL EMERGENCY PHONES
			1,990.00	WIRING FOR PHONES
TOTAL **	61020		2,486.93	
6/05/2008	61021	HOLIDAY INN	649.40	LODGING
6/05/2008	61022	IMAGE SALES	16.07	ID BADGE
6/05/2008	61023	JACKSON'S HARDWARE	88.30	HARDWARE AND SUPPLIES
6/05/2008	61024	JANET VAZQUEZ	5,362.50	PLANNING SERVICES
6/05/2008	61025	JERROLD T. BUSHBERG PH.D	1,200.00	REVIEW REPORT & ANALYZE
6/05/2008	61026	JESSICA HALL	926.40	INSTRUCTOR: HIP HOP
6/05/2008	61027	JOEL ERICKSON	15.00	COMMUTER LUNCH
6/05/2008	61028	JULIE GORWOOD	287.85	REIMB: MILEAGE

Date Issued	Warrant	In Favor of	Check Amount	Description
6/05/2008	61029	KEITH ANGERMAN	38.95	REIMB: CELLULAR
			75.76	REIMB: KEYBOARD
TOTAL **	61029		114.71	
6/05/2008	61030	KEVIN MCGOON	30.00	COMMUTER LUNCH
6/05/2008	61031	KEVIN RAMSEY	1,000.00	REFUND: 15 MEADOWCROFT
6/05/2008	61032	LA SHAUN WILLIAMS	660.00	TC MINUTES
			405.00	PC MINUTES
TOTAL **	61032		1,065.00	
6/05/2008	61033	LINDA A. TRIPOLI	258.50	LEGAL SERVICES
6/05/2008	61034	LOUIS RICHARD	123.00	REFUND: RECREATION
6/05/2008	61035	MARCUS HARTLEY	30.00	COMMUTER LUNCH
6/05/2008	61036	MARIN COUNTY RECORDER	50.00	NOE POSTING FEE
6/05/2008	61037	MARIN COUNTY TAX COLLECTOR	85.68	RADIO SHOP
6/05/2008	61038	MARIN IT INC	2,797.18	DISPATCH COMPUTERS
6/05/2008	61039	MARIN MUNICIPAL WATER DEPT.	4,621.69	WATER
6/05/2008	61040	MARION MADSEN	225.00	JUNE RETIREE HEALTH
6/05/2008	61041	MARY KAY SLEDGE	45.00	REFUND: RECREATION
6/05/2008	61042	MIDWEST TAPE	115.95	DVD TITLES
			34.99	AUDIO BOOKS
TOTAL **	61042		150.94	
6/05/2008	61043	MILLA RUANE	658.80	INSTRUCTOR: ART
			29.32	REIMB: MATERIALS
TOTAL **	61043		688.12	
6/05/2008	61044	MYERS-STEVENS & TOOHEY & CO	1,165.93	JUNE PD BENEFITS
6/05/2008	61045	NEOPOST INC	290.93	POSTAGE RATE CHANGE
6/05/2008	61046	NICHOLAS BUTLER	15.00	COMMUTER LUNCH
6/05/2008	61047	NOLO	40.13	BOOK PURCHASE
6/05/2008	61048	NORCAL ASA	13.85	REGISTRATION
6/05/2008	61049	OAKLAND COMPUTER COMPANY	200.51	TRUNK SHELF BRACKETS
6/05/2008	61050	OFFICE DEPOT BUSINESS SERVICES	342.09	WHITEBOARD
			2,525.14	OFFICE SUPPLIES
TOTAL **	61050		2,867.23	
6/05/2008	61051	P E R S	42,963.54	JUNE MEDICAL
6/05/2008	61052	P.E.R.S.	102,515.04	MAY RETIREMENT
6/05/2008	61053	PACIFIC GAS AND ELECTRIC	8,408.44	UTILITIES
6/05/2008	61054	PRAXAIR DISTRIBUTION INC	86.32	GASES
			28.15	CYLINDER RENTAL
			89.10	GASES
TOTAL **	61054		203.57	
6/05/2008	61055	PREFERRED BENEFIT INSURANCE	6,104.70	JUNE DENTAL
6/05/2008	61056	PREFERRED PLUMBING & DRAIN	698.00	REPLACE DISPOSAL STA 20
6/05/2008	61057	RECORDED BOOKS INC	186.62	AUDIO BOOKS
6/05/2008	61058	ROBERT F. EPSTEIN	7,979.50	LEGAL SERVICES
6/05/2008	61059	ROBERT FRENCH	15.00	COMMUTER LUNCH
6/05/2008	61060	ROBERT LEWIS	32,266.06	REIME: RETAINING WALL
6/05/2008	61061	ROBERT SCHNEIDER	60.00	COMMUTER LUNCH
6/05/2008	61062	ROBERTSON ENGINEERING INC	924.00	SLOPE STABILITY PLAN
6/05/2008	61063	ROBSON ALVES	259.20	INSTRUCTOR: CAPOBIRA
6/05/2008	61064	ROSS VALLEY FIRE SERVICE	292,166.42	JUNE OPERATING SHARE
6/05/2008	61065	RYAN DUNNIGAN	30.00	COMMUTER LUNCH

Date Issued	Warrant	In Favor of	Check Amount	Description
6/05/2008	61066	SCHWAAB INC	148.45	STAMPS
6/05/2008	61067	SCOTT A. SELLARS	1,084.00	INSTRUCTOR: KARATE
6/05/2008	61068	SCOTT NICKLEWICZ	30.00	COMMUTER LUNCH
6/05/2008	61069	SEAN FORRESTAL	15.00	COMMUTER LUNCH
6/05/2008	61070	SEB CONSTRUCTION INC	124,497.00	FIRE DEPT CONSTRUCTION
6/05/2008	61071	SRJC PUBLIC SAFETY TRAINING	30.00	COURSE FEES
6/05/2008	61072	TAMALPAIS ELECTRIC	412.00	MEM PARK SPRINKLERS
6/05/2008	61073	TESTING ENGINEERS INC	1,172.00	FD TESTING
6/05/2008	61074	THE PHILLIPS GROUP	2,125.00	PLAN CHECKING
			4,785.00	INSPECTIONS
TOTAL **	61074		6,910.00	
6/05/2008	61075	TIM MUSSELMAN	675.00	INSTRUCTOR: SOCCER
6/05/2008	61076	TODD MILOWE	15.00	COMMUTER LUNCH
6/05/2008	61077	TONDI ERICKSON	576.00	INSTRUCTOR: CHESS
6/05/2008	61078	UC REGENTS	425.00	BOMB TEAM RESPONSE
6/05/2008	61079	VACCARO'S TREE SERVICE	280.00	TRIM TREES AT TOWN HALL
			360.00	TRIM TREE AT MEM PARK
TOTAL **	61079		640.00	
6/05/2008	61080	VALERO MARKETING & SUPPLY CO	133.32	GASOLINE
6/05/2008	61081	VERA HICKS	250.00	PER DIEM
			15.00	COMMUTER LUNCH
TOTAL **	61081		265.00	
6/05/2008	61082	VISION SERVICE PLAN - CA	474.00	JUNE VISION
6/05/2008	61083	WELLS FARGO FINANCIAL LEASING	541.97	COPIER LEASES
6/05/2008	61084	WFCE-OSH COMMERCIAL SERVICES	205.27	HARDWARE AND SUPPLIES
6/05/2008	61085	WOODLAND CENTER AUTO SUPPLY	12.75	AUTO PARTS
6/05/2008	61086	ZENITH INSTANT PRINTING	553.51	BUILDING DEPT FORMS
CHEK			703,177.89	

ACS FINANCIAL SYSTEM
6/05/2008 13:37:49

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 4

TOTAL NUMBER OF RECORDS PRINTED

265

ACS FINANCIAL SYSTEM
06/05/2008 13:37:49

Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	499,211.30
10	CAPITAL RECONSTRUCTION	3,527.02
21	RECREATION	18,100.69
24	SUPPLEMENTAL LAW ENFORCEMENT	2,036.61
31	ISABEL COOK COMMUNITY CENTER	7,981.35
34	ROBSON HOUSE	163.83
40	INSURANCE	11,961.78
45	EMERGENCY RESERVE	157,935.06
80	POST REIMBURSEMENT	2,260.25
TOTAL ALL FUNDS		703,177.89

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	703,177.89
TOTAL ALL BANKS		703,177.89

AP 6.5.08

ACS FINANCIAL SYSTEM
06/12/2008 14:43:16

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JUNE12 COMMENT... JUNE 12 CHECKS

DATA-JE-ID DATA COMMENT

D-06122008-838

Run Instructions:

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L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
6/12/2008	61088	ARAMARK UNIFORM SERVICES	130.80	UNIFORM MAINTENANCE
6/12/2008	61089	ARROWHEAD MOUNTAIN SPRING WTR	16.70	OFFICE WATER
6/12/2008	61090	AT & T MOBILITY	318.68	CELLULAR
6/12/2008	61091	AT & T-MCI	134.18	PHONE
6/12/2008	61092	BUCK'S SAW SERVICE	56.51	HEDGE TRIMMER REPAIR
6/12/2008	61093	CARRIER CORPORATION	370.00	HVAC MAINTENANCE
6/12/2008	61094	CHRIS SAMET	291.00	INSTRUCTOR: SPORTS CAMP
6/12/2008	61095	CITY OF SAN RAFAEL - PSD	1,321.26	PARKING METER MAINT.
6/12/2008	61096	COMCAST	46.18	CABLE INTERNET
6/12/2008	61097	DAY WIRELESS SYSTEMS	1,840.30	VEHICLE WIRING
6/12/2008	61098	DISCOVERY OFFICE SYSTEMS	446.68	COPIER MAINTENANCE
6/12/2008	61099	EPSTEIN PROPERTIES	3,000.00	REFUND: 8 RICHMOND
6/12/2008	61100	EWING IRRIGATION PRODUCTS	38.65	IRRIGATION SUPPLIES
6/12/2008	61101	GOLDEN GATE PETROLEUM	2,241.45	GASOLINE
6/12/2008	61102	GOOD AND CLEAN CO	5,700.00	JANITORIAL
6/12/2008	61103	HASSAN AFROKTEH	55.00	REFUND: RECREATION
6/12/2008	61104	IMAGE SALES	16.07	ID BADGE
6/12/2008	61105	JANICE BISHOP	1,392.78	REIMB: KINDER KOOL
6/12/2008	61106	JEROME DRAPER	300.00	REMOVE BEE COLONY
6/12/2008	61107	JOHN C. HOM & ASSOCIATES INC	805.00	CONSTRUCTION OBSERVATION
6/12/2008	61108	JUDITH COY & MARILYN GIRODO	10,130.00	CONTRIB. TO STREET PROJ.
6/12/2008	61109	LEXISNEXIS	30.00	BACKGROUNDS
6/12/2008	61110	MARIN COUNTY F.C.U.	1,821.00	JUNE 13 DEDUCTIONS
6/12/2008	61111	MARIN SANITARY SERVICE	3,014.85	STREET SWEEPING
6/12/2008	61112	MASUNE FIRST AID & SAFETY	252.89	ICE PACKS
6/12/2008	61113	MIKSIS SERVICES INC	5,560.00	CLEAN CULVERTS
6/12/2008	61114	NORTH BAY ELECTRICAL SUPPLY	116.37	LIGHTS
6/12/2008	61115	PACIFIC GAS AND ELECTRIC	49.51	UTILITIES
6/12/2008	61116	REPUBLIC ITS	1,261.00	SIGNAL TIMING
6/12/2008	61117	ROB JOHNSTONE	86.64	REIMB: CELLULAR
6/12/2008	61118	ROBYN MERCURIO	450.00	REFUND: RECREATION
6/12/2008	61119	SAPOA	1,500.00	JUNE DUES
6/12/2008	61120	SCOTT NICKLEWICZ	100.97	REIMB: TRAINING SUPPLIES
6/12/2008	61121	SEIU LOCAL 1021	938.24	JUNE DUES
6/12/2008	61122	SEQUOIA SAFETY SUPPLY CO	96.98	SAFETY GEAR
6/12/2008	61123	SONOMA DEPT OF CHILD SUPP SVCS	105.50	CHILD SUPPORT
6/12/2008	61124	STEFAN ROLLINS	450.00	REFUND: RECREATION
6/12/2008	61125	SWIFT TREE CARE	1,200.00	REMOVE TREES
6/12/2008	61126	T & B SPORTS	12.93	WHIFFLE BALLS
			2,063.11	TEAM UNIFORMS
			67.88	TOURNEY EQUIPMENT
			12.93	THROAT GUARDS
TOTAL **	61126		2,156.85	
6/12/2008	61127	TERMINIX PROCESSING CENTER	50.00	PEST CONTROL
6/12/2008	61128	TESTING ENGINEERS INC	2,066.00	CONSTRUCTION INSPECTIONS
6/12/2008	61129	TOM ROUGHLEY	410.00	BRUSH CUTTING
6/12/2008	61130	TRANSBAY SECURITY SERVICE	102.50	ADJUST DOOR CLOSER
6/12/2008	61131	U.S.POSTAL SERVICE (NEOPOST)	1,500.00	POSTAGE
6/12/2008	61132	VANTAGEPOINT TRSFR AGTS-302254	6,860.09	JUNE 13 CONRIBUTIONS

ACS FINANCIAL SYSTEM
6/12/2008 14:43:17

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 2

Date Issued	Warrant	In Favor of	Check Amount	Description
6/12/2008	61133	VEHICLE REGISTRATION COLLECTIO	246.29	WITHHOLDING
6/12/2008	61134	VERIZON WIRELESS	121.69	CELLULAR
CHEK			59,198.61	

ACS FINANCIAL SYSTEM
6/12/2008 14:43:17

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V05.54 PAGE 3

TOTAL NUMBER OF RECORDS PRINTED

75

ACS FINANCIAL SYSTEM
06/12/2008 14:43:17

Warrant Register

TOWN OF SAN ANSELMO
GL0608-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	37,938.49
10	CAPITAL RECONSTRUCTION	300.00
14	TRAFFIC CONGESTION RELIEF	1,261.00
21	RECREATION	5,279.73
25	MEASURE G 2003 BOND PROCEEDS	10,130.00
31	ISABEL COOK COMMUNITY CENTER	340.00
34	ROBSON HOUSE	450.00
45	EMERGENCY RESERVE	2,066.00
50	EQUIPMENT REPLACEMENT	1,433.39
TOTAL ALL FUNDS		59,198.61

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	59,198.61
TOTAL ALL BANKS		59,198.61

QR 6.13.08

ACS FINANCIAL SYSTEM
06/19/2008 11:34:00

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JUNE19 COMMENT... JUNE 19 CHECKS

DATA-JE-ID DATA COMMENT

D-06192008-843

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
6/19/2008	61135	ACS	451.71	SOFTWARE MAINTENANCE
6/19/2008	61136	ALAMO RENT A CAR	273.72	CAR RENTAL
6/19/2008	61137	ALAN ANDERSON	25.00	REIMB: LOST DVD
6/19/2008	61138	ALPINE-PINNACLE	236.58	NITRILE GLOVES
6/19/2008	61139	ANDREA TORREY	167.13	REIMB: SUMMER SHORTS
6/19/2008	61140	AT & T	76.69	PHONE
6/19/2008	61141	AT & T-MCI	1,799.27	PHONE
6/19/2008	61142	BRICKER UNIFORMS	5.44	NAME STRIP
6/19/2008	61143	BRODART	2,680.87	BOOKS
6/19/2008	61144	C.C.U.G.	50.00	MEMBERSHIP DUES
6/19/2008	61145	CALLY COOPER	65.00	REFUND: RECREATION
6/19/2008	61146	CALPERS LONG TERM CARE PROG.	248.39	LONG TERM CARE
6/19/2008	61147	CHARLES MAYNARD	50.00	PER DIEM
6/19/2008	61148	CLAUDIA BREAULT	242.83	REIMB: COOKING SUPPLIES
6/19/2008	61149	COUNTY OF MARIN	95,481.99	REPAY TRAFFIC FINES
6/19/2008	61150	ENTENMANN-ROVIN CO	1,251.84	HELMET BADGES
6/19/2008	61151	EXPERIAN	75.00	BACKGROUNDS
6/19/2008	61152	JUAN OLSEN SANCHEZ	3,000.00	INSTRUCTOR: GYMNASTICS
6/19/2008	61153	KAISER PERMANENTE - OHSS	660.00	PREPLACEMENT EXAM
6/19/2008	61154	KIRKUS REVIEWS	270.00	SUBSCRIPTIONS
6/19/2008	61155	LONGS DRUG STORES	177.60	MISC SUPPLIES
6/19/2008	61156	MARIN INDEPENDENT JOURNAL	31.50	LEGAL NOTICE
6/19/2008	61157	NICHOLAS VALERI	50.00	PER DIEM
6/19/2008	61158	OMNI HOTEL	501.95	LODGING
6/19/2008	61159	PACIFIC GAS AND ELECTRIC	297.20	UTILITIES
6/19/2008	61160	PACIFIC TELEMAGEMENT SERVC	53.00	PAYPHONE MANAGEMENT
6/19/2008	61161	PAIGE NELSON	200.00	PER DIEM
			229.95	REIMB: TRAINING EXPENSES
TOTAL **	61161		429.95	
6/19/2008	61162	RABI ELIAS	48.00	REIMB: TRAINING EXP
			10.00	REIMB: NOTARY
			6.00	REIMB: COLOR COPIES
TOTAL **	61162		64.00	
6/19/2008	61163	ROSS VALLEY FIRE SERVICE	30,000.00	OCT 2007 SHARE, BALANCE
6/19/2008	61164	SHRED-IT CONCORD	53.60	DOCUMENT SHREDDING
6/19/2008	61165	U.S. BANK CORPORATE PAYMENT	126.67	COUNTRY FAIR EXP
			33.91	LEGAL EXPENSE
			53.53	ENVELOPES
			134.93	BINDERS
			174.48	LODGING
			195.38	LEATHER CASES
			4.30	SUPERGLUE DEBONDER
			19.97	DISPATCH STUDY EXP
			121.89	HEADSETS
			242.01	EVIDENCE MANUAL
			363.76	CONFERENCE
			706.19	TRAINING EXPENSE
			211.71	RECRUITMENT EXPENSE
			39.99	ANTIVIRUS

Date Issued	Warrant In Favor of	Check Amount	Description
		259.80	MINUTE BOOKS
		596.00	AIRFARE
		5.00	TRAINING VIDEO
		560.40	LODGING
		401.94	BOOKS
		222.12	CUSTOM SIGN
		281.06	GRADUATION CAPS & GOWNS
		102.62	EVIDENCE EQUIPMENT
		22.75	ROBSON SUPPLIES
		4,880.41	
TOTAL **	61165	143,650.67	
CHEK			

ACS FINANCIAL SYSTEM
6/19/2008 11:34:01

Warrant Register

TOWN OF SAN ANSELMO
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TOTAL NUMBER OF RECORDS PRINTED

86

ACS FINANCIAL SYSTEM
06/19/2008 11:34:01

Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	135,519.39
21	RECREATION	4,466.78
31	ISABEL COOK COMMUNITY CENTER	101.17
34	ROBSON HOUSE	368.45
60	SPECIAL EVENTS FUND	126.67
80	POST REIMBURSEMENT	3,068.21
TOTAL ALL FUNDS		143,650.67

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	143,650.67
TOTAL ALL BANKS		143,650.67

RR 6.20.08

ACS FINANCIAL SYSTEM
06/26/2008 13:07:59

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JUNE26 COMMENT... JUNE 26 CHECKS

DATA-JE-ID DATA COMMENT

D-06262008-856
M-06262008-858

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
6/26/2008	61087	TOWN OF SAN ANSELMO	190,762.90	JUNE 13 PAYROLL
6/26/2008	61136	ALAMO RENT A CAR	273.72-	CANCEL CHECK 61136
6/26/2008	61167	ACCURATE FORKLIFT INC	7,542.50	USED FORKLIFT
6/26/2008	61168	ALL AUTOS INC.	739.25	VEHICLE SERVICE
6/26/2008	61169	ALPINE AWARDS	29.14	NAMEPLATE
6/26/2008	61170	AMERICAN DRAFTSOURCE	615.36	BLUEPRINTS
6/26/2008	61171	AT & T MOBILITY	173.69	CELLULAR
6/26/2008	61172	AT & T-MCI	27.83	PHONE
6/26/2008	61173	BAY AREA BARRICADE SERVICE	1,061.97	CONES AND BARRICADES
6/26/2008	61174	BUCK'S SAW SERVICE	1,095.41	TOOL SERVICE
6/26/2008	61175	CALIF STATE DISBURSEMENT UNIT	105.50	CHILD SUPPORT
6/26/2008	61176	CALSTEAM	10.91	TIE DOWN STRAPS
			817.89	GALVANISED PIPE
			828.80	
TOTAL **	61176		250.00	
6/26/2008	61177	CITY OF MILL VALLEY	250.00	MCCMC DINNER MEETING
6/26/2008	61178	DAVID HARP AND ASSOCIATES	5,200.00	SURVEYING SERVICES
6/26/2008	61179	DIANE HENDERSON	10,293.75	PLANNING SERVICES
6/26/2008	61180	DOUG LONG	35.43	REIMB PETTY CASH
6/26/2008	61181	GILPIN GEOSCIENCES INC	5,175.00	PEER REVIEW
6/26/2008	61182	GRIER ARGALL PLUMBING INC	3,240.00	BACKFLOW DEVICE & TEST
			69.00	BACKFLOW TEST
TOTAL **	61182		3,309.00	
6/26/2008	61183	HAGEL SUPPLY	211.74	CLEANING SUPPLIES
6/26/2008	61184	JANET VAZQUEZ	2,047.50	PLANNING SERVICES
6/26/2008	61185	JOANNE KESSEL-PETTY CASH	5.49	PETTY CASH
6/26/2008	61186	LA SHAUN WILLIAMS	120.00	MINUTES
6/26/2008	61187	LONGS DRUG STORES	156.14	SUPPLIES
6/26/2008	61188	MARIN COUNTY F.C.U.	1,821.00	JUNE 30 DEDUCTIONS
6/26/2008	61189	MARIN COUNTY TAX COLLECTOR	34.00	ANIMAL SERVICES
6/26/2008	61190	MARIN IT INC	1,235.00	COMPUTER MAINTENANCE
6/26/2008	61191	MEREDITH WEINSTEIN & NUMBERS	18,810.00	LEGAL SERVICES
6/26/2008	61192	MIDWEST TAPE	206.94	AUDIO BOOK TITLES
			357.83	DVD TITLES
TOTAL **	61192		564.77	
6/26/2008	61193	MSM INC	1,157.37	JANITORIAL SUPPLIES
6/26/2008	61194	NANCY HARRIS - PETTY CASH	68.32	PETTY CASH
6/26/2008	61195	NOLO	6.00	BOOKS
6/26/2008	61196	OFFICE DEPOT BUSINESS SERVICES	3,289.75	OFFICE SUPPLIES
6/26/2008	61197	PACIFIC GAS AND ELECTRIC	130.13	UTILITIES
6/26/2008	61198	PACIFIC POWER SERVICE	3,696.85	GENERATOR HOOK UP
			1,453.51	GENERATOR SERVICE
TOTAL **	61198		5,150.36	
6/26/2008	61199	POSTAL SERVICES PLUS	35.65	MAILING SERVICES
6/26/2008	61200	RABI ELIAS	20.00	REIMB: MEETING EXPENSE
6/26/2008	61201	RECORDED BOOKS INC	787.66	AUDIO BOOKS
6/26/2008	61202	RENEE HAYES	60.05	REIMB: READING PRIZES
6/26/2008	61203	REPUBLIC ITS	260.28	STREETLIGHT REPAIR
			2,493.81	STREETLIGHT MAINTENANCE
			1,843.33	SIGNAL MAINTENANCE

Date Issued	Warrant	In Favor of	Check Amount	Description
TOTAL **	61203		4,597.42	
6/26/2008	61204	SAFEWAY INC	25.70	PRESCHOOL SUPPLIES
6/26/2008	61205	SAN ANSELMO HISTORICAL COMM.	95.00	WALKING TOUR BOOKS
6/26/2008	61206	SARA LOYSTER-PETTY CASH	67.27	PETTY CASH
6/26/2008	61207	TESTING ENGINEERS INC	756.00	TESTING
6/26/2008	61208	TOM ROUGHLEY	1,410.00	BRUSH REMOVAL
6/26/2008	61209	TRANSBAY SECURITY SERVICE	13.15	KEYS
6/26/2008	61210	VALERO MARKETING & SUPPLY CO	173.93	GASOLINE
6/26/2008	61211	VANTAGEPOINT TRSFR AGTS-302254	6,860.09	JUNE 30 CONTRIBUTIONS
6/26/2008	61212	VEHICLE REGISTRATION COLLECTIO	17.71	WITHHOLDING PER ORDER
6/26/2008	61213	VERIZON WIRELESS	1,268.69	CELLULAR
6/26/2008	61214	W.K. MCLELLAN CO.	23,905.80	LAUREL AVE REPAIRS
			224.00	SIDEWALK REPAIR
TOTAL **	61214		24,129.80	
CHEK			302,097.50	

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Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 3

TOTAL NUMBER OF RECORDS PRINTED

119

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Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	226,962.76
14	TRAFFIC CONGESTION RELIEF	3,000.00
19	ROAD MAINTENANCE	26,703.22
21	RECREATION	15,888.15
24	SUPPLEMENTAL LAW ENFORCEMENT	2,531.83
31	ISABEL COOK COMMUNITY CENTER	106.08
34	ROBSON HOUSE	24.32 CR
40	INSURANCE	18,810.00
45	EMERGENCY RESERVE	756.00
50	EQUIPMENT REPLACEMENT	7,542.50
60	SPECIAL EVENTS FUND	95.00
80	POST REIMBURSEMENT	273.72 CR
TOTAL ALL FUNDS		302,097.50

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	302,097.50
TOTAL ALL BANKS		302,097.50

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Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JUN 30 COMMENT... JUNE 30 PAYROLL

DATA-JE-ID DATA COMMENT

M-06272008-868

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

Warrant Register

Date Issued	Warrant	In Favor of	Check Amount	Description
CHEK				
6/27/2008	61166	TOWN OF SAN ANSELMO	1.00	MISC
			1.00-	CANCEL CHECK 61166
TOTAL **	61166		.00	
6/27/2008	61215	TOWN OF SAN ANSELMO	244,856.91	JUNE 30 PAYROLL
CHEK			244,856.91	

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Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 2

TOTAL NUMBER OF RECORDS PRINTED

6

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Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	224,723.28
19	ROAD MAINTENANCE	725.43
21	RECREATION	15,753.81
24	SUPPLEMENTAL LAW ENFORCEMENT	3,654.39
TOTAL ALL FUNDS		244,856.91

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	244,856.91
TOTAL ALL BANKS		244,856.91

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06/30/2008 14:31:24

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JUNE30 COMMENT... JUNE 30 CHECKS

DATA-JE-ID DATA COMMENT

D-06302008-861

Run Instructions:

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Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
6/30/2008	61216	ALPINE AWARDS	1,114.69	BASEBALL UNIFORMS
6/30/2008	61217	AMY RAMSEY	93.00	REFUND: RECREATION
6/30/2008	61218	AT & T-MCI	27.02	PHONE
6/30/2008	61219	BARBARA CHAMBERS	90.90	REIMB: MILEAGE
6/30/2008	61220	DANA A. GIBSON	26.91	TAPE/CONTACT PAPER
6/30/2008	61221	DENISE NOWELL	105.00	REFUND: RECREATION
6/30/2008	61222	DIANE HENDERSON	371.25	PLANNING SERVICES
6/30/2008	61223	DISCOUNT SCHOOL SUPPLY	740.67	PLAY STRUCTURE
6/30/2008	61224	BILEEN ASHTON	147.00	REFUND: RECREATION
6/30/2008	61225	ERIC ROBBE	30.00	REIMB: MEETING EXPENSE
			7.09	REIMB: MIRROR CLIPS
			37.09	
TOTAL **	61225		37.09	
6/30/2008	61226	FLASH PHOTO	296.31	VELCRO RIDER
6/30/2008	61227	GEORGE ZAHORSKY	2,723.00	INSTRUCTOR: TENNIS CAMP
6/30/2008	61228	JIM TIERNEY	170.00	REIMB: RECREATION
6/30/2008	61229	JULIANA KOHL	298.20	INSTRUCTOR: CHORAL
6/30/2008	61230	KEITH ANGERMAN	38.11	REIMB: CELLULAR USE
6/30/2008	61231	LA SHAUN WILLIAMS	210.00	MINUTES
6/30/2008	61232	LONNIE GREENFIELD	157.50	INSTRUCTOR: TODDLERS
6/30/2008	61233	M.M.W.D.	645.00	REFUND: BANNER FEE
6/30/2008	61234	MILL VALLEY SERVICES	64.65	BUSINESS CARDS
6/30/2008	61235	OFFICE DEPOT BUSINESS SERVICES	62.03	OFFICE SUPPLIES
6/30/2008	61236	PATRICK JOHNSON	2,213.59	INSTRUCTOR: TAI CHI
6/30/2008	61237	PATTY RANUM	1,612.00	INSTRUCTOR: IRISH STEP
6/30/2008	61238	SAFEWAY INC	187.54	PRESCHOOL SNACKS
			11.20	AFTER SCHOOL SNACKS
			198.74	
TOTAL **	61238		198.74	
6/30/2008	61239	SANDY YEN	1,808.30	INSTRUCTOR: MUSIKIDS
6/30/2008	61240	SARA LOYSTER	79.29	REIMB: MILEAGE
6/30/2008	61241	STAPLES	64.52	CARDSTOCK
6/30/2008	61242	STAPLETON SCHOOL	2,147.20	INSTRUCTOR: DANCE
6/30/2008	61243	T & B SPORTS	29.09	SOFTBALLS
			90.46	SOFTBALL UNIFORMS
			119.55	
TOTAL **	61243		119.55	
6/30/2008	61244	THE HARTFORD-PRIORITY ACCOUNTS	1,108.66	JUNE LIFE AND LTD
6/30/2008	61245	TIM MUSSLEMAN	750.00	INSTRUCTOR: BASEBALL
6/30/2008	61246	TRANSBAY SECURITY SERVICE	482.16	TENNIS COURT KEYS
CHEK			18,002.34	

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Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 2

TOTAL NUMBER OF RECORDS PRINTED

49

ACS FINANCIAL SYSTEM
06/30/2008 14:31:25

Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	2,152.67
21	RECREATION	15,825.57
31	ISABEL COOK COMMUNITY CENTER	20.39
34	ROBSON HOUSE	3.71
TOTAL ALL FUNDS		18,002.34

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	18,002.34
TOTAL ALL BANKS		18,002.34

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**TOWN OF SAN ANSELMO
STAFF REPORT
July 16, 2008**

For the Meeting of July 22, 2008

TO: Town Council

FROM: Janet Pendoley, Finance & Administrative Services Director

SUBJECT: Quarterly Treasurer's Investment Report, June 2008

RECOMMENDATION

That Council approve the Treasurer's Investment Report for the quarter ending June 30, 2008.

BACKGROUND

The Treasurer's Investment Report is a quarterly itemization of the market value of Town investments. The purpose of this report is to present financial information for review and discussion.

ANALYSIS

The attached report itemizes the Town's investments and states the market value of each investment as of June 30, 2008. The Wells Fargo bank account is the Town's primary checking account used for the deposit and expenditure of operating funds. The Bank of America checking account is a controlled account used for payroll processing only. The newly added Deutsche Bank account is the Town's escrow account that holds the remaining unspent Municipal Lease proceeds borrowed in February 2008 for the Fire Station restoration.

The Town maintains 2 Local Agency Investment Fund accounts (LAIF) for the purpose of maximizing interest income on funds not needed for immediate expenditure. One LAIF account is for investment of general operating funds and includes the proceeds from the annual Tax Revenue Anticipation Note (TRAN) which was repaid in June 2008. The other is for the series 2003 Measure G bond proceeds, required by law to be maintained in a segregated account.

CONCLUSION

In reviewing the financial data particularly as it compares to the prior year, the Town's cash flow position has improved, principally due to recent FEMA/OES flood recovery reimbursements as well as insurance and road impact fee fund reserves. In addition, the Deutsche Bank escrow account balance remains available for the remaining fire station construction costs.

Respectfully submitted,


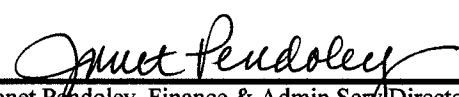


Janet Pendoley, Finance and Admin Services Director

TOWN OF SAN ANSELMO

TREASURER'S INVESTMENT REPORT

for the quarter ending June 30, 2008

INSTITUTION	TYPE OF INVESTMENT	MATURITY DATE	EFFECTIVE YIELD	MARKET VALUE OF AMOUNT ON DEPOSIT	NOTES	
					BOOK VALUE	UNREALIZED GAIN
Wells Fargo Bank	Business Cash Management Acct	None	0.41%	9,051		
Bank of America	Business Checking Account	None	0%	4,995		
Deutsche Bank (Municipal Lease)	Escrow Account	None	1.01%	893,518		
LAIF (Local Agency Investment Fund) Operating Account (incl. TRAN)	State Treasurer's Pool	None	3.11%	8,324,395		
LAIF (Local Agency Investment Fund) Measure G Proceeds	State Treasurer's Pool	None	3.11%	181,740		
Total Investment Portfolio:				<u>9,413,699</u>		
<p>I hereby verify that this report is in conformity with the Town of San Anselmo Investment Policy and there are sufficient funds to meet the Town of San Anselmo's expenditure requirements for the next six months.</p>						
 _____ Bess Niemcewicz, Treasurer		 _____ Janet Pendoley, Finance & Admin Serv Director			_____ July 16, 2008 Date	