

TOWN OF SAN ANSELMO
STAFF REPORT
August 6, 2008

For the meeting of August 12, 2008

TO: Mayor and Members of the Town Council

FROM: Janet Pendoley, Finance & Administrative Services Director

SUBJECT: Adoption of the 2008-09 Budget and Workplan

RECOMMENDATION

That Council approve the attached resolution adopting the 2008-09 Budget and Workplan.

BACKGROUND

At its meeting of July 22, 2008, Council reviewed and conducted a public hearing on the proposed 2008-09 Budget and Workplan presented by staff.

ANALYSIS

The Town Council directed staff to proceed to adoption of the 2008-09 Budget and Workplan without amendment.

Respectfully submitted,



Janet Pendoley
Finance & Admin Services Director

Attachment #1: Resolution # _____, A Resolution of the San Anselmo Town Council Adopting the 2008-09 Budget and Workplan.

TOWN OF SAN ANSELMO

RESOLUTION NO. ____

A RESOLUTION OF THE SAN ANSELMO TOWN COUNCIL ADOPTING THE 2008-09 BUDGET AND WORKPLAN

WHEREAS, the San Anselmo Town Council held a public hearing on the Proposed 2008-09 Budget and Workplan on July 22, 2008; and

WHEREAS, the Council has determined that the 2008-09 Proposed Budget and Workplan will allow for the continuation of basic municipal services and the necessary construction of capital improvements;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the San Anselmo Town Council adopts the 2008-09 Budget and Workplan as allocated below:

Capital Reconstruction Fund	\$ 420,012
Citizens Option for Public Safety (COPS)	0
Downtown Revitalization	22,118
Emergency Projects	2,207,877
Equipment	434,915
Fire Station Lease Debt Service	158,517
General Fund	13,997,996
Insurance	1,768,099
Isabel Cook Complex	87,703
Measure G Capital Projects	100,631
Measure G Debt Service – 1995, 1997, 2000, 2003	1,347,679
Recreation	1,020,485
Road Maintenance	2,250,145
Robson House	133,585
Special Events	3,620
State Gasoline Tax	240,264
Traffic Congestion Relief	2,057,512

I hereby certify that the foregoing resolution was passed and adopted by the San Anselmo Town Council at a regular meeting thereof, held on the 12th day of August, 2008 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Ted Freeman, Mayor

Barbara Chambers, Town Clerk

ATTACHMENT #1

**TOWN OF SAN ANSELMO
STAFF REPORT
August 6, 2008**

For the Meeting of August 12, 2008

TO: Mayor and Members of the Town Council

FROM: Janet Pendoley, Finance & Admin Services Director

SUBJECT: Resolution Establishing the 2008-09 Appropriations Limit

RECOMMENDATION

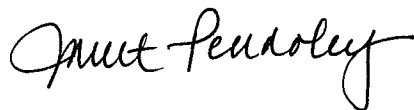
That Council approve the attached resolution establishing the appropriations limit for Fiscal Year 2008-09.

DISCUSSION AND ANALYSIS

Under Proposition 4 of the State of California, municipalities are limited in the amount of revenue that they may spend each fiscal year. The limit is calculated using a formula that includes change in population and inflation, as defined by the State.

Also known as the Gann Limit, the limit is set each year by resolution of the Town Council. Attached is a worksheet prepared by staff, showing the Gann Limit calculation for fiscal year 2008-09. The calculation shows that the amount of revenue that the Town estimates it will collect is \$495,527 below the limit it is allowed to spend.

Respectfully submitted,



Janet Pendoley
Finance and Admin Services Director

Attachment #1: Resolution # _____, A Resolution of the Town Council of the Town of San Anselmo Establishing the Appropriations Limit for Fiscal Year 2008-09

Exhibit A: Appropriations Limit Data, 2008-09 Summary

TOWN OF SAN ANSELMO

RESOLUTION NO. _____

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2008-09**

PURSUANT TO Government code Section 7910, and based on documentation submitted by the Town Administrator, and acknowledging that the documentation has been available to the public for the required period of time;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Town Council of the Town of San Anselmo establishes the appropriations limit for the Town of San Anselmo for fiscal year 2008-09 under Article XIII-B of the State constitution, as shown on Exhibit "A", in the amount of \$7,841,610; and

I hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the San Anselmo Town council held on the 12th day of August, 2008 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ted Freeman, Mayor

Attest:

Barbara Chambers, Town Clerk

**APPROPRIATIONS LIMIT DATA
2008 - 2009 SUMMARY**

2007-08 APPROPRIATIONS LIMIT		7,442,386
CALCULATION OF 2008-09 APPROPRIATIONS LIMIT		
1. Annual Change Factors:		
Per Capita Personal Income <i>or</i>	4.290%	←
Non-residential Assessed Valuation <i>plus</i>	0.587%	
San Anselmo Population <i>or</i>	1.030%	←
Marin County Population (<i>whichever is greater</i>)	0.930%	
2. Calculation: $(1 + .0429) \times (1 + .0103) =$		1.053642
2008-09 APPROPRIATIONS LIMIT		7,841,610
2008-09 ESTIMATED TAX PROCEEDS SUBJECT TO APPROPRIATIONS LIMIT		
Current Year Property Taxes	4,877,420	
ERAF	725,731	
Supplemental Property Taxes	152,916	
Municipal Services Tax	455,959	
Sales Tax	804,407	
Property Tax In Lieu of Sales Tax	273,873	
Property Transfer Tax	92,951	
Business License Tax	294,404	
Motor Vehicle License Fees	60,426	
Property Tax In Lieu of Motor Vehicle License Fees	932,378	
Homeowners Exemption	36,214	
TOTAL TAX PROCEEDS SUBJECT TO LIMIT		8,706,679
2008-09 EXPENDITURES EXEMPT FROM LIMIT		
Social Security payments	364,527	
Unemployment Insurance	25,000	
FLSA - Fire	31,027	
Unreimbursed Booking Fees	12,017	
Capital Equipment: Fire Truck	52,604	
Capital Equipment: 5 yr LP Financial Software	90,000	
Capital Facilities: Town Share, Flood Recovery Costs	-	
Capital Facilities: TH Tower/ Carpet Rpr/TH Generator	131,309	
Capital Facilities: Road Maintenance Projects	400,000	
Debt Service -- MERA/LED/Fire Sta Muni Lease	254,113	
TOTAL EXPENDITURES EXEMPT FROM LIMIT		1,360,597
2008-09 APPROPRIATIONS SUBJECT TO LIMIT		7,346,082
2008-09 ESTIMATED LEEWAY		495,527

EXHIBIT A