

**TOWN OF SAN ANSELMO
STAFF REPORT
September 2, 2008**

For the Meeting of September 9, 2008

TO: Town Council
FROM: Janet Pendoley, Finance & Admin Services Director
SUBJECT: Report of Warrants Issued, July 2008

RECOMMENDATION

That Council acknowledge and file warrant numbers 61247 to 61530 issued during the month of July 2008 in the amount of \$1,843,030.21. The following warrants were voided or cancelled during this period: 61254; 61332; and 61388.

BACKGROUND

This report is an itemization of payments made to vendors during the month just ended. It also includes warrants written to Bank of America for the month's two regular payrolls as well as reimbursements to employees for work-related approved expenditures.

Respectfully submitted,



Janet Pendoley
Finance and Admin Services Director

Attachment 1: Warrant Registers, July 2008

ACS FINANCIAL SYSTEM
07/02/2008 15:40:02

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JULY2 COMMENT... JULY 2 CHECKS

DATA-JE-ID DATA COMMENT

D-07022008-875

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
7/02/2008	61247	ADAMSON POLICE PRODUCTS	482.67	AMMUNITION
7/02/2008	61248	AFLAC	992.40	SUPPLEMENTAL INSURANCE
7/02/2008	61249	ALL AUTOS INC.	15.90	VEHICLE SERVICE
7/02/2008	61250	ALPINE AWARDS	174.65	TOURNAMENT SHIRTS
7/02/2008	61251	ANDREA TORREY	65.98	REIMB:SUMMER SHORTS SUPP
7/02/2008	61252	ANNA MAE TAUBENECK	230.00	REFUND: RECREATION
7/02/2008	61253	AT & T-MCI	14.99	PHONE
7/02/2008	61254	BAY ALARM	257.66	CORP YARD ALARM
7/02/2008	61255	BILL JACOBSON	4,140.00	WEBSITE MAINTENANCE
7/02/2008	61256	BON MELLIN	55.00	REFUND: RECREATION
7/02/2008	61257	BRENDA BORGONOVO	230.00	REFUND: RECREATION
7/02/2008	61258	BROOK NAHLOUS	134.00	REFUND: RECREATION
7/02/2008	61259	BRUCE FINNEY	100.00	REFUND: RECREATION
7/02/2008	61260	CHECKBOOK SUBSCRIBER SERVICES	28.00	SUBSCRIPTION
7/02/2008	61261	CLAUDIA BREAUPT	389.48	REIMB: CHEF'S SUPPLIES
7/02/2008	61262	DE LAGE LANDEN FINANCIAL SVCS	270.68	COPIER LEASE
7/02/2008	61263	DEPARTMENT OF CONSERVATION	577.86	2ND QTR SEISMIC FEES
7/02/2008	61264	FAIRFAX LUMBER	112.11	HARDWARE AND SUPPLIES
7/02/2008	61265	GREG CHAMBERS	420.00	REFUND: ADMIN APPEAL
7/02/2008	61266	JACKSON'S HARDWARE	262.45	HARDWARE AND SUPPLIES
7/02/2008	61267	JAIME HOFFMAN	100.00	REFUND: RECREATION
7/02/2008	61268	JASMAT INVESTIGATIONS	200.00	APPLICANT EXAM
7/02/2008	61269	JENNIFER ONISH	288.00	REFUND: RECREATION
7/02/2008	61270	KAREN FARNKOPF	134.00	REFUND: RECREATION
7/02/2008	61271	LISA TABB	230.00	REFUND: RECREATION
7/02/2008	61272	LONGS DRUG STORES	24.20	SUPPLIES
7/02/2008	61273	M.A.C.	76.50	HARDWARE MAINTENANCE
7/02/2008	61274	MARIN CO BICYCLE COALITION	250.00	SAFETY CLASSES
7/02/2008	61275	MARION MADSEN	225.00	JULY RETIREE HEALTH
7/02/2008	61276	MICHELLE WALSH	45.60	REIMB: SHORTS SUPPLIES
7/02/2008	61277	MIKE MCCRARY AND ASSOCIATES	16,750.00	SHARED SERVICES STUDY
7/02/2008	61278	MYERS-STEVENS & TOOHEY & CO	1,118.07	JULY PD BENEFITS
7/02/2008	61279	NORMA GUERRA	230.00	REFUND: RECREATION
7/02/2008	61280	P E R S	41,736.26	JULY MEDICAL
7/02/2008	61281	PACIFIC GAS AND ELECTRIC	8,896.36	JUNE UTILITIES
7/02/2008	61282	PATTY KUEHN	230.00	REFUND: RECREATION
7/02/2008	61283	PREFERRED BENEFIT INSURANCE	6,042.11	JULY DENTAL
7/02/2008	61284	REDWOOD SECURITY SYSTEMS INC.	210.00	ROBSON ALARM
7/02/2008	61285	ROSS VALLEY FIRE SERVICE	314,428.15	JULY OPERATING SHARE
7/02/2008	61286	SHELBY LAMOTTE	230.00	REFUND: RECREATION
7/02/2008	61287	SHELLEY HAMILTON	230.00	REFUND: RECREATION
7/02/2008	61288	SUN RIDGE SYSTEMS INC	11,320.00	RIMS SUPPORT SERVICES
7/02/2008	61289	SUNNYSIDE NURSERY	14.65	PEAT MOSS
7/02/2008	61290	THE CORNER OFFICE	1,369.43	FOLDING TABLES
7/02/2008	61291	THE MAILBOX	29.95	SUBSCRIPTION
7/02/2008	61292	TOSHIBA BUSINESS SOLUTIONS CA	301.51	COPIER MAINTENANCE
7/02/2008	61293	VISION SERVICE PLAN - CA	474.00	JULY VISION
CHEK			414,137.62	

ACS FINANCIAL SYSTEM
7/02/2008 15:40:02

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 2

TOTAL NUMBER OF RECORDS PRINTED

103

4

ACS FINANCIAL SYSTEM
07/02/2008 15:40:03

Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	403,569.81
21	RECREATION	8,370.96
31	ISABEL COOK COMMUNITY CENTER	1,875.64
34	ROBSON HOUSE	321.21
TOTAL ALL FUNDS		414,137.62

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	414,137.62
TOTAL ALL BANKS		414,137.62

AP 7.3.08

ACS FINANCIAL SYSTEM
07/10/2008 15:23:06

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JULY10 COMMENT... JULY 10 CHECKS

DATA-JE-ID DATA COMMENT

D-07102008-878
D-07102008-879

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
7/10/2008	61296	ALANA THALHEIMER	147.00	REFUND: RECREATION
7/10/2008	61297	ALLISON TREANOR	350.00	REFUND: RECREATION
7/10/2008	61298	ANDREA TORREY	150.45	REIMB: SUPPLIES
7/10/2008	61299	ANDY BURDICK	700.00	INSTRUCTOR: GAMES
7/10/2008	61300	ANGELA GLUECK	155.00	REFUND: RECREATION
7/10/2008	61301	ANNE WILSON	200.00	REFUND: RECREATION
7/10/2008	61302	APPLIED CONCEPTS INC	174.56	LIDAR HOLSTER
7/10/2008	61303	ARROWHEAD MOUNTAIN SPRING WTR	48.81	BOTTLED WATER
7/10/2008	61304	AT & T MOBILITY	318.51	CELLULAR
7/10/2008	61305	AT & T-MCI	679.39	PHONE
7/10/2008	61306	BAY ALARM	357.66	ALARM MONITORING
7/10/2008	61307	BAY AREA BARRICADE SERVICE	589.28	STREET SIGNS
7/10/2008	61308	BAY AREA COMPUTER TRAINING	390.00	TRAINING
7/10/2008	61309	BETH MCDERMOTT	350.00	REFUND: RECREATION
7/10/2008	61310	CALIF POLICE CHIEFS ASSOCIATIO	75.00	DUES
7/10/2008	61311	CALIF STATE DISBURSEMENT UNIT	105.50	CHILD SUPPORT
7/10/2008	61312	CALPERS LONG TERM CARE PROG.	248.39	LONG TERM CARE
7/10/2008	61313	CARRIER CORPORATION	415.00	HVAC MAINTENANCE
7/10/2008	61314	CHARLENE CUNNINGHAM	258.54	REIMB: BLUE TEETH
7/10/2008	61315	CHEVRON & TEXACO BUS CARD SVCS	707.92	GASOLINE
7/10/2008	61316	CINDY SVIATOSLAVSKY	105.00	REFUND: RECREATION
7/10/2008	61317	CLAUDIA BREAUULT	1,050.00	INSTRUCTOR: CHEF'S
7/10/2008	61318	CONOCO PHILLIPS	4,428.59	GASOLINE
7/10/2008	61319	COUNTY OF MARIN - DPW	236.41	STREET SIGNS
7/10/2008	61320	DEBRA STUTSMAN	44.13	REIMB: CREEK CLEANUP
7/10/2008	61321	DISCOVERY OFFICE SYSTEMS	8.00	TONER
7/10/2008	61322	EDWARD BROWN	200.00	REFUND: RECREATION
7/10/2008	61323	ELITE TREE SERVICE	6,280.00	TREE TRIMMING/REMOVAL
7/10/2008	61324	EWING IRRIGATION PRODUCTS	526.42	IRRIGATION SUPPLIES
7/10/2008	61325	FEDERAL EXPRESS	30.05	OVERNIGHT SHIPPING
7/10/2008	61326	FORSTER & KROEGER LANDSCAPE	1,100.00	WEED ABATEMENT
7/10/2008	61327	GOOD AND CLEAN CO	6,640.00	JULY JANITORIAL
7/10/2008	61328	GRANITE ROCK COMPANY	1,013.68	ROAD ASPHALT
7/10/2008	61329	HANS MUER	350.00	INSTRUCTOR: DRUMMING
7/10/2008	61330	HOME DEPOT	176.27	VACUUM AND SUPPLIES
7/10/2008	61331	JANET VAZQUEZ	682.50	PLANNING SERVICES
7/10/2008	61332	JANICE BISHOP	3,091.60	REIMB: KINDER KOOL
7/10/2008	61333	JEFFCOAT PAINTING & DECORATING	2,150.00	PAINTING
7/10/2008	61334	JENNIFER NOLAN	5,000.00	REFUND: 23 MADERA
7/10/2008	61335	JOHN BRADY	700.00	INSTRUCTOR: MIXED MEDIA
			74.46	REIMB: MEDIA SUPPLIES
	TOTAL **	61335	774.46	
7/10/2008	61336	JOO-HE BAIK	63.75	REFUND: RECREATION
7/10/2008	61337	JORDAN BURDICK	350.00	INSTRUCTOR: VOLLEYBALL
7/10/2008	61338	JUAN OLSEN SANCHEZ	6,000.00	INSTRUCTOR: TUMBLING
7/10/2008	61339	KARLON KEPECKE	711.10	INSTRUCTOR: CAPOEIRA
7/10/2008	61340	KATE SLAGLE	240.00	REFUND: RECREATION
7/10/2008	61341	KEVIN MCGOON	138.16	REIMB: CAR RENTAL
			36.79	REIMB: CARD READERS

Date Issued	Warrant	In Favor of	Check Amount	Description
			15.00	COMMUTER LUNCH
TOTAL **	61341		189.95	
7/10/2008	61342	LA SHAUN WILLIAMS	75.00	PC MINUTES
			105.00	TC MINUTES
TOTAL **	61342		180.00	
7/10/2008	61343	LAMORNA SWIGART	155.00	REFUND: RECREATION
7/10/2008	61344	LAUREN MURPHY	210.00	REFUND: RECREATION
7/10/2008	61345	LEXISNEXIS	30.00	BACKGROUNDS
7/10/2008	61346	LINDA A. TRIPOLI	564.00	LEGAL SERVICES
7/10/2008	61347	LISA WIGHT	80.67	REIMB: CELLULAR
			37.76	REIMB: WORKSHOP EXPENSE
			26.00	REIMB: MEETING EXPENSE
TOTAL **	61347		144.43	
7/10/2008	61348	LISA WILLIAM-ZIGMUND	240.00	REFUND: RECREATION
7/10/2008	61349	MAGGIORA & GHILOTTI CONSTR.	4,678.98	DRAINAGE IMPROVEMENTS
7/10/2008	61350	MARCUS HARTLEY	15.00	COMMUTER LUNCH
7/10/2008	61351	MARIN COUNTY F.C.U.	1,821.00	JULY 15 DEDUCTIONS
7/10/2008	61352	MARIN COUNTY TAX COLLECTOR	46.24	BLOOD ALCOHOL TESTS
7/10/2008	61353	MARY BETH MARMUR	190.00	REFUND: RECREATION
7/10/2008	61354	MARY NIELSON	200.00	REFUND: RECREATION
7/10/2008	61355	MCKENZIE AND ASSOCIATES	240.27	ENERGY SAVINGS
7/10/2008	61356	MICHELLE WALSH	700.00	INSTRUCTOR: NATURECRAFTS
7/10/2008	61357	MICHIEL COYOTE	38.75	REFUND: RECREATION
7/10/2008	61358	MIDWEST TAPE	153.95	AUDIO BOOKS
			61.96	DVD TITLES
TOTAL **	61358		215.91	
7/10/2008	61359	MSM INC	88.99	JANITORIAL SUPPLIES
7/10/2008	61360	NICK ZECHERLE	200.00	REFUND: RECREATION
7/10/2008	61361	PAIGE NELSON	622.93	REIMB: TRAINING EXPENSE
7/10/2008	61362	PROFORCE LAW ENFORCEMENT	210.04	TASER HOLSTERS
7/10/2008	61363	RANDOM HOUSE INC	6.47	BOOK PURCHASE
7/10/2008	61364	RECORDED BOOKS INC	362.38	AUDIO BOOKS
7/10/2008	61365	REDWOOD SECURITY SYSTEMS INC.	126.00	ALARM
7/10/2008	61366	REPUBLIC ITS	864.02	CROSSWALK TIMING
			7,935.00	SIGNAL REPAIR
			5,860.00	SIGNAL MAINTENANCE
TOTAL **	61366		14,659.02	
7/10/2008	61367	ROB JOHNSTONE	86.64	REIMB: CELLULAR
7/10/2008	61368	ROBERT F. EPSTEIN	6,912.50	LEGAL SERVICES
7/10/2008	61369	ROBERT SCHNEIDER	15.00	COMMUTER LUNCH
7/10/2008	61370	ROSS VALLEY FIRE SERVICE	66,202.13	EQUIPMENT DEBT SERVICE
7/10/2008	61371	RYAN DUNNIGAN	15.00	COMMUTER LUNCH
7/10/2008	61372	SAPOA	1,440.00	JULY DUES
7/10/2008	61373	SEB CONSTRUCTION INC	97,029.00	FIRE DEPT RECONSTRUCTION
7/10/2008	61374	SEIU LOCAL 1021	929.47	JULY DUES
7/10/2008	61375	SOFTFILE	107.15	PAPER PRINTS
7/10/2008	61376	SQUAD-FITTERS	532.50	HELMET
7/10/2008	61377	SRJC PUBLIC SAFETY TRAINING	40.00	COURSE FEE
7/10/2008	61378	STEVEN T. ITELSON F.S.A.	2,100.00	ACTUARIAL
7/10/2008	61379	SUSIE HEIMERDINGER	105.00	REFUND: RECREATION

Warrant Register

Date Issued	Warrant	In Favor of	Check Amount	Description
7/10/2008	61380	TEA DARR	78.00	REFUND: RECREATION
7/10/2008	61381	TIM MUSSLEMAN	140.00	INSTRUCTOR-SUMM SHORTS
7/10/2008	61382	TODD SEE	190.00	REFUND: RECREATION
7/10/2008	61383	U.S. IDENTIFICATION MANUAL	88.48	ID MANUAL UPDATE SERV
7/10/2008	61384	UPSTART	21.04	LIBRARY SUPPLIES
7/10/2008	61385	VANTAGEPOINT TRSFR AGTS-302254	6,923.59	JULY 15 CONTRIBUTIONS
7/10/2008	61386	WFCB-OSH COMMERCIAL SERVICES	242.14	HARDWARE AND SUPPLIES
CHEK			257,005.97	

ACS FINANCIAL SYSTEM
7/10/2008 15:23:07

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 4

TOTAL NUMBER OF RECORDS PRINTED

145

ACS FINANCIAL SYSTEM
07/10/2008 15:23:08

Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	53,159.76
14	TRAFFIC CONGESTION RELIEF	14,659.02
19	ROAD MAINTENANCE	4,678.98
21	RECREATION	17,507.24
31	ISABEL COOK COMMUNITY CENTER	2,508.75
34	ROBSON HOUSE	400.00
45	EMERGENCY RESERVE	97,029.00
50	EQUIPMENT REPLACEMENT	66,202.13
80	POST REIMBURSEMENT	861.09
TOTAL ALL FUNDS		257,005.97

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	257,005.97
TOTAL ALL BANKS		257,005.97

9/7.14.08

ACS FINANCIAL SYSTEM
07/17/2008 16:50:01

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JULY17 COMMENT... JULY 17 CHECKS

DATA-JE-ID DATA COMMENT

D-07172008-893
M-07172008-895

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
7/17/2008	61254	BAY ALARM	257.66-	CANCEL CHECK 61254
7/17/2008	61294	TOWN OF SAN ANSELMO	193,175.26	JULY 15 PAYROLL
7/17/2008	61295	P.E.R.S.	120,779.22	JUNE RETIREMENT
7/17/2008	61387	CARNIVAL OF CHAOS	500.00	SUMMER READING PROGRAM
7/17/2008	61388	OFFICE DEPOT BUSINESS SERVICES	1.00	OFFICE SUPPLIES
			1.00-	CANCEL CHECK 61388
			.00	
TOTAL **	61388			
7/17/2008	61389	OFFICE OF THE STATE CONTROLLER	100.00	TOWN DATA FOR AUDIT
7/17/2008	61390	ACKERLEY ENTERTAINMENT	275.00	SUMMER READING PROGRAM
7/17/2008	61391	ALAMEDA COUNTY D.A.'S OFFICE	21.00	POINT OF VIEW-SUMMER
7/17/2008	61392	ALEX SARKISIAN	660.00	KINDER KOOL AIDE
7/17/2008	61393	ALICIA HOWARD	2,625.00	KINDER KOOL INSTRUCTOR
7/17/2008	61394	ALPINE AWARDS	322.51	TOURNEY SHIRTS
			50.57	SHIRT ARTWORK
			288.73	BASEBALL TROPHY
			204.99	SOFTBALL SHIRTS
			684.64	TOURNEY TROPHY
			27.69	NAMEPLATE
TOTAL **	61394		1,579.13	
7/17/2008	61395	ANDY BURDICK	350.00	INSTRUCTOR: SUMM SHORTS
7/17/2008	61396	ANNA ROSENFELDER	2,625.00	KINDER KOOL INSTRUCTOR
7/17/2008	61397	ARAMARK UNIFORM SERVICES	163.50	UNIFORM MAINTENANCE
7/17/2008	61398	AT & T-MCI	100.03	PHONE
7/17/2008	61399	BARRY MACHIN	585.00	TOURNEY UMPIRE
7/17/2008	61400	BARTLETT TREE EXPERTS	3,500.00	TREE REMOVAL
7/17/2008	61401	BILL OLSEN	630.00	TOURNEY UMPIRE
7/17/2008	61402	BLAIR HINNEBERG	250.00	REFUND: RECREATION
7/17/2008	61403	BOB COMPTON	495.00	TOURNEY UMPIRE
7/17/2008	61404	CAPTURE TECHNOLOGIES	221.62	VOICE LOGGING CONTRACT
7/17/2008	61405	CARRIE ROHRER	2,625.00	KINDER KOOL INSTRUCTOR
7/17/2008	61406	CENTER FOR ECOSYSTEM SURVIVAL	190.00	SUMMER READING PROGRAM
7/17/2008	61407	CITY OF SAN RAFAEL - PSD	1,321.26	PARKING METER MAINT.
7/17/2008	61408	CLAUDIA BREAUULT	700.00	SUMMER SHORTS INSTRUCTOR
7/17/2008	61409	CLAUDIA HOLKO	2,625.00	KINDER KOOL INSTRUCTOR
7/17/2008	61410	DAVE BICKEL	585.00	TOURNEY UMPIRE
7/17/2008	61411	DAVID CRAIG	24.79	REIMB: CELLULAR
7/17/2008	61412	DAY WIRELESS SYSTEMS	221.53	VEHICLE WIRING
7/17/2008	61413	DIANE HENDERSON	641.25	PLANNING SERVICES
7/17/2008	61414	EPSTEIN PROPERTIES	5,000.00	REFUND: 8 RICHMOND
7/17/2008	61415	EWING IRRIGATION PRODUCTS	77.04	IRRIGATION SUPPLIES
7/17/2008	61416	EXPERIAN	77.24	BACKGROUNDS
7/17/2008	61417	FORD OF MARIN	55.00	VEHICLE REPAIR
7/17/2008	61418	GENE BARRIOS	540.00	TOURNEY UMPIRE
7/17/2008	61419	GRIER ARGALL PLUMBING INC	863.69	REPLACE FAUCETS
7/17/2008	61420	HANNAH WALKER	840.00	KINDER KOOL AIDE
7/17/2008	61421	HANNIBAL'S INC	393.89	INSTALL OUTLETS
			1,145.23	REPLACE LIGHTS
TOTAL **	61421		1,539.12	
7/17/2008	61422	HANS HOLKO	840.00	KINDER KOOL AIDE

Date Issued	Warrant	In Favor of	Check Amount	Description
7/17/2008	61423	HANS MUER	350.00	SUMMER SHORTS INSTRUCTOR
7/17/2008	61424	JANICE BISHOP	498.55	REIMB: KINDER KOOL EXP
			8,500.00	KINDER KOOL DIRECTOR
TOTAL **	61424		8,998.55	
7/17/2008	61425	JENNIFER DERBY	21.18	REIMB: KINDER KOOL EXP
			2,625.00	KINDER KOOL INSTRUCTOR
TOTAL **	61425		2,646.18	
7/17/2008	61426	JING BI	159.00	REFUND: RECREATION
7/17/2008	61427	JOELLE OTT	654.36	REIMB: KINDER KOOL EXP
			3,375.00	KINDER KOOL FACILITATOR
TOTAL **	61427		4,029.36	
7/17/2008	61428	JOHN BRADY	175.00	SUMMER SHORTS INSTRUCTOR
7/17/2008	61429	JOHN C. HOM & ASSOCIATES INC	1,375.00	CONSTRUCTION MANAGEMENT
7/17/2008	61430	JORDAN BURDICK	700.00	SUMMER SHORTS INSTRUCTOR
7/17/2008	61431	JORDAN DOWNEY	720.00	KINDER KOOL AIDE
7/17/2008	61432	JUSTIN HAWKINS	375.00	BASEBALL PITCHER
7/17/2008	61433	KEONI VAN DYKE	105.00	SUMMER SHORTS INSTRUCTOR
7/17/2008	61434	KONE INC.	3,439.62	ELEVATOR MAINTENANCE
7/17/2008	61435	LAUREN MURPHY	840.00	KINDER KOOL AIDE
7/17/2008	61436	LAURIE CARR	585.00	TOURNEY UMPIRE
7/17/2008	61437	LIANE BERRINGER	250.00	REFUND: RECREATION
7/17/2008	61438	MARIA BRUNER	89.31	REIMB: KINDER KOOL EXP
			2,275.00	KINDER KOOL INSTRUCTOR
TOTAL **	61438		2,364.31	
7/17/2008	61439	MARIN COUNTY ASSESSOR'S OFFICE	95.16	ASSESSORS ROLL
7/17/2008	61440	MARIN COUNTY TAX COLLECTOR	1,901.62	VEHICLE MAINTENANCE
			5.78	BLOOD ALCOHOL TESTS
			85.68	RADIO SHOP
TOTAL **	61440		1,993.08	
7/17/2008	61441	MARIN INDEPENDENT JOURNAL	633.18	LEGAL NOTICES
7/17/2008	61442	MARIN IT INC	1,357.49	COMPUTER MAINTENANCE
7/17/2008	61443	MARIN MUNICIPAL WATER DEPT.	65.83	WATER CHARGES
7/17/2008	61444	MARK BARRALL	585.00	TOURNEY UMPIRE
7/17/2008	61445	MATT SELBY	540.00	TOURNEY UMPIRE
7/17/2008	61446	MEGAN BISHOP	840.00	KINDER KOOL AIDE
7/17/2008	61447	MEREDITH WILLIAMS	2,275.00	KINDER KOOL INSTRUCTOR
7/17/2008	61448	MICHELLE DELUCA	720.00	KINDER KOOL AIDE
7/17/2008	61449	MICK VAN STAVEREN	250.00	REFUND: RECREATION
7/17/2008	61450	MILLER PACIFIC ENGINEERING GRP	1,442.00	PEER REVIEW
7/17/2008	61451	MONICA PELISSETTI	19.00	REIMB: KINDER KOOL EXP
			2,450.00	KINDER KOOL INSTRUCTOR
TOTAL **	61451		2,469.00	
7/17/2008	61452	OFFICE DEPOT BUSINESS SERVICES	1,193.07	OFFICE SUPPLIES
7/17/2008	61453	PACIFIC GAS AND ELECTRIC	284.99	UTILITIES
7/17/2008	61454	PACIFIC TELEMANAGEMENT SERVCS	53.00	PAYPHONES
7/17/2008	61455	PATTY ARMANINI	525.00	KINDER KOOL AIDE
7/17/2008	61456	PATTY DIAZ	720.00	KINDER KOOL AIDE
7/17/2008	61457	PATTY KUEHN	135.00	REFUND: RECREATION
7/17/2008	61458	POSTAL SERVICES PLUS	144.62	POSTAL SERVICES
7/17/2008	61459	PRAXAIR DISTRIBUTION INC	28.99	CYLINDER RENTAL

Date Issued	Warrant	In Favor of	Check Amount	Description
7/17/2008	61460	PUPPET ART THEATER CO	275.00	SUMMER READING PROGRAM
7/17/2008	61461	REBECCA HAYHURST	1,750.00	KINDER KOOL INSTRUCTOR
7/17/2008	61462	REPUBLIC ITS	1,994.92	SIGNAL MAINTENANCE
			2,288.45	JUNE SIGNAL CALLOUTS
			56.76	JUNE STREETLIGHT REPAIRS
			2,039.59	JULY STREETLIGHT MAINT.
TOTAL **	61462		6,379.72	
7/17/2008	61463	SANDRA HOWARD	840.00	KINDER KOOL AIDE
7/17/2008	61464	SANTIAGO QUINTERO	175.00	SUMMER SHORTS INSTRUCTOR
7/17/2008	61465	SARAH PUCKETT	350.00	KINDER KOOL AIDE
7/17/2008	61466	SHRED-IT CONCORD	53.60	DOCUMENT SHREDDING
7/17/2008	61467	STAPLETON SCHOOL	2,788.60	INSTRUCTOR: DANCE
7/17/2008	61468	STEPHANIE LOUTAS	1,475.00	KINDER KOOL AIDE
7/17/2008	61469	T & B SPORTS	387.04	SOFTBALLS
7/17/2008	61470	TERMINIX PROCESSING CENTER	52.00	PEST CONTROL
7/17/2008	61471	TIM MUSSLEMAN	140.00	SUMMER SHORTS INSTRUCTOR
			375.00	BASEBALL PITCHER/COACH
TOTAL **	61471		515.00	
7/17/2008	61472	TINA CLINTON	2,275.00	KINDER KOOL INSTRUCTOR
7/17/2008	61473	TOTAL GOLF ADVENTURES OF MARIN	2,537.50	INSTRUCTOR: GOLF
7/17/2008	61474	VERIZON WIRELESS	86.74	CELLULAR
7/17/2008	61475	VPI INC	9,624.27	VOICE LOGGING RECORDER
7/17/2008	61476	W.K. MCLELLAN CO.	10,675.00	PATCHING-SUNNYHILLS
7/17/2008	61477	WELLS FARGO FINANCIAL LEASING	385.30	COPIER LEASE
7/17/2008	61478	WILL MELBOSTAD	840.00	KINDER KOOL AIDE
CHEK			432,070.22	

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7/17/2008 16:50:01

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 4

TOTAL NUMBER OF RECORDS PRINTED

148

ACS FINANCIAL SYSTEM
07/17/2008 16:50:02

Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	318,620.74
14	TRAFFIC CONGESTION RELIEF	4,845.57
19	ROAD MAINTENANCE	11,379.63
21	RECREATION	84,421.94
24	SUPPLEMENTAL LAW ENFORCEMENT	1,911.56
31	ISABEL COOK COMMUNITY CENTER	863.69
34	ROBSON HOUSE	402.82
50	EQUIPMENT REPLACEMENT	9,624.27
TOTAL ALL FUNDS		432,070.22

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	432,070.22
TOTAL ALL BANKS		432,070.22

R 7.18.08

ACS FINANCIAL SYSTEM
07/28/2008 16:03:11

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JULY28 COMMENT... JULY 28 CHECKS

DATA-JE-ID DATA COMMENT

D-07282008-916
M-07282008-917

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
7/28/2008	61479	JESSICA HALL	700.00	SUMMER SHORTS INSTRUCTOR
7/28/2008	61480	BAY CITIES J.P.I.A.	115,211.00	LIABILITY PREMIUM 08-09
			108,616.00	WORKERS COMP PREMIUM
TOTAL **	61480		223,827.00	
7/28/2008	61481	AT & T-MCI	140.80	PHONE
7/28/2008	61482	BAY CITIES J.P.I.A.	21,804.98	MAY GEN LIABILITY CLAIMS
			17,383.39	JUNE CLAIMS
TOTAL **	61482		39,188.37	
7/28/2008	61483	CHARLES & HOLLY CLIFFORD	5,000.00	REFUND: 35 BERLILN
7/28/2008	61484	CSAC EXCESS INSURANCE AUTH.	627.00	EMPLOYEE ASSISTANCE PLAN
7/28/2008	61485	GRIER ARGALL PLUMBING INC	291.81	REPAIR WATER FOUNTAIN
			142.50	REPAIR FAUCET
TOTAL **	61485		434.31	
7/28/2008	61486	MARIA & EMILIA ORIHUELA	2,000.00	REFUND: 26 SAIS
7/28/2008	61487	MARIN COUNTY ADMINISTRATOR	58,594.89	08-09 ANIMAL CONTROL
7/28/2008	61488	MARIN COUNTY FREE LIBRARY	120.00	BIBLIOGRAPHIC RECORDS
7/28/2008	61489	MARIN EMERG. RADIO AUTHORITY	49,340.00	08-09 CONTRIBUTION
7/28/2008	61490	MARIN GENERAL SERVICES AUTH.	2,982.00	MEDIATION SVCS CONTRIB.
			8,612.45	08-09 CONTRIBUTIONS
TOTAL **	61490		11,594.45	
7/28/2008	61491	MARIN GENERAL SERVICES AUTH.-	9,000.00	08-09 CONTRIBUTION
7/28/2008	61492	MARIN IT INC	1,235.00	COMPUTER MAINTENANCE
7/28/2008	61493	MERA CAPITAL FUND 70031	64,214.94	08-09 BOND PAYMENT
7/28/2008	61494	MERA CAPITAL FUND 70032	6,740.00	MERA NEW PROJECTS SHARE
7/28/2008	61495	MEREDITH WEINSTEIN & NUMBERS	665.00	LEGAL SERVICES
7/28/2008	61496	OFFICE DEPOT BUSINESS SERVICES	129.88	OFFICE SUPPLIES
7/28/2008	61497	W.K. MCLELLAN CO.	2,040.00	SIDEWALKS
7/28/2008	61498	WILLIAM CRABTREE	3,000.00	REFUND: 56 BUTTERFIELD
CHEK			478,591.64	

ACS FINANCIAL SYSTEM
7/28/2008 16:03:12

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 2

TOTAL NUMBER OF RECORDS PRINTED

32

ACS FINANCIAL SYSTEM
07/28/2008 16:03:12

Warrant Register

TOWN OF SAN ANSELMO
GL0608-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	149,964.45
21	RECREATION	700.00
34	ROBSON HOUSE	69.88
40	INSURANCE	263,642.37
50	EQUIPMENT REPLACEMENT	64,214.94
TOTAL ALL FUNDS		478,591.64

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	478,591.64
TOTAL ALL BANKS		478,591.64

AP 7.28.08

ACS FINANCIAL SYSTEM
07/31/2008 14:55:18

Warrant Register

TOWN OF SAN ANSELMO
GL050S-V06.54 COVERPAGE
GL334R

Report Selection:

RUN GROUP... JULY31 COMMENT... JULY 31 CHECKS

DATA-JE-ID DATA COMMENT

D-07312008-926
M-07312008-927

Run Instructions:

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L		01		P4	N	S	6	066	10		

Date Issued	Warrant	In Favor of	Check Amount	Description

CHEK				
7/31/2008	61332	JANICE BISHOP	3,091.60-	CANCEL CHECK 61332
7/31/2008	61499	TOWN OF SAN ANSELMO	209,160.80	JULY 31 PAYROLL
7/31/2008	61500	ALISSA ORGEL	300.00	KINDER KOOL AIDE
7/31/2008	61501	ART CENTER II	1,000.00	FRAMING
7/31/2008	61502	AT & T MOBILITY	174.04	CELLULAR
7/31/2008	61503	AT & T-MCI	1,630.41	PHONE
7/31/2008	61504	BRODART	1,667.91	BOOKS
7/31/2008	61505	CALIF STATE DISBURSEMENT UNIT	105.50	CHILD SUPPORT
7/31/2008	61506	CALPERS LONG TERM CARE PROG.	248.39	LONG TERM CARE
7/31/2008	61507	CLAUDIA BREault	448.22	REIMB: SUMMER SHORTS EXP
7/31/2008	61508	CLAUDIA HOLKO	130.94	REIMB: KINDER KOOL
7/31/2008	61509	COMCAST	46.18	CABLE INTERNET
7/31/2008	61510	CREEGAN AND D'ANGELO	459.94	SFD BRIDGE & WALKWAY
7/31/2008	61511	DAVID CRAIG	23.92	REIMB: CELLULAR
7/31/2008	61512	DOUG LONG	240.00	REIMB: CELLULAR
7/31/2008	61513	JANICE BISHOP	1,787.02	REIMB: KINDER KOOL
7/31/2008	61514	JUAN OLSEN SANCHEZ	3,000.00	INSTRUCTOR: TUMBLING
7/31/2008	61515	KEONI VAN DYKE	700.00	INSTRUCTOR: SUMMER SHORT
7/31/2008	61516	LEETE GENERATORS	812.10	GENERATOR SERVICE
7/31/2008	61517	MARIN COUNTY F.C.U.	1,825.00	JULY 31 DEDUCTIONS
7/31/2008	61518	MARIN MUNICIPAL WATER DEPT.	7,145.45	WATER SERVICE
7/31/2008	61519	MARIN SANITARY SERVICE	2,478.85	STREET SWEEPING
7/31/2008	61520	PACIFIC GAS AND ELECTRIC	8,733.01	UTILITIES
7/31/2008	61521	RENEE HAYES	211.16	REIMB: PROGRAM EXP
7/31/2008	61522	SARA LOYSTER	200.00	REIMB: PROGRAM EXP
7/31/2008	61523	STEPHEN SOLNIT	402.00	REFUND: 14 SAN FRAN
7/31/2008	61524	TESTING ENGINEERS INC	544.00	CONSTRUCTION TESTING
7/31/2008	61525	THE HARTFORD-PRIORITY ACCOUNTS	1,018.89	JULY LIFE AND LTD
			1,044.59	AUGUST LIFE AND LTD
			2,063.48	
TOTAL **	61525			
7/31/2008	61526	U.S. BANK CORPORATE PAYMENT	156.13	COMPUTER SUPPLIES
			79.54	EXTENSION CORD
			77.91	CABLES
			5.00	POSTAGE
			492.04	COPIES OF SPECS
			68.74	SOFTWARE MAPPING
			360.00	RECRUITMENT ADS
			21.16	SAFETY POSTER
			36.24	BOOK PURCHASE
			120.79	BROCHURE HOLDERS
			9.00-	LEATHER PHONE HOLDER
			1,040.64	LODGING-POST COURSE
			74.12	COPIES
			76.54	BINDERS
			97.00	AIR TICKET
			93.40-	LODGING
			499.00	AIRFARE
TOTAL **	61526		3,102.45	
7/31/2008	61527	VALERO MARKETING & SUPPLY CO	134.42	GASOLINE

ACS FINANCIAL SYSTEM
7/31/2008 14:55:19

Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 2

Date Issued	Warrant	In Favor of	Check Amount	Description
7/31/2008	61528	VANTAGEPOINT TRSFR AGTS-302254	6,956.59	7/31 CONTRIBUTIONS
7/31/2008	61529	VERIZON WIRELESS	1,231.23	CELLULAR
7/31/2008	61530	W.K. MCLELLAN CO.	7,353.35	SIDEWALKS
CHEK			261,224.76	

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Warrant Register

TOWN OF SAN ANSELMO
GL334R-V06.54 PAGE 3

TOTAL NUMBER OF RECORDS PRINTED

100

ACS FINANCIAL SYSTEM
07/31/2008 14:55:19

Warrant Register

TOWN OF SAN ANSELMO
GL060S-V06.54 RECAPPAGE
GL334R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	234,047.68
10	CAPITAL RECONSTRUCTION	1,812.10
14	TRAFFIC CONGESTION RELIEF	765.46
19	ROAD MAINTENANCE	1,211.09
21	RECREATION	19,237.16
31	ISABEL COOK COMMUNITY CENTER	964.61
34	ROBSON HOUSE	6.86
45	EMERGENCY RESERVE	544.00
80	POST REIMBURSEMENT	2,635.80
TOTAL ALL FUNDS		261,224.76

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	GENERAL CHECKING	261,224.76
TOTAL ALL BANKS		261,224.76

JP 7.31.08

TOWN OF SAN ANSELMO
STAFF REPORT
September 3, 2008

For the meeting of September 9, 2008

TO: Town Council
FROM: Debra Stutsman, Town Manager
Subject: TAM Contract Amendment

RECOMMENDATION

That Council authorize the Town Manager to sign the Amendment No. 2 of Funding Agreement #20077-011 that establishes terms for use of Measure A funds.

BACKGROUND

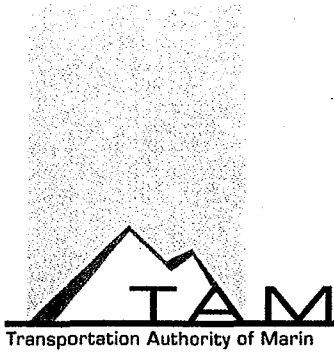
The voters of Marin County authorized Measure A in 2004, authorizing that the Transportation Authority of Marin (TAM) be given the responsibility to administer the proceeds from a one-half cent transaction and use tax. In 2006 the Town received \$111,169 from TAM. In 2007 the Town received \$126,795. In 2008, the Town is scheduled to receive \$114,325. The funds are to be used for local roads and related infrastructures.

Respectfully submitted,



Debra Stutsman
Town Manager

Attachment: Amendment No. 2, TAM Agreement



RECEIVED

AUG 25 2008

Town of San Anselmo

750 Lindero Street
Suite 200
San Rafael
California 94901

Phone: 415/226-0815
Fax: 415/226-0816

www.tam.ca.gov

August 20, 2008

Debra Stutsman
Town of San Anselmo
525 San Anselmo Avenue
San Anselmo, CA 94960

Belvedere
Thomas Cromwell

Corte Madera
Alexandra Cock

Fairfax
Mary Ann Maggiore

Larkspur
Joan Lundstrom

Mill Valley
Stephanie Moulton-Peters

Novato
Carole Dillon-Knutson

Ross
Michael Skall

San Anselmo
Peter Breen

San Rafael
Al Boro

Sausalito
Paul Albritton

Tiburon
Alice Fredericks

County of Marin
Susan L. Adams
Hal Brown
Charles McGlashan
Steve Kinsey
Judy Arnold

Dear Debra,

On July 24, 2008, the TAM Board approved an allocation of Measure A funds for FY 08/09 to San Anselmo for maintaining local roads and infrastructure. Enclosed are two original copies of Amendment No. 2 of Funding Agreement #2007-011 that establish terms for use of Measure A funds. If you do not have suggested changes, please obtain signatures on both copies and return both copies me. Dianne Steinhauser will sign and execute both amendments before returning one original copy to you for your records.

As always, you can also call me at 415.226.0821 or via email at dchan@tam.ca.gov if you any questions.

Sincerely,

David Chan
Manager of Programming

**AMENDMENT NO. 2 TO FUNDING AGREEMENT 2007-011 BY AND BETWEEN
THE TRANSPORTATION AUTHORITY OF MARIN
AND THE TOWN OF SAN ANSELMO**

THIS AMENDMENT NO. 2 to Funding Agreement 2007-011 is made and entered into this _____ day of _____ 2008, by and between the Transportation Authority of Marin, hereinafter referred to as "TAM," and the Town of San Anselmo, hereinafter referred to as "RECIPIENT."

RECITALS:

WHEREAS, TAM and the RECIPIENT entered into Funding Agreement 2007-011 ("AGREEMENT") for allocation of Measure A funds from Strategy 3.2 of the Measure A Strategic Plan to complete work on projects identified as Local Infrastructure for All Modes in the Measure A Expenditure Plan; and

WHEREAS, Section 3 of AGREEMENT obligated RECIPIENT to complete work in accordance to the RECIPIENT's Measure A Sales Tax Program Allocation Request Form; and

WHEREAS, Section 4 to AGREEMENT stipulated the maximum cost to TAM for services to be provided by the RECIPIENT shall not exceed \$237,964, as amended by Amendment No. 1; and

WHEREAS, TAM and RECIPIENT desire to amend AGREEMENT to augment the scope of work and increase the maximum cost to TAM by \$114,325 to complete work identified in EXHIBIT E; and

NOW, THEREFORE, The parties agree to amend AGREEMENT as set forth below.

AGREEMENT:

A. Section 3 of AGREEMENT is hereby amended to read, as follows:

SECTION 3. PROJECT DEFINITION AND SCOPE

This AGREEMENT, approved through TAM Resolutions 2006-14, 2007-16, and 2008-22 in accordance with the requirements of TAM's Measure A Expenditure Plan and Strategic Plan, is made for the funding of the following project ("Project") identified in the RECIPIENT's Measure A Sales Tax Program Allocation Request Form (Attached):

Local Infrastructure for All Modes

Additional information on project scope is included in the Measure A Sales Tax Program Allocation Request Forms.

B. Section 4 of AGREEMENT is hereby amended to read, as follows:

SECTION 4. GRANT

TAM hereby grants to the RECIPIENT the sum of \$111,169 as designated in TAM Resolution No. 2006-14, approved July 27, 2006, and \$126,795 as designated in TAM Resolution No. 2007-16, approved July 26, 2007, and \$114,325 as designated in TAM Resolution No. 2008-22, approved July 24, 2008, which are included in this AGREEMENT by reference.

C. Section 34 of AGREEMENT is hereby amended to read, as follows:

SECTION 34. EXHIBITS

The following Exhibits are hereby made part of this AGREEMENT:

1. EXHIBIT A: Conditions on Sub-Strategy 3.2
2. EXHIBIT B: FY 06/07 Allocation Request Form
3. EXHIBIT C: Project Report (Sample Format)
4. EXHIBIT D: TAM Board Resolution 2006-14
5. EXHIBIT E: FY 07/08 Allocation Request Form
6. EXHIBIT F: TAM Board Resolution 2007-16
7. EXHIBIT G: FY 08/-9 Allocation Request Form
8. EXHIBIT H: TAM Board Resolution 2008-22

IN WITNESS WHEREOF, The parties have executed this Amendment No. 2 on the date first above written.

TOWN OF SAN ANSELMO:

TRANSPORTATION AUTHORITY OF MARIN:

By: _____
 Authorized Signature

By: _____
 Dianne Steinhauser, Executive Director

 Name (Print)

 Title

Approved as to form:

By: _____
 Attorney, Town of San Anselmo

 Name (Print)

EXHIBIT G

Transportation Authority of Marin Measure A – Transportation Sales Tax

Allocation Request Form

Fiscal Year of Allocation: 2008/09

Expenditure Plan: Local Roads and Related Infrastructures (Strategy 3.2)

Project Name: Greenfield Ave. Improvements

Implementing Agency: Town of San Anselmo

Scope of Work: Resurface, barriers and guard rails, new street lights, and sidewalk infill

Cost of Scope: \$350,000

Strategic Plan Programmed Amount: \$114,325

Requested Amount: \$114,325

Other Funding: 32.7% in Measure A and 67.3% in other local funds.

Cash flow Availability: 100% of Measure A funds will be available in FY 08/09

Project Delivery Schedule (include start & completion milestones): 5-1-09 & 10-31-09

Environmental Clearance: Will be Categorical Exemption street repairs.

Non-Motorized Travel Considerations:

Have the needs of non-motorized travelers been considered in the design of the project and is the project consistent with Caltrans Deputy Directive 64? **Yes**

Is non-motorized travel impeded by this project? **No**

If yes, has a cross-facility, non-motorized access been included in the project?

Has a parallel non-motorized facility been designed to accommodate non-motorized travelers?
N/A

EXHIBIT H

TAM RESOLUTION NO. 2008-22

RESOLUTION OF THE TRANSPORTATION AUTHORITY OF MARIN (TAM) FOR THE ALLOCATION OF \$2,478,066 IN MEASURE A, STRATEGY 3.2, FUNDS TO MARIN COUNTY AND THE CITIES OR TOWNS OF BELVEDERE, CORTE MADERA, FAIRFAX, LARKSPUR, MILL VALLEY, NOVATO, SAN ANSELMO, SAN RAFAEL, AND TIBURON

WHEREAS, The voters of Marin County approved the authorization of Measure A at the General Election held on November 2, 2004, thereby authorizing that TAM be given the responsibility to administer the proceeds from a one-half cent transaction and use tax; and

WHEREAS, The duration of the tax will be 20 years from the initial year of collection, which began April 1, 2005, with said tax to terminate on March 31, 2025; and

WHEREAS, The tax proceeds will be used to pay for the programs and projects outlined in TAM's Expenditure Plan; and

WHEREAS, TAM has developed a Strategic Plan to provide guidance on implementing the Expenditure Plan; and

WHEREAS, The Strategic Plan programs Measure A funds over a 20 year period to the four strategies listed in the Expenditure Plan, including Strategy 3.2, Local Infrastructure for all Modes; and

WHEREAS, Measure A funds for Strategy 3.2, Local Infrastructure for all Modes, are programmed under the Strategic Plan to Marin County and the cities or towns of Belvedere, Corte Madera, Fairfax, Larkspur, Mill Valley, Novato, Ross, San Anselmo, San Rafael, Sausalito, and Tiburon for infrastructure improvement projects that are prioritized by the respective Public Works Directors; and

WHEREAS, The Town of Ross and the City of Sausalito are also eligible recipients, but elected to defer allocations of Measure A funds until sufficient funds can be accumulated to adequately fund complete their respective projects; and

WHEREAS, Measure A funds for Strategy 3.2 can be used for street and road projects, local transit projects, and bicycle and pedestrian projects.

WHEREAS, Infrastructure improvement projects funded with Measure A funds for Strategy 3.2 will be approved by the County's and Cities' governing boards at public meetings, and

5

WHEREAS, The project sponsors are requesting funds from Strategy 3.2 that have been accumulated for FY 08/09; and

WHEREAS, These allocations are consistent with the 2008 Measure A Strategic Plan Update; and

WHEREAS, There are sufficient funds in the Strategy 3.2 line item of the TAM's approved FY 08/09 budget to cover the proposed action; and

WHEREAS, After reviewing the request in coordination with project sponsors, TAM staff recommended allocating \$2,478,066 in Measure A funds as requested; now, therefore, be it

RESOLVED, That the Transportation Authority of Marin hereby allocates a total of \$2,478,066 in Measure A funds for eligible projects under Strategy 3.2 for FY 08/09 in the following distributions: \$891,166 for Marin County, \$26,264 for the City of Belvedere, \$88,061 for the Town of Corte Madera, \$71,067 for the Town of Fairfax, \$100,679 for the City of Larkspur, \$143,421 for the City of Mill Valley, \$451,634 for the City of Novato, \$114,325 for the Town of San Anselmo, \$503,904 for the City of San Rafael, and \$87,546 for the Town of Tiburon; and be it further

RESOLVED, That the Transportation Authority of Marin finds the allocations of these funds to be in conformance with the priorities and funding levels established in the Measure A Expenditure Plan and the 2008 Measure A Strategic Plan Update; and be it further

RESOLVED, That the Transportation Authority of Marin hereby authorizes the actual expenditure (cash reimbursement) of funds for these activities to take place subject to the Fiscal Year Cash Flow Distribution Schedule detailed in the attached Allocation Request Forms; and be it further

RESOLVED, That as a condition of this authorization for expenditure, the Executive Director shall impose such terms and conditions as are necessary for the project sponsors to comply with applicable law and adopted Authority policies and execute Funding Agreements with the respective project sponsors to that effect; and be it further

RESOLVED, That as a condition of this authorization for expenditure, the referenced project sponsors shall provide the Authority with any other information it may request regarding the use of the funds hereby authorized.

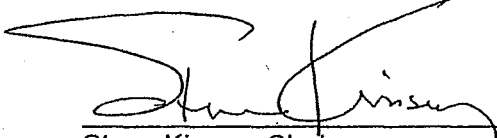
PASSED AND ADOPTED at a regular meeting of the Transportation Authority of Marin held on the 24th day of July 2008, by the following vote:

6

AYES: Commissioners: Adams, Albritton, Arnold, Boro, Breen, Cromwell,
Dillon-Knutson, Fredericks, Kinsey, Lundstrom,
McGlashan, Moulton-Peters, Skall

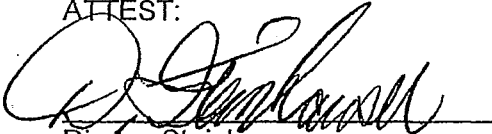
NOES: Commissioners:

ABSENT: Commissioners: Brown, Cock, Maggiore



Steve Kinsey, Chair
Transportation Authority of Marin

ATTEST:



Diarine Steinhauser
Executive Director

7

TOWN OF SAN ANSELMO
STAFF REPORT
September 4, 2006

For the meeting of September 9, 2006

TO: Town Council
FROM: Debra Stutsman, Town Manager
Subject: CONFLICT OF INTEREST CODE

RECOMMENDATION

That Council approve the attached Resolution amending the Town's Conflict of Interest Code.

BACKGROUND

According to Government Code Section 87300, every public agency must adopt and promulgate a conflict of interest code. The San Anselmo Town Council approved Resolution No. 3782 in 2006 readopting the conflict of interest code regulations set by the State of California and the Fair Political Practices Commission (FPPC). State legislation requires cities and other public agencies to review, and revise if warranted, their conflict of interest codes every two years.

DISCUSSION

The Town Manager, Town Attorney, Town Treasurer, members of the Town Council and Planning Commission, and candidates for elected Town office are designated by the State to be positions subject to disclosure of financial interests.

In addition, the standard conflict of interest code adopted by the FPPC requires local agencies to designate which employees make or participate in the making of decisions which may foreseeably have a material effect on financial interests. These employees are required to disclose financial interests they have in business entities contracting with the Town, or in properties within the Town limits other than their personal residences, and disqualify themselves from decisions in which they have a financial interest.

Staff and the Town Attorney have reviewed the code and prepared a resolution for adoption with an appendix designating which employee positions shall disclose financial interests.

CHANGES FROM 2006

The only changes from the 2006 resolution are the elimination of the Streets and Parks Superintendent position from the list, as that position was replaced in 2007 with two working supervisors in the bargaining unit, and the change in title for the Recreation Director to Community Services Director.

ANALYSIS

The employees recommended to be designated for disclosure of financial interests are all management employees, which is in keeping with the Town's current conflict of interest code. Also included in the disclosure category are consultants, with an allowance as permitted by the FPPC for the Town Manager to make exemptions as appropriate to the scope of the consultant's services.

CONCLUSION

Under the proposed resolution, any changes to state conflict of interest codes will automatically be incorporated in the Town's conflict of interest code. In accordance with state law, the Town will review its code again in 2010 to determine whether any changes are warranted.

Respectfully submitted,



Debra Stutsman
Town Manager

Attachments: Draft resolution with Exhibit A

TOWN OF SAN ANSELMO

RESOLUTION NO.

**A Resolution of the Town Council of the Town of San Anselmo amending its
Conflict of Interest Code**

WHEREAS, the Political Reform Act (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard conflict of interest code which may be incorporated by reference in an agency's code, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act, following public notice and hearings; and

WHEREAS, the terms of 2 Cal. Code of Regs. 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code for the Town of San Anselmo; and

WHEREAS, designated employees shall file statements of economic interests with the Town of San Anselmo. The Town shall make all statements available for public inspection and reproduction, pursuant to Government Code Section 81008.

NOW, THEREFORE, BE IT RESOLVED, that Resolution 3782 is hereby repealed and herewith replaced, and the attached Exhibit A establishes the Designated Positions and Disclosure Categories for the Town of San Anselmo.

Adopted at a regular meeting of the Town Council of the Town of San Anselmo held on September 9, 2008, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ted Freeman, Mayor

ATTEST:

Barbara Chambers, Town Clerk

EXHIBIT A

POSITION	DISCLOSURE CATEGORY
Building Official/Engineer	3, 4 & 5
Public Works Director	3, 4 & 5
Community Services Director	3 & 5
Town Librarian	3
Police Chief/Assistant Town Manager	1
Police Captains	3 & 4
Finance & Administrative Services Director	1
Planning & Building Director	1
Consultants*	

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Town Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements. The Town Manager's determination is a public record and shall be retained for public inspection.

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations or if they believe that their positions has been categorized incorrectly.

DISCLOSURE CATEGORIES

1. Full Disclosure. All interests in real property located within the Town, as well as investments, business positions, and sources of income, including gifts, loans, and travel payments.

2. Full Disclosure (excluding interests in real property). All investments, business positions, and sources of income, including gifts, loans, and travel payments.

3. General Contracting Category. All investments, business positions, and income, including gifts, loans, and travel payments, from sources that provide goods, equipment, vehicles, leased facilities, machinery, or services, including training or consulting services, of the type utilized by the employee's department.

4. Regulatory, Permit, or Licensing Category. All investments, business positions, and income, including gifts, loans, and travel payments, from sources that are subject to the regulatory, permit, or licensing authority of, or have an application for a license or permit pending before, the Town.

5. Interest in Real Property. All interests in real property located in the jurisdiction.