RESOLUTION NO. 4262

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO
ESTABLISHING THE CREEK PARK COMMUNITY ADVISORY COMMITTEE

WHEREAS, the Town of San Anselmo owns Creek Park and it is anticipated that the Park will require renovation following the removal of the building at 630-636 San Anselmo Avenue by the County of Marin; and

WHEREAS, on September 25, 2018, the Town Council directed Council member Brian Colbert to explore options for renovating Creek Park; and

WHEREAS, on October 9, 2018, the Town Council received a report from Council member Colbert regarding the possibility of a design contest to develop a design for renovating Creek Park; and

WHEREAS, on January 8, 2019, the Town Council considered an oral report related to the mechanics of a design contest and discussed potential funding sources for the project; and

WHEREAS, on February 12, 2019, the Town Council considered this Resolution and finds it in the public interest to create the Creek Park Community Advisory Committee;

NOW, THEREFORE, THE TOWN COUNCIL HEREBY RESOLVES AS FOLLOWS:

Section 1. Environmental Review

The Town Council finds that adoption of this resolution is exempt from the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA"), because it can be seen with certainty that there is no possibility that establishing a community advisory committee for Creek Park may have a significant effect on the environment. (CEQA Guidelines §15061(b)(3)).

Section 2. Creek Park Community Advisory Committee Established

The Town Council hereby establishes the Creek Park Community Advisory Committee (CPCAC).

Charge: The charge of the CPCAC is to carry out a design contest to seek qualified consultants to design the potential Creek Park renovation project. The contest shall take the place of the request for proposals process generally used by the Town staff for selection of design professionals. The Town Council finds that the design contest constitutes a fair and competitive selection process in compliance with state law (Cal. Gov. Code § 4529.12).

The CPCAC and Town staff shall develop the technical specifications and parameters for the design contest. The contest instructions shall include a statement explaining that there is no
guarantee that any of the park designs will be implemented or constructed. The Town Manager and Town Attorney shall review and approve the design contest instructions before they are made public.

The CPCAC will select three (3) top designs from the design contest for the Creek Park renovation project. The CPCAC shall take into consideration the design professionals' demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required for the potential renovation design project. (Cal. Gov. Code § 4526). The CPCAC will bring its recommendation to the Town Council and the Council shall select the winning design.

Following approval of the design, the CPCAC will continue to oversee the Creek Park renovation project until its completion and will advise the Town Council as needed.

Organization: Up to eleven (11) members will be appointed to the CPCAC by the Town Manager. The Town Manager shall endeavor to appoint persons to the CPCAC with experience in the area of landscape architecture, urban planning, and other skills relevant to the Creek Park renovation project. Up to two members of the Town Council shall serve as non-voting members of the CPCAC. Members of the CPCAC shall serve without compensation.

Term: Members will serve two (2) year terms, unless the CPCAC completes its charge and/or is dissolved before the terms expire.

Brown Act: The CPCAC shall select a chairperson to preside over meetings and all meetings shall be conducted in accordance with the Ralph M. Brown Act (Cal. Gov. Code § 54950).

The foregoing Resolution was adopted at the regular meeting of the San Anselmo Town Council held on February 12, 2019, by the following vote:

AYES: Brown, Colbert, Coleman, Wright
NOES: None
ABSENT: Greene
ABSTAIN: None

Matt Brown, Mayor

Carla Kacmar, Town Clerk