



Planning Department
525 San Anselmo Avenue
San Anselmo, CA 94960
(415) 258-4616

APPLICATION FOR REASONABLE ACCOMMODATION San Anselmo Municipal Code Section 10-13.01 et seq

This application is for a reasonable accommodation for persons with disabilities seeking equal access to housing under the Federal Fair Housing Act (42 U.S.C. 3601 et seq.) and California Fair Employment and Housing Act (California Government Code § 12900 et seq.) (hereinafter "the Acts") in the application of zoning laws and other land use regulations, policies and practices.

A request for reasonable accommodation may be made by any person with a disability, his/her representative or any entity, when the application of a zoning law or other land use regulation, policy or practice acts as a barrier to fair housing opportunities. A person with a disability is a person who has a physical or mental impairment that limits or substantially limits one or more major life activities, anyone who is regarded as having such impairment or anyone who has a record of such impairment.

A request for reasonable accommodation may include a modification or exception to the rules, standards and practices for the siting, development and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice.

If the project for which the request for reasonable accommodation is being made requires one or more discretionary approvals (including, but not limited to, conditional use permit, site plan and architectural review, encroachment permit, etc.), then the applicant shall file this form at the same time the applicant submits the application(s) requiring discretionary approvals.

PROPERTY INFORMATION

APPLICANT NAME

PROPERTY ADDRESS

ASSESSOR PARCEL NUMBER(S)

INFORMATION REQUIRED FOR REASONABLE ACCOMMODATION APPLICATION

- Application Fee \$478.80 (2021 application fee. Contact planning@townofsananselmo.org for credit card payment or submit to 525 San Anselmo Avenue, San Anselmo, CA 94960)
- Completed General Planning Application Form (plans and any materials may be uploaded here or emailed to planning@townofsananselmo.org):
<https://www.townofsananselmo.org/FormCenter/Planning-Department-Forms-2/General-Planning-Application-47>

You may submit the following information on this form or in a separate document:

- The current actual use of the property (for example "single family residential")

- The basis for the claim that the individual is considered disabled under the Acts:
- The zoning code provision, regulation or policy that is the subject of the applicant's requested reasonable accommodation, and a narrative and graphic (where applicable) description of the specific accommodation requested (plans may be uploaded at link above):
- The reasons why reasonable accommodation is necessary to make the specific property accessible to the individual

APPLICANT’S AFFIDAVIT

The undersigned is the owner or authorized agent of the owner of this property. The information presented is true and correct to the best of my knowledge. Other information or applications may be required.

Print name: _____

Signature: _____

Date: _____

Property Owner

Authorized Agent

The written decision to grant, conditionally grant or deny a request for reasonable accommodation shall be consistent with the Acts and shall be based on a consideration of the following factors:

1. Whether the housing that is the subject of the request will be used by an individual considered disabled under the Acts.
2. Whether the request for reasonable accommodation is necessary to make specific housing available to an individual with a disability under the Acts.
3. Whether the requested reasonable accommodation would impose an undue financial or administrative burden on the Town.
4. Whether the requested reasonable accommodation would require a fundamental alteration in the nature of a Town program, policy, practice and/or regulation, including but not limited to land use or zoning.
5. Whether the requested reasonable accommodation would adversely impact surrounding properties or uses.
6. Whether there are reasonable alternatives that would provide an equivalent level of benefit without requiring a modification or exception to the Town's applicable programs, policies, practices and/or regulations.
7. Whether the accommodation would alter the significance of an historic structure.

An approved request for reasonable accommodation is subject to the applicant's compliance with all other applicable regulations. An approved accommodation is considered a personal accommodation for the individual applicant and does not run with the land.

In granting a request for reasonable accommodation, the Planning Director or reviewing authority may impose any conditions of approval deemed reasonable and necessary to ensure that the reasonable accommodation will comply with the findings above. These conditions include, but are not limited to the following: (1) Inspection of the property to verify compliance with this article and any conditions of approval. (2) Removal of improvements at the time the need for a reasonable accommodation is no longer necessary, where removal would not constitute an unreasonable financial burden on the applicant. (3) Time limits and/or expiration of the approval of a reasonable accommodation if the need for which the reasonable accommodation was granted no longer exists. (4) Recordation of a deed restriction requiring removal of the accommodating feature once the need for it no longer exists. (5) Measures to reduce the impact on surrounding uses. (6) Measures in consideration of the physical attributes of the property and structures. (7) Other conditions necessary to protect the public health, safety and welfare.