



# TOWN OF SAN ANSELMO

525 SAN ANSELMO AVENUE, SAN ANSELMO, CA 94960 (415) 258-4616

Date Received \_\_\_/\_\_\_/\_\_\_

## BLOCK PARTY/STREET CLOSURE PERMIT APPLICATION

(Applications are due to the Public Works Department, please email: [permits@townofsananselmo.org](mailto:permits@townofsananselmo.org) this application no later than 21 days prior to date of request)

DATE OF EVENT \_\_\_/\_\_\_/\_\_\_

STARTING TIME \_\_\_\_\_ TERMINATION TIME \_\_\_\_\_

STREETS TO BE CLOSED \_\_\_\_\_

BETWEEN ADDRESSES \_\_\_\_\_

REASON FOR CLOSURE \_\_\_\_\_

ESTIMATED NUMBER OF PARTICIPANTS \_\_\_\_\_

TYPE OF ENTERTAINMENT AND OTHER PLANNED ACTIVITIES \_\_\_\_\_

NAME OF APPLICANT/ REPRESENTATIVE \_\_\_\_\_

ADDRESS \_\_\_\_\_ Email \_\_\_\_\_

PHONE (home) \_\_\_\_\_ (cell) \_\_\_\_\_

### Rules

- 1) There must be **TWELVE FEET (12FT)** clear area (**FIRE LANE**) on the street for emergency vehicles. Vehicles in violation are subject to a \$50.00 parking citation.
- 2) No alcohol can be served or consumed on public property.
- 3) Participants are responsible for street clean-up.
- 4) Signs must be posted at the entrances of the street indicating hours of closure.
- 5) Any amplified sound must remain within the limits set forth in 4-7.302 SAMC.

Town ordinances can be viewed at [www.townofsananselmo.org](http://www.townofsananselmo.org)

A signed petition from ALL neighbors affected by the closure must be turned in with the application

***This event is not sponsored or approved by the Town of San Anselmo. The event can be terminated if any of the above violations are observed. The Police Department may have other conditions for public or traffic safety reasons. Signatory on the application is responsible for seeing that the rules are complied with. Closure must be approved by the Police, Fire and Public Works Departments or their designees.***

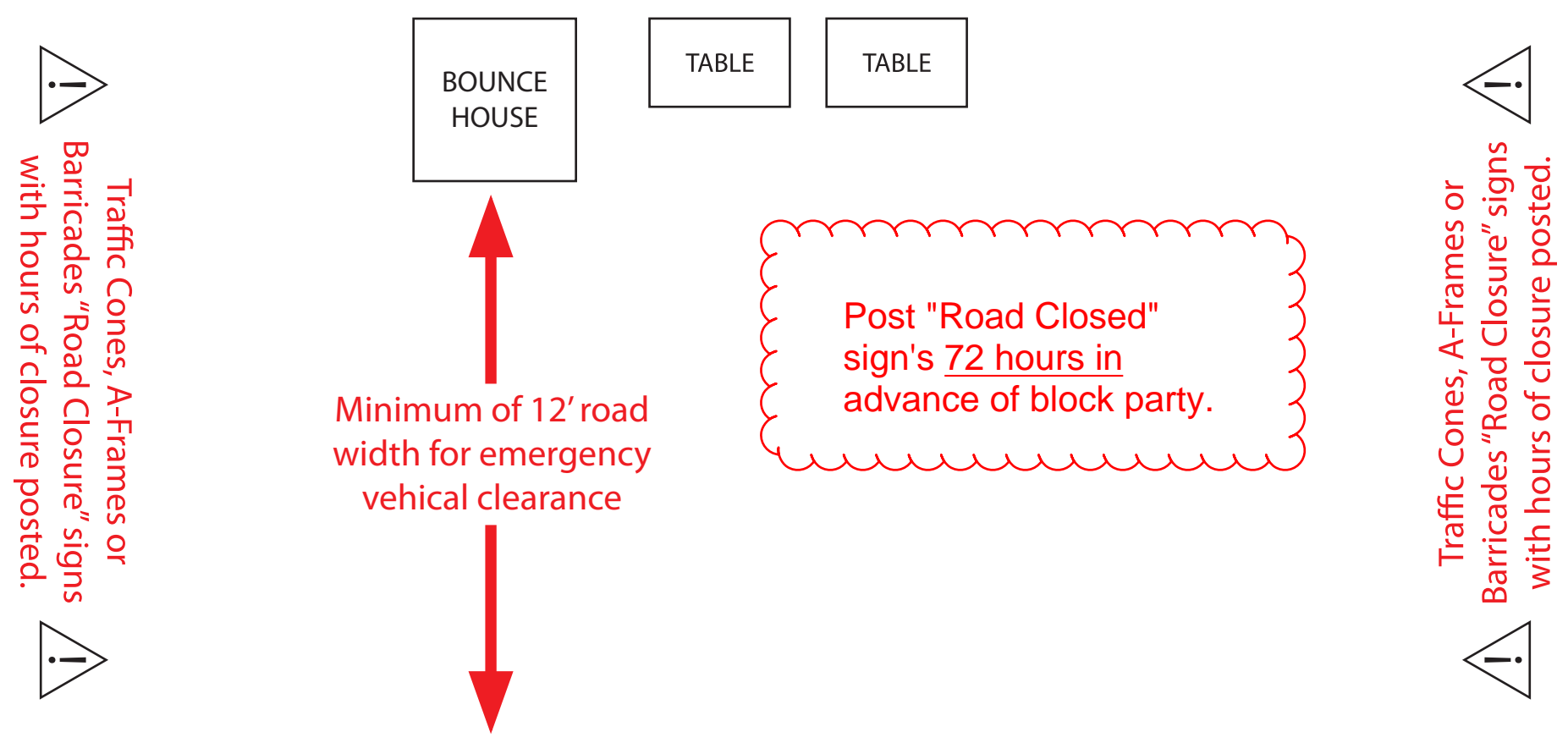
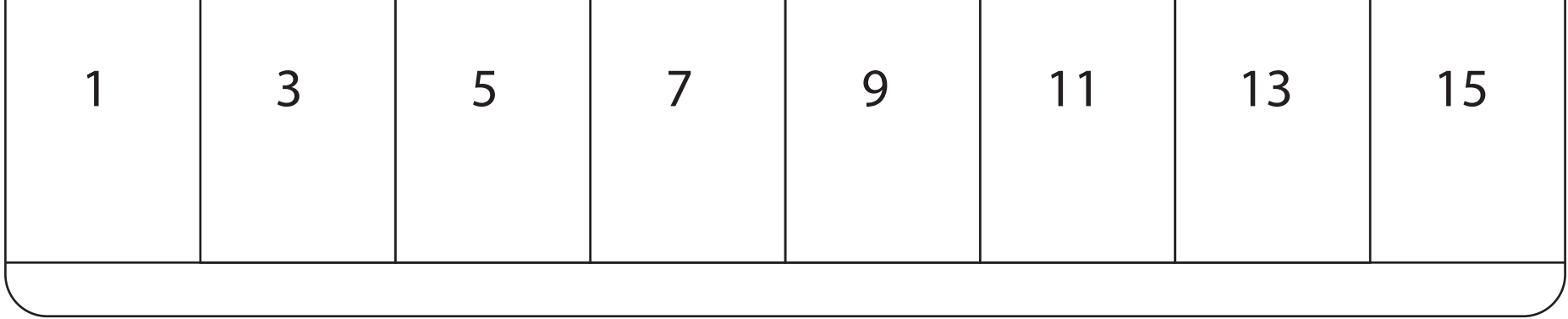
Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Official Use Only

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: A downtown event application is required if the closure is being requested for San Anselmo Avenue.





**A street closure diagram is required for all block party applications.** Please provide:

1. A block map showing all street to be closed off. Include the frontage of all houses affected.
2. The location of street closure signs. These should be posted on traffic cones or A- Frames, and include the date and time of closure.
3. Provide the tentative locations of large item that will be in the street (tables, bounce houses, stages, etc.) There must be twelve feet (12') minimum clearance through the street for emergency vehicles.