

CALLING EXAMINATION FOR ELIGIBLE LIST IN THE CLASSIFIED SERVICE OF THE TOWN OF SAN ANSELMO AS PROVIDED FOR IN ORDINANCE NO. 244 OF THE TOWN OF SAN ANSELMO, COUNTY OF MARIN, CALIFORNIA

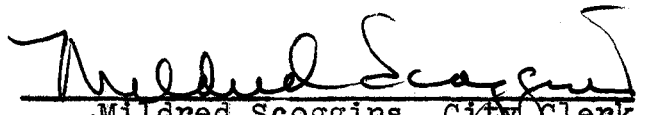
WHEREAS, there is no eligible list of qualified applicants for the position of Fireman, for the Department of Fire, in the Classified Service of the Town of San Anselmo, and

WHEREAS, public interest, convenience, and necessity requires that such a list be established,

NOW THEREFORE BE IT RESOLVED, by the City Council of the Town of San Anselmo, that examinations to create an eligible list for the position of Fireman, in the Department of Fire, in the Classified Service of the Town of San Anselmo shall be held in accordance with the following "NOTICE OF CIVIL SERVICE EXAMINATIONS"

Sheet entitled "NOTICE OF CIVIL SERVICE EXAMINATIONS" attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that Jerome B. Hannigan be, and is hereby declared to be, the Special Examiner to conduct all written and oral tests in such examinations, and that \_\_\_\_\_ and \_\_\_\_\_ be and are hereby declared to be, the Special Examiners to conduct the physical and agility tests in such examination, provided however, that should any Special Examiner be unable to serve, appropriate substitute shall be made by the Personnel Clerk.

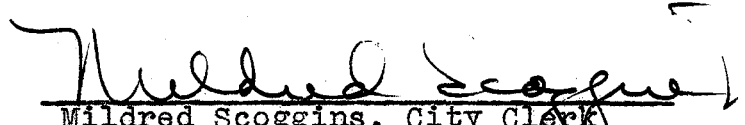
  
Mildred Scoggins, City Clerk

I HEREBY CERTIFY, that the foregoing resolution was duly passed and adopted at a regular adjourned meeting of the City Council of the Town of San Anselmo, held on the 22<sup>nd</sup> day of May 1951, by the following vote:

AYES: COUNCILMEN: Skinner, Knoles, O'Mara, Smith, Booth

NOES: COUNCILMEN: None

ABSENT: None

  
Mildred Scoggins, City Clerk

"NOTICE OF CIVIL SERVICE EXAMINATION"

NOTICE IS HEREBY GIVEN, that on September 15 1951 the Town of San Anselmo, will conduct examinations for an eligible list for the position of Fireman in the Department of Fire in the Classified Service of the Town of San Anselmo, as follows, to wit:

FIREMAN, FULL TIME, CLASSIFICATION 16, RANGE C, Starting Salary \$271.00 PER MONTH Plus \$15.00 per month Temporary Cost of Living Adjustment.

DUTIES: Under general supervision to operate a fire truck and fire-fighting equipment; to fight fires and to engage in fire prevention; and to do other work as required.

QUALIFICATIONA: Responds to fire alarms with his company; drives truck; locates truck at proper sight near fire; operates engine pumping equipment; lays hose line; operates a nozzle and plays stream of water on the fire; raises, lowers, and climbs ladders; ventilates buildings to drive out smoke and gasses, forcing entry when necessary; renders first aid; attempts rescue of persons trapped in fire; assists in salvage and clean-up activities; drives rescue truck equipped with emergency and first aid apparatus; maintains fire trucks, rescue trucks and all other equipment in good working order, making all repairs except major overhauls; cleans and makes minor repairs and alterations to fire house and living quarters; drills in use of equipment and improved techniques; operates two-way fire and police radio.

REQUIREMENTS: Examinations are open to all male applicants who are strong, active, physically sound, in good health, of good appearance, character and habits, between the ages of 21 and 40 years of age at the time of filing the application, and who are citizens of the United States of America, residents of the Town of San Anselmo for a continuous period of one year immediately prior to the date of the examination, graduate of an accredited high school or equivalent education, and who are not disqualified by the requirements set forth in Rule IV of the Rules and Regulations, ( these rules chiefly pertain to the applicants mental, moral and physical nature and to his previous behaviour and conduct.)

SAID EXAMINATIONS will be held at the City Hall, in the Town of San Anselmo commencing on September 15, 1951 and will consist of the following parts and subjects, with the weight of each part or subject, if any, set forth as follows, to wit:

1. Applicants must pass medical examination.
2. Applicants must pass physical and agility tests.
3. Written Teasts designed to test the ability and understanding of the following subjects:

Ability to understand, remember and follow oral instructions.  
Observation and memory. Aptitude for fire work, and judgement and ability to understand written instructions .....Weight--35

Oral Interview.....Weight 40

Volunteer Duty with San Anselmo Fire Dept.....Weight 25  
Total Weights 100

Passing Grade of 70% is required.

Veterans of World War II receive a credit of 5 weights. Applicants must file a written application with the Personnel Clerk in the City Hall, Town of San Anselmo on or before August 31, 1951

Mildred Scoggins, City Clerk