

RESOLUTION NO. 613

CALLING EXAMINATION FOR ELIGIBLE LIST IN THE DEPARTMENT OF STREETS IN THE CLASSIFIED SERVICE OF THE TOWN OF SAN ANSELMO, AS PROVIDED FOR IN ORDINANCE NO. 244 OF THE TOWN OF SAN ANSELMO.

WHEREAS, there is no eligible list of qualified applicants for the Department of Streets in the Classified Service of the Town of San Anselmo, and

WHEREAS, public interest, convenience and necessity requires that such a list should be established,

NOW, THEREFORE BE IT RESOLVED, byt the City Council of the Town of San Anselmo that examination to create an eligible list for the Department of Streets in the Classified Service of the Town of San Anselmo be held in accordance with the following "NOTICE OF CIVIL SERVICE EXAMINATIONS"

Sheet Entitled" NOTICE OF CIVIL SERVICE EXAMINATIONS" attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that Harry Bress be and is hereby declared to be the Special Examiner to conduct all written examinations in such examination, and that Charles Thornton and _____ be and are hereby declared to be, the Special Examiners to conduct the physical and agility tests in such examinations.

Anita Gannon
Anita Gannon, City Clerk

I HEREBY CERTIFY, that the foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the Town of San Anselmo held at the City Hall, San Anselmo on Sept 8, 1953 by the following vote:

AYES: COUNCILMEN Hannigan, Smith, Skinner, Wadlewski, Cudworth
NOES: COUNCILMEN none
ABSENT: none

Anita Gannon
City Clerk

NOTICE OF CIVIL SERVICE EXAMINATION

NOTICE IS HEREBY GIVEN, that on Oct. 24th 1953 1953 the Town of San Anselmo will conduct examinations for eligible list for the Departments of Streets in the Classified Service of the said Town of San Anselmo as provided for in Ordinance #244 of the Town of San Anselmo to wit:

LABORER, CLASS ^{16 Range B}~~15~~, STARTING SALARY ^{\$284.00}~~\$271.00~~ PER MONTH

DUTIES: Under supervision to perform a variety of unskilled and semi-skilled tasks in the repair, maintenance, and cleaning of city streets and parks; and to do other work as required.

TYPICAL TASKS: Waters and cuts grass in City Park, transplants, waters, and prunes shrubs and trees; rakes leaves and picks up paper and debris; maintains tennis courts and ball diamond, painting lines, sweeping courts, and keeping diamond clean; maintains and cleans dressing rooms; paints curbs and parking lines using spray paint equipment mounted on a truck; cleans streets, and catch basins; digs and fills ditches; patches streets; constructs curbs, culverts, and catch basins; operates truck.

QUALIFICATION REQUIREMENTS: Examination is open to all male applicants between the ages of 21 to ~~35~~ years of age at the date of the Examination, who are strong, active, physically sound, in good health, of good appearance, character, and habits, and who are citizens of the United States of America, and residents of the County of Marin for a continuous period of one year immediately prior to the date of filing application, and the successful candidate or applicant will be required to establish and maintain residence within the Town of San Anselmo, and who are not disqualified by requirements set forth in Rule IV of the Rules and Regulations, (These requirements chiefly pertain to the applicant's mental, moral and physical nature and to his previous behaviour and conduct)

SAID EXAMINATION will be held at the City Hall, San Anselmo, California commencing Oct. 24th 1953 and will consist of the following parts and subjects, with weight of each part or subject, if any, set forth, as follows:

- 1 -Applicants must pass physical examination.
- 2 -Written tests of test ability and understanding of the following subjects:

	Weight
Ability to understand, remember, and follow oral instructions. Observation and memory.	
Aptitude for street work and judgement and ability to understand written instructions..	<u>75</u>
3. Oral examination and interview ..	<u>25</u>
Total Weight ..	100

PASSING GRADE OF 70% IS REQUIRED IN ALL PARTS OF THE EXAMINATION. Veterans receive a credit of 5 weights. Applications for the above examination must be in writing and filed with the personal clerk in the City Hall, San Anselmo, California on or before five P.M. Oct. 9th 1953.

Anita Gannon
Anita Gannon, City Clerk