

3429
RESOLUTION NO. 717

CALLING EXAMINATION FOR ELIGIBLE LIST IN THE DEPARTMENT OF POLICE IN THE CLASSIFIED SERVICE OF THE CITY OF SAN ANSELMO, AS PROVIDED FOR IN ORDINANCE NO. 244 OF THE CITY OF SAN ANSELMO.

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WHEREAS, there is no eligible list of qualified applicants for the Department of Police in the Classified Service of the City of San Anselmo, and

WHEREAS, public interest, convenience and necessity require that such a list should be established.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of San Anselmo, that examination to create eligible list for the Department of Police, in the Classified Service of the City of San Anselmo, shall be held in accordance with the following "NOTICE OF CIVIL SERVICE EXAMINATION":

"NOTICE OF CIVIL SERVICE EXAMINATION" attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that State Personnel Board be, and is hereby declared to be, the Special Examiner to conduct all written and oral tests in such examination, and that Frank Kelly and Howard Clark be, and are hereby declared to be, Special Examiners to conduct physical agility tests in such examination.

Anita Gannon
Anita Gannon, City Clerk

I hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the San Anselmo City Council held at the City Hall, San Anselmo, on the 9th day of July, 1957.

AYES: COUNCILMEN Cullen, Denning, Smith
NOES: COUNCILMEN none
ABSENT: Ball

Anita Gannon
Anita Gannon, City Clerk

NOTICE OF CIVIL SERVICE EXAMINATION

NOTICE IS HEREBY GIVEN that on _____, 1957, the City of San Anselmo will conduct an examination for eligible list for the Department of Police in the Classified Service of the City of San Anselmo, as follows, to wit:

PATROLMAN, FULL TIME, CLASSIFICATION 23,
STEP ED, STARTING SALARY \$392.00 PER MONTH. *43800*

DUTIES: Under the supervision and direction of the Chief of Police and other administrative officers, to act as motorcycle officer, radio car patrolman, traffic patrolman, traffic director, investigator or desk officer, answer emergency calls and make preliminary investigations, to make arrests for traffic violations; to direct traffic and straighten out traffic congestion, clear streets and highways of obstructions; to investigate accidents and criminal cases; to make full and complete checks on investigative information regarding complaints and cases; to make out reports on investigations and arrests; to check for prior records of suspects; to interview suspects, prisoners and victims of crimes and accidents; to apprehend lawbreakers and guard the transport of prisoners; to prepare cases for prosecution and to testify in court; to serve warrants, processes and file reports; to keep logs and record of complaints, arrests and cases, and to perform such other duties as may be required.

QUALIFICATION REQUIREMENTS: The examination is open to all male applicants who are strong, active, physically sound, in good health, of good appearance, character and habits, between ages of 21 years to 35 years at the time of filing application; and who possess a height not less than 5 feet 9 inches (stocking feet) and not more than 6 feet 6 inches, with weight in proportion, and waist measurement not in excess of the measurement of chest in repose, normal visual function and usual acuity, not less than 20/40 each eye without correction and corrected to 20/20 each eye, normal color vision; have a valid California operator's or chauffeur's license, are citizens of the United States of America and residents of the County of Marin for a continuous period of one year immediately prior to the date of filing application, who are graduates of an accredited high school or have equivalent education (diploma or evidence of educational requirement must be produced at time of filing application), and who are not disqualified by the requirements set forth in Rule IV of the Rules and Regulations. (These requirements pertain chiefly to the applicant's mental, moral and physical nature and to his previous behavior and conduct.

SAID EXAMINATION WILL BE HELD AT THE CITY HALL on August 24th 1957, and will consist of the following parts and subjects, with weight of each part or subject, if any, set forth, as follows, to wit:

- Part 1. Applicants must satisfactorily pass physical and agility tests.
 - Part 2. Written tests to test the ability and understanding of the following: subjects
 - Ability to understand, remember and follow oral instructions.
 - Observation and memory. Aptitude for police work and judgment and ability to understand written instructions.
 - Part 3. Oral Examination and interview.
- | | |
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| Weight | 75 |
| Weight | 25 |
| TOTAL | 100 |

Before appointment applicants must pass physical examination. Passing grade of 70% is required in each part of the examination. Volunteer Service counts 5 additional weights. Veterans receive a credit of 5 additional weights. Applications for the above examination must be written and filed with the personnel clerk in the City Hall, San Anselmo, on or before 5:00 P.M. Aug 9th, 1957.

Antonia Sanna