

TOWN OF SAN ANSELMO

RESOLUTION NO. 1835

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
SAN ANSELMO ADOPTING CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code Sections 81000 et seq., requires every state or local government agency to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Adm. Code Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which will be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, Government Code Sections 11370 et seq; and

WHEREAS, this Council has determined the attached Appendices accurately set forth those positions which should be designated and the categories of financial interests which should be made reportable;

IT IS THEREFORE RESOLVED:

1. The terms of 2 Cal. Adm. Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Appendices in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Codes of the following departments, boards and offices:

Administrative Office	Park & Recreation Dept.
Board of Permit Appeals	Police Department
Board of Review	Public Works/Planning Dept.
Fire Department	Town Attorney
Library	Planning Commission

2. Pursuant to Section 4(c) of the Code, all persons holding designated positions shall file statements of economic interests with the Administrative Assistant to whom the Council hereby delegates the authority to carry out the duties of filing officer.

Passed and adopted this 27th day of May, 1980,
by the following vote:

AYES: Councilmembers Convis, Wooliever and Capurro

NOES: Councilmembers Buckle and Toal

ABSENT: None


CAROLINE FOSTER, Town Clerk

DESIGNATED POSITIONS

Officers and employees holding the positions listed below are designated employees who are deemed to make, or participate in making, decisions which may foreseeably have a material effect on a financial interest.

The Code designations, i.e., A, B, and C, which appear following the positions named, indicate the disclosure categories which are set forth in full explanation on Appendix 2.

<u>Designated Positions</u>	<u>Disclosure Categories</u>
1. Administrative Office	
a. Administrator	filing per Gov. Code 87200 et seq.
b. Town Clerk	C
c. Treasurer	C
2. Planning Commission	
a. All Commissioners	filing per Gov. Code 87200 et seq.
3. Board of Permit Appeals	
a. All members	A & B
4. Board of Review	
a. All members	A
5. Fire Department	
a. Chief	A & B
b. Assistant Chief/Fire Marshal	A & B
6. Library	
a. Head Librarian	C
b. Librarian II	C
7. Park & Recreation Department	
a. Director	A & B
b. Recreation Supervisor	C
8. Police Department	
a. Chief	A
b. Captain	A
9. Public Works/Planning Department	
a. Director	A & B
b. Assistant Director	A & B
c. Administrative Assistant	C
d. Street Maintenance Superintendent	C
10. Town Attorney	A & B

Appendix 1

DISCLOSURE CATEGORIES

- A - Positions designated to be in this category shall disclose interests in real property (except the employee's principal residence) or interests or management positions in any business entity, which owns real property, if the property is located within the Town of San Anselmo, or within two miles of its boundaries in accordance with Section 7(A) of the Code.

- B - Positions designated to be in this category shall disclose all income and investment interests and management positions, specified in Section 7(B) of the Code, other than savings accounts, insurance policies, or government bonds, and interest, premiums or dividends derived therefrom, and dividends or returns on securities registered with the U. S. Securities and Exchange Commission, in connection with any business entity which does now or is likely to do business within the Town of San Anselmo or owns real property located in the Town of San Anselmo, or within two miles of its boundaries.

- C - Positions designated in this category shall disclose all income and investment interests and management positions in any business entity or source of income which does business with the Town of San Anselmo or has done business with the Town of San Anselmo during the two years prior to the time a statement is required to be filed hereunder, through the employee's department or agency; or which manufactures, sells, provides or furnishes goods or services of the type and character which the Town of San Anselmo might reasonably be expected to purchase, contract for or use through the employee's agency or department in accordance with Sections 7(C) and (D) of the Code.